

School and Early Years Improvement Service

Enfield Professional Development Programme

April 2020- March 2021



www.enfield.gov.uk

INDEX

| Section | Title | Pages |
|----------------|--|------------------|
| | Introduction | 1 - 6 |
| 1 | Professional Pathways | 7- 27 |
| 2 | Primary and Secondary Curriculum | 28 - 79 |
| 3 | SEND and Inclusion | 80 - 116 |
| 4 | Teaching Assistants and Support Staff | 117 - 142 |

INTRODUCTION

Partnership, partnership, partnership....

Welcome to the Enfield Professional Development (PD) Programme for Schools for 2020-21.

The role of the School and Early Years Improvement Service (SEYIS) and Professional Development team is to identify the development needs of the schools' workforce and then coordinate the necessary provision across a growing number of partnerships and the expanding learning communities available to Enfield teachers. We continue to recognise that we have to equip the schools' workforce with the skills and knowledge they need in order that they can continue to raise achievement and make a positive difference to outcomes for Enfield's children and young people.

Collaboration and partnership with our schools continues to grow and deepen. Increasingly the capacity to deliver the programmes demanded by our schools is drawn from teachers and school leaders within our schools as well as consultants and subject associations.

This brochure covers the Summer and Autumn Terms 2020, Spring and Summer Terms 2021. There will be some additional courses planned during the year and schools will receive updates for these courses. We will publish regular updates on Enfield PD Online which can be viewed at <https://www.enfieldpdonline.org.uk/> and each school will also receive a hard copy.

This PD brochure is organised into 4 main elements:

1. The Professional Pathway – all phases

This is a range of opportunities designed to develop teachers, school leaders and school business managers. It provides professional learning opportunities for those at the beginning of their career right through to headship.

We have a well-established Headteacher Induction Programme - elements of which are also open to Deputies new to post. The Enfield Aspiring to Headship Programme has been established. We offer the NPQH on an annual basis and sponsor suitable candidates from Buy Back Schools. Once again, we are offering contributions from UCL/IOE including the innovative programme 'Leading Learning - Becoming a Powerful Catalyst of Change and Improvement' which will enable middle leaders skills to be effective challenge and improvement agents.

We are also continuing with the National College Leadership Programmes, National Professional Qualification for Senior Leaders (NPQSL) as well as stand alone short courses relevant to the needs of Enfield School Leaders. Many middle leaders have now completed the Enfield Effective Middle Leaders Programme which we will continue to offer as a twilight programme.

This section now also has information regarding development opportunities for School Based Designated Child Protection staff.

Please note the PD programmes which are part of The Professional Pathway are designed for primary and secondary phases.

The NQT Development Programmes are not included in this brochure as they are published as separate documents in July each year. The NQT Programmes can be viewed via NQT Manager, click Content and then click on Resources.

2. Primary Curriculum

This section includes a range of professional development opportunities designed to enhance skills in a wide spectrum of subjects. They are appropriate for staff who work in mainstream and special settings with pupils who are in the Early Years Foundation stage, Key Stage 1 and Key Stage 2.

Please note several SEYIS central courses/programmes in this section can be purchased by individual schools and where this is the case it is clearly stated on the relevant pages.

Secondary Curriculum

This section includes professional development opportunities designed to enhance skills in a wide spectrum of subjects or aspects of the curriculum. They are appropriate for staff who work in mainstream and special settings with pupils who are in Key Stage 3 and Key Stage 4. We are actively seeking to attract relevant secondary colleagues to the innovative Leading Learning Programme we have developed in partnership with the IOE.

Please note several SEYIS central courses/programmes in this section can be purchased by individual schools and where this is the case it is clearly stated on the relevant pages.

3. **Special Educational Needs/Inclusion**

This section reflects our priority of ensuring that staff are able to meet the increasing range of needs in our schools. Our intention is that we are all able to support those at risk of underachievement. We have also included reference to other teams.

Please note several SEYIS central courses/programmes in this section can be purchased by individual schools and where this is the case it is clearly stated on the relevant pages.

4. **Teaching Assistants and School Support Staff**

This section has training and development opportunities including relevant qualifications for those who have support roles in schools from all phases and settings.

Enfield SEYIS continues to offer a wide range of high-quality professional development opportunities for all school staff.

Our courses run from a variety of venues. Please regularly check <https://www.enfieldpdonline.org.uk/> which lists all of our courses by date and specifies the correct venue. We continue to work closely with the local teaching school alliances and promote the professional development opportunities they provide to Enfield Schools:

Enfield Teaching School Alliance (ETSA)/Bowes www.enfieldteachingschool.org

Pan Enfield Alliance www.panenfieldalliance.co.uk/

We welcome your participation with the Professional Development programmes and will continue to actively seek your feedback so that we can be confident that we have responded to your requirements.

The year ahead will see further expansion and deepening of the wide range of partnership arrangements which continue to provide both outstanding PD opportunities as well as outstanding value for money.

Regards

School & Early Years Improvement Service

www.enfield.gov.uk



GUIDANCE ON USING THE PROFESSIONAL DEVELOPMENT PROGRAMME

COURSE APPLICATIONS

Enfield schools - Please book by searching for the name of the course or the course code through your school's designated online "booker" at

<https://www.enfieldpdonline.org.uk/>

NQT bookings will continue to be made via NQT Manager Enfield.

To find out about our NQT CPD programme please email

michelle.williams@enfield.gov.uk

If you do not book but turn up for a professional development session you may find that:

- you are turned away as we are frequently oversubscribed and cannot be in breach of Health & Safety Regulations if the number of attendees suddenly exceeds the capacity of the venue
- as may happen very rarely and unavoidably the course is postponed. Where this happens, you will be informed, and alternative arrangements will be made.

REGISTERS AND EVALUATION FORMS

A register for each course is prepared by SEYIS and course organisers will be asked to ensure that all attendances are recorded. Please ensure you always sign the register and provide the other details requested. These details will be used for monitoring and evaluation purposes.

The course evaluation should be completed online but there may also be paper versions available at the host venue. We need your feedback and take your comments seriously as part of our own evaluation of the training programmes. Please take the time to complete the evaluation forms so that we can respond to your views and continue to provide high quality Professional Development that keeps children's and young people's achievement at the centre of everything we do.

TRAVEL AND PARKING ARRANGEMENTS

You are responsible for your own travel and parking arrangements.

Please note we do not reimburse travel expenses/car parking fees for course attendees, this is a matter for each individual school's expenses policy.

TRAINING VENUE FACILITIES

We make every effort to provide high quality training venues. Your feedback on these training venues is greatly appreciated. You can give us feedback about the venues via your tutor and/or Course Evaluation forms.

For some time now Enfield SEYIS has not provided lunches at day long courses. Tea, coffee and water are always provided. You will always be notified should lunch be provided. In the majority of instances there will be no food provided.

GUIDANCE ON CHARGING POLICY

The detail for each course contains information about the charges for each course. These charges can be summarised as:

- Schools and Academies that have bought back into the relevant training programme; PD (includes the Professional Pathway and NQTs), Special Educational Needs/Inclusion, Teaching Assistants and School Support Staff, and Governors will usually be able to attend at no further charge
- In the majority of cases LA Maintained Schools and Academies who have **not** bought back will be charged our standard PD rate: £90 for twilight courses, £125 for half-day courses and £250 for full-day courses
- Un-notified non-attendance will incur charges of at least £50 per non-attende
- A very small number of courses are partly subsidised and will require an additional contribution from schools. Where this is the case it will be clearly indicated before anyone commits to that event
- If a school requires a bespoke professional development programme, please contact Linda Stone by email Linda.stone@enfield.gov.uk who will be able to give you a quotation

CHANGES TO THE PUBLISHED PROGRAMME

On the rare occasion that we may have to postpone a course due for example to severe weather conditions, or the tutor having to withdraw due to illness, every effort will be made to reschedule the event. You will be informed of the details of the rescheduled event in due course. We update Enfield PD Online on a weekly basis and in the unlikely event there are any last-minute changes you will receive an email update. Occasionally a previously advertised venue may need to be changed due to circumstances beyond our control. We will always notify **by email** those booked on.

CHARGES FOR NON-ATTENDANCE AT EVENTS

It is expected that applicants who cannot attend a course - for any reason other than Ofsted or personal illness - **will give at least two working days' notice** and ensure that their school based designated "booker" makes the necessary booking cancellation on their behalf or notifies us of the name of any colleague who is able to substitute. If you are unable to attend due to illness or similar unforeseen circumstances and you notify us in advance of the course, we will amend the records. If the school based designated 'booker' does not notify us, **your school may be charged in accordance with the Charging Policy above** as other potential attendees may well have been denied a place.

Enfield SEYIS Professional Development Programmes have to be at full cost recovery. We therefore have to issue charges to any schools who have not advised us in advance of withdrawal of previously booked colleagues from any of our programmes, courses or events. In such cases the charge per non-attendee will be at least £50. We value greatly our partnership with schools, but un-notified non-attendance is not only wasteful but also unfairly penalises other schools who could have taken your allocated place(s) had SEYIS been notified of your withdrawal(s) from any programme. This is not a punitive measure taken lightly but a means to compensate the service and all Enfield Schools for the waste of valuable resources when colleagues fail to attend without giving notice of their changed intention. We thank all our schools in advance for their cooperation and professionalism regarding this matter.

Thank you for your continued help and co-operation with these procedures.

www.enfield.gov.uk



SECTION 1

Professional Pathways

THE PROFESSIONAL PATHWAY

TITLE: **CODES see below**
Headteacher and Deputy Headteacher Induction Programme

TARGET AUDIENCE:

Headteachers and Deputies new to role, all phases. Those with or without NPQH. Please contact michelle.williams@enfield.gov.uk for further information.

A Professional Partner who is an experienced Enfield Headteacher is allocated to coach /mentor each new Head.

Area of training open to all new Headteachers and Deputy Headteachers or those experienced colleagues who wish to attend.

Some of these opportunities will be offered on a bespoke basis.

Opportunities include:

School Improvement and Effective School Evaluation with Karen Jaeggi,

Headteacher, NLE - 10th of September 2020 1.30 – 3.30pm

Houndsfield Primary, Houndsfield Road, London N9 7R A **(Classroom)**

CODE: ENF/20/180

Working Effectively with Your Governing Body and Chair of Governors- Matt Miller NLG

School Based Child Protection Designated Staff Induction*

Performance Management Making It Work for You * with Mark Quinn, University College London/Institute of Education

Managing Aggression & Confrontation* TBC

Everything you ever needed to know about the Schools' Personnel with Sarah Fryer Head of Enfield Schools' Personnel Service

Prevent Strategy the Local and National Context with Evie Gibson, Enfield Prevent Education Officer, Community Safety Unit

Understanding the Headteacher Role Regarding the School's Finance with Sangeeta Brown, Resources Manager, Enfield Schools and Children's Services

Schools Financial Value Standard training

SEND and Inclusion conversation – understanding services and support

Welcome - including an opportunity to

- Meet members of the Children's Services senior leadership team and other key officers
- Learn more about our vision and priorities for Enfield
- Discuss induction for new headteachers
- Meet fellow headteacher colleagues and headteacher mentors
- Find out about support online - and other support in Enfield

OUTLINE AND PURPOSE:

To begin to identify and address key areas of Headteacher development and signpost to further development opportunities. Sessions will be an interactive workshop format with plenty of opportunity to ask questions and participate in professional learning dialogues. New and Acting Headteachers will be allocated a mentor from amongst Enfield's experienced Headteacher network.

The sessions will also enable the networking of colleagues new to Enfield and/or Headship/Deputy Headship as well as introduce them to key Enfield colleagues who can provide guidance and support across various fields. There are no charges for new Heads and DHTs associated with attending these sessions unless * denotes otherwise

THE PROFESSIONAL PATHWAY

TITLE:**CODE: ENF/20/180****School Improvement and Effective School Evaluation****TARGET AUDIENCE:**

Headteachers and Deputies new to role, all phases or those experienced colleagues who wish to attend.

COURSE OUTLINE AND PURPOSE:

School Improvement and Effective School Evaluation with Karen Jaeggi,
Headteacher, NLE

- Update on current changes

DATE/TIME/(VENUE:

Thursday 10 September 2020

1.30pm – 3.30pm

Houndsfield Park Suite

Houndsfield Primary, Houndsfield Road, London N9 7R A

COURSE ORGANISER(S)/COURSE TUTOR(S):

Organiser - Michelle Williams - School Professional Development Adviser

Tutor - Karen Jaeggi -Headteacher, NLE

COST:

I No charge

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

Enfield Aspiring to Primary Headship Programme 2021

TARGET AUDIENCE:

Are you an experienced school leader who

- Wants to explore your leadership potential?
- May be planning to apply for headship in the future?
- Is juggling many roles both at home and at school and not quite sure if headship is for you?
- Serious about professional development but not quite ready to take on NPQH?
- Has the support of your current Headteacher to undertake the programme

KEY OBJECTIVES:

- Begin to acquire the key skills of headship with regard to leading learning, distributive leadership, finance and personnel, accountability and governance
- Gain knowledge and a greater understanding about the demands of the headship role and the support that is available
- Have professional conversations about ensuring effective teaching and learning through monitoring and mentoring others

COURSE OUTLINE AND PURPOSE:

- As a result of completing this programme you will be better equipped to apply for NPQH and/or consider applying for headship

DATE(S)/TIME(S)/VENUE(S):

Day 1: Friday 29 January 2021 9.30am – 4.00pm
Day 2: Friday 21 May 2021 9.30am – 4.00pm

Venue: Hazelbury Primary School, Hazelbury Road, London, N9 9TT

In addition there will be a half day placement with an Enfield Headteacher (details to be confirmed on Day 2).

COURSE ORGANISER(S):

Michelle Williams - Professional Development Adviser
Enfield Teaching School Alliance in partnership with Enfield SEYIS

COURSE TUTOR(S):

A number of Headteachers across Enfield Primary and Secondary Schools

COSTS:

- I No charges to LA Maintained Schools or Academies who buyback into the Professional Development SLA.
- II Non buyback LA Maintained Schools and Academies £500 per attendee

BOOKING: To book your place, please contact Michelle Williams
michelle.williams@enfield.gov.uk for further information and/or to register your interest.

LEADERSHIP DEVELOPMENT

TITLE:

CODE: ENF/20/171

National Professional Qualification for Headship and NPQH Information Session

TARGET AUDIENCE:

Suitably experienced school leaders in Primary, Secondary or Special considering applying for NPQH and currently deployed within Enfield.

COURSE OUTLINE AND PURPOSE:

As part of the Enfield commitment to succession planning in the Borough's Schools we will support forthcoming NPQH application rounds. We will deliver the Enfield based NPQH in partnership with Leadership East.

KEY OBJECTIVES OF THE INFORMATION SESSION:

- Meet the NPQH course tutors who are Enfield Headteachers and National Leaders of Education
- Gain clarification regarding the application and the funding arrangements
- Understand the additional benefits of the Enfield approach to delivering the
- NPQH
- Establish a local network of Enfield NPQH candidates

DATE(S)/TIME(S)/VENUE(S) OF THE INFORMATION SESSION:

DATE: Wednesday 23 September 2020

TIME: Twilight Session – 4pm

VENUE: TBC

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S):

Experienced Headteachers, Executive Headteachers and National Leaders of Education from Enfield Schools

COST:

- I Considerable or full subsidy to schools that have bought back into the Professional Development SLA

NB You must have confirmation from us regarding any possible subsidy to your fees before you apply to a NPQH provider and accept a place. We cannot accept responsibility for fees unless you have had our prior approval.

- II Others to be confirmed

REGISTERING YOUR INTEREST:

To register your interest in NPQH please email michelle.williams@enfield.gov.uk We will then let you know when online registration for NPQH is open. You must have the endorsement of your Headteacher. We will confirm with you in due course your level of funding. If you have any queries re your eligibility for NPQH please email michelle.williams@enfield.gov.uk

LEADERSHIP DEVELOPMENT

TITLE:

CODE: ENF/20/172

National Professional Qualification for Headship and NPQH 2021

TARGET AUDIENCE:

Suitably experienced school leaders in Primary, Secondary or Special considering applying for NPQH and currently deployed within Enfield

COURSE OUTLINE AND PURPOSE:

As part of the Enfield commitment to succession planning in the Borough's Schools we will support forthcoming NPQH application rounds. We will deliver the Enfield based NPQH in partnership with Leadership East

KEY OBJECTIVES OF NPQH

- It provides you with a credible, valid and reliable final assessment report to support governing body interview panels and give you the competitive edge when applying for headships.
- It's designed in collaboration with some of the country's leading headteachers and academics gives you a balance between academic rigour and applied leadership.
- Introduces you to core elements of Headship with the freedom to specialise or develop your own areas of professional interest.
- The in-school placement combines a whole-school strategic leadership task with the opportunity to work alongside an experienced headteacher in a different context.
- It provides access to peer learning and optional coaching to extend and maximise your learning throughout the programme.

DATE(S)/TIME(S)/VENUE(S) OF THE INFORMATION SESSION:

| | |
|-----------|-------------------|
| Thursday | 4 February 2021 |
| Wednesday | 24 March 2021 |
| Thursday | 10 June 2021 |
| Wednesday | 22 September 2021 |
| Thursday | 11 November 2021 |

TIME: 9.30pm to 4pm

VENUE: TBC

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S):

Experienced Headteachers, Executive Headteachers and National Leaders of Education from Enfield Schools

COST:

I Considerable or full subsidy to schools that have bought back into the Professional Development SLA

NB You must have confirmation from us regarding any possible subsidy to your fees before you apply to a NPQH provider and accept a place. We cannot accept responsibility for fees unless you have had our prior approval.

II Others to be confirmed

REGISTERING YOUR INTEREST:

To register your interest in NPQH please email michelle.williams@enfield.gov.uk We will then let you know when online registration for NPQH is open. You must have the endorsement of your Headteacher. We will confirm with you in due course your level of funding. If you have any queries re your eligibility for NPQH please email michelle.williams@enfield.gov.uk

LEADERSHIP DEVELOPMENT

TITLE:

CODE: ENF/21/61

National Professional Qualification for Senior Leadership - NPQSL 2021

Primary, Special and Secondary

TARGET AUDIENCE:

The programme is suitable for existing and aspiring senior leaders with whole-school responsibilities, including deputy or assistant heads, experienced middle leaders, Specialist Leaders of Education (SLEs), as well as senior leaders in a federation with cross-federation responsibility. The programme is also suitable for education consultants and for senior leaders in educational organisations who do not hold QTS, for example SBMs

COURSE OUTLINE AND PURPOSE:

The DfE endorse NPQSL programme providers. The NPQSL programme has been updated by the DfE in order to take into account recent changes in the roles and responsibilities of senior leaders. Here in Enfield the NPQSL delivery model will be one of blended learning - face-to-face workshops, facilitated online learning and self-directed study. The face to face days will take place in Enfield.

Enfield recruitment will take place over the Summer and Autumn Term for a start date in the Spring Term 2021. You are recommended to express your interest in this very popular programme as soon as possible as places fill up very quickly.

KEY OBJECTIVES:

The National Professional Qualification for Senior Leadership (NPQSL) will give you the opportunity to develop the skills, knowledge and confidence you need to be a highly effective senior leader.

DATE(S)/TIME(S)/VENUE(S):

The NPQSL Programme will be delivered in Enfield on the following dates:-

Thursday 28 January 2021

Thursday 22 April 2021

Thursday 1 July 2021

Venue:

TBC

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser
Enfield Teaching Schools

COST:

- I Considerable or full subsidy to schools that have bought back into the Professional Development SLA
NB You must have confirmation from us regarding any possible subsidy to your fees before you apply to a NPQSL provider and accept a place. We cannot accept responsibility for fees unless you have had our prior approval.
- II Others to be confirmed

REGISTERING YOUR INTEREST:

To register your interest in NPQSL please request a place using the course code. We will then let you know when online registration for NPQSL is open. You must have the endorsement of your Headteacher. We will confirm with you in due course your level of funding. If you have any queries re your eligibility for NPQSL please email michelle.williams@enfield.gov.uk

LEADERSHIP DEVELOPMENT

TITLE:

Induction Tutor Training

CODE(S): SEE BELOW

TARGET AUDIENCE:

Induction Tutors/Co-ordinators who support NQTs in Enfield

COURSE OUTLINE AND PURPOSE:

This event gives you the opportunity to meet with those who lead on Induction on behalf of the Local Authority and gain up-to-date information on any legislative changes to the Induction Regulations. It will include the opportunity to share good practice and network with colleagues to improve your induction practices. It will also make sure that any questions that you have regarding your role or NQT Induction procedures can be answered.

KEY OBJECTIVES:

- To provide a clear understanding of the statutory induction requirements
- To provide support, information and materials to allow you to carry out the role of induction tutor successfully
- To provide an overview of the NQT Professional Development Programme

DATES/TIMES/VENUES:

Wednesday 8 July 2020

CODE: ENF/20/45

Dugdale Centre, 39 London Road, Enfield, EN2 6DS

OR

Wednesday 09 September 2020

CODE: ENF/20/153

Enfield County, Upper School, Holly Walk, Enfield, EN2 6QG

OR

Wednesday 13 January 2021

CODE: ENF/21/46

Venue: TBC

OR

Wednesday 7 July 2021

CODE: ENF/21/47

Venue: TBC

All sessions will run from 4.00pm – 5.30pm

COURSE ORGANISER(S)/COURSE TUTOR(S):

Sarah Fryer, NQT Induction Co-ordinator, Head of Schools' Personnel Service
Michelle Williams, NQT Programme Co-ordinator – Professional Development Adviser.

COST:

I No charge to any LA Maintained School, Academy or Independent school for whom Enfield LA are their NQT Appropriate Body

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:

Enfield Effective Middle Leaders Programme

CODE(S): ENF/21/89

TARGET AUDIENCE:

For Primary, Secondary and Special Schools Middle Leaders including those new to the role or more experienced middle leaders needing to refresh or further develop the relevant leadership skills.

COURSE OUTLINE AND PURPOSE:

Strengthening middle leadership is a priority for many Enfield Schools. This programme is designed in response to requests from senior leaders for a lighter touch to developing middle leaders than undertaking the full NPQML. Each session is built around an identified theme which will enable participants to develop knowledge, confidence and skills to be more effective in their middle leadership role.

KEY OBJECTIVE:

- To become more effective middle leaders by better understanding your role in relation to leading and improving learning
- Over the course of the five sessions the participants will gain knowledge, skills and understanding in relation to:
 - Middle leaders' role in leading learning to include 'what must I do to be effective in relation to monitoring and accountability?'
 - Managing people and the team to include managing challenging conversations
 - Observation skills and giving effective feedback
 - Understanding and using your data to improve learning outcomes
 - Managing change and challenge to include effective communication and prioritising

To gain the Enfield Middle Leaders Programme Certificate candidates must attend all five sessions.

DATE(S)/TIME(S)/VENUE(S):

| | |
|----------------------------|------------------|
| Wednesday 07 October 2020 | (Session 1 of 5) |
| Wednesday 14 October 2020 | (Session 2 of 5) |
| Wednesday 21 October 2020 | (Session 3 of 5) |
| Wednesday 11 November 2020 | (Session 4 of 5) |
| Wednesday 18 November 2020 | (Session 5 of 5) |
| 4.15pm - 5.30pm | |

Please arrive from 4.00 for a prompt start at 4.15

Venue: Grange Park Primary School, World's End Lane, Winchmore Hill, London, N21 1PP

SPRING TERM TBC

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S):

Experienced Senior Leaders from Enfield Teaching Schools

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £500 per person

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

Leading Learning: Becoming a Powerful Catalyst for Change and Improvement

Enfield School Standards and Support Service

Course Code ENF/20/178

Michelle Williams - Professional Development Advisor

The programme will support you to become more effective and confident in your roles by enabling you to:

- reflect on and audit your leadership skills
- understand what it means to be an effective leader of learning
- deepen and widen your understanding of how you influence, lead and manage others in the organisation
- develop the specific leadership skills and qualities needed to improve learning
- engage in a personalised project to develop and apply your leadership skills in your own organisation
- develop as a reflective learning professional.

Target audience: Middle leaders in Secondary, Primary and Special schools eg Heads of Year, phase leaders, SENCOs, subject leaders, other middle leaders such as: healthy schools, literacy across the curriculum, student voice, etc.

Learning Model : Five twilight sessions led by **UCL Institute of Education colleagues Rachel Walker and Mark Quinn** which will combine bursts of theory with practical activity.

Between sessions you will be expected to apply your new learning by working on an individual Leadership for Change (L4C) project. This is because we know from research that professional learning needs to be connected to professional development and practice. In other words, this programme will make the most difference to you if you take some of the learning away and apply it in your everyday practice as a leader. Working together with others within and across schools also presents you with an opportunity to collaborate with and learn from colleagues, and to reflect on and extend your leadership skills.

You will be required to:

- commit time to your L4C project
- complete specific learning activities and tasks between sessions
- engage in relevant reading both essential and optional/

You will complete a final report at the end of the programme that identifies your learning and will present the outcomes and impact of their L4C project to a group of your colleagues in the form of a poster.

All sessions hosted at Russet House, 11 Autumn Close, Enfield, EN1 4JA

| | |
|----------------------------|-----------------|
| Wednesday 18 November 2020 | - 16:00 - 19:00 |
| Wednesday 13 January 2021 | - 16:00 - 18:00 |
| Wednesday 10 March 2021 | - 16.00 - 18.00 |
| Wednesday 12 May 2021 | - 16.00 - 18.00 |
| Wednesday 30 June 2021 | - 16.00 - 18.00 |

Session 1. Becoming a leader

- What is the difference between leadership and management?
- What does it mean to think strategically and how can this support me in my role?
- What will my Leadership for Change project entail and how can I plan for maximum impact?

UCL Institute of Education programme leaders will offer constructive feedback on your L4C plans between sessions 1 and 2.

Session 2. Your role in developing learning

Spring Term

- What does great learning look like?
- What do we know about using lesson observation as a tool to identify great learning?
- How can I develop my coaching skills in order to give effective feedback to teachers I support?
- How does this fit with your role?

Session 3. Using data for improvement

Spring Term

- What does an effective culture of data use look like?
- How can I construct a data conversation that will make a difference?
- Where can I go to find out what works?
- How can I check the progress of my L4C project?

Session 4. Leading powerful conversations

Summer Term

- What does effective delegation look like?
- What does it mean to hold others to account?
- What does research tell us about the most effective strategies for managing challenging conversations?
- Preparation for final celebration

Session 5. Review and celebration of learning

Summer Term

- Managing down, up and sideways: what does research tell us?
- How can you manage your time, energy and emotional wellbeing so as to have maximum impact?
- Celebration of L4C project outcomes
- Taking your learning further with the UCL Institute of Education

COST:

No charges to LA Schools or Academies who buyback into Enfield's Professional Development SLA, others £500 per candidate

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

LEADERSHIP DEVELOPMENT

TITLE:

CODE: ENF/20/173

Performance Management: Making It Work For You

TARGET AUDIENCE:

Senior leaders all phases, those responsible for Professional Development and/or Performance Management of others. Suitable for those new to specific senior leader roles as well as more experienced colleagues wanting to refresh and/or update their skills.

COURSE OUTLINE AND PURPOSE:

The landscape has shifted with the arrival of performance-related pay and new expectations of those on the Upper Pay Range and leadership spine. Schools in local authorities as well as academy networks are devising their own policies and procedures, mindful of the STPCD and professional associations.

This half-day workshop will concentrate on what matters most:

How do we ensure that our colleagues develop their practice?

How can we organise our schools so that the best practice is seen throughout?

How can we make sure that better practice also improves outcomes for our students?

How can performance management motivate our staff, and not demoralise them?

KEY OBJECTIVES:

- Summarise some of the latest guidance from the DfE
- Explore models that some schools are working with in order to support and to challenge their staff

DATE(S)/TIME(S)/VENUE(S):

Wednesday 16 September 2020

9.00am – 12.00pm

Venue: Chicken Shed, 290 Chase Road, Southgate, N14 4PE

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S):

Mark Quinn, UCL/IOE

COST:

- I No charge to schools and academies who have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £125

BOOKING: Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:

CODE(S): SEE BELOW

Child Protection Designated Staff Refresher Training and Updates

TARGET AUDIENCE:

School based staff with Designated Child Protection responsibilities within their school, in all phases and settings. The Refresher Training is only for those who have already completed the Induction for school based Designated Child Protection staff. **Designated staff need to repeat their refresher training every two years.**

COURSE OUTLINE AND PURPOSE:

- To ensure all school based Designated Child Protection Leads are update in matters relevant to their role.
- To issue Certificate of Attendance for those who participate in the whole day. This is an intensive course and latecomers who the course leader judges have already missed significant course input will not be issued with a certificate. In these circumstances the attendee will need to be repeat the whole session before the necessary certificate can be issued.

KEY OBJECTIVES:

- Participants are kept abreast of Child Protection issues in relation to the local and national context
- Participants will be skilled and confident to successfully undertake their statutory roles and responsibilities within their school

DATE(S)/TIME(S)/VENUE(S):

Friday 26 June 2020

CODE: ENF/20/30

9.00-4.00

Venue: Enfield Civic Centre

Friday 18 September 2020

CODE: ENF/21/122

9.00-4.00

Venue: Houndsfield Primary, Houndsfield Road, Edmonton, N9 7RA

Friday 04 December 2020

CODE: ENF/20/123

9.00-4.00

Venue: Houndsfield Primary, Houndsfield Road, Edmonton, N9 7RA

Friday 12 February 2021

CODE: ENF/21/28

9.00-4.00

Venue: Houndsfield Primary, Houndsfield Road, Edmonton, N9 7RA

Friday 25 June 2021

CODE: ENF/21/29

9.00-4.00

Venue: Enfield Civic Centre

COURSE ORGANISER(S): Enfield School Improvement Service

COURSE TUTORS(S): ECP Ltd plus other relevant personnel from Enfield Schools' and Children's Services

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools, Academies and FE Colleges £250 per session

BOOKING: Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE: **Induction for School Based Child Protection Designated Staff** **CODE(S): SEE BELOW**

TARGET AUDIENCE:

School based staff with Designated Child Protection responsibilities within their school. For colleagues in all phases and settings who are new to role and/or new to Enfield

COURSE OUTLINE AND PURPOSE:

- To ensure all new school based Designated Child Protection Leads are skilled and confident to successfully undertake their statutory roles and responsibilities within their school
- To issue Certificate of Attendance for those who participate in the whole day. This is an intensive course and latecomers who the course leader judges have already missed significant course input will not be issued with a certificate. In these circumstances the whole day will need to be repeated before the necessary certificate can be issued.

KEY OBJECTIVES:

Participants will be

- appraised of Child Protection related issues in relation to the local and national context
- updated in matters relevant to their role

DATE(S)/TIME(S)/VENUE(S):

Friday 25 September 2020
9.00 - 4.00
Enfield Civic Centre

CODE: ENF/20/120

OR

Friday 23 April 2021
9.00 - 4.00
Enfield Civic Centre

CODE: ENF/20/121

COURSE ORGANISER(S):

Enfield School Improvement Service

COURSE TUTORS(S):

ECP Ltd plus other relevant personnel from Enfield Schools' and Children's Services

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools, Academies and FE Colleges £250

BOOKING: Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

PLEASE NOTE:

For school based CP Professional Development Training please email ECP on info@ecplimited.com

This school based opportunity is not covered by any buyback arrangements. Schools will be charged directly by ECP for their whole staff school based training.

THE PROFESSIONAL PATHWAY

TITLE:

CODE: ENF/20/174

An Introduction to Lesson Study

Email interest to michelle.williams@enfield.gov.uk

TARGET AUDIENCE:

Professional Development Leaders in all phases and settings. Headteachers, Deputy Headteachers and Assistant Headteachers, SLEs, any teacher who has a responsibility for the professional development of colleagues.

COURSE OUTLINE AND PURPOSE:

Do you want to know what Lesson Study is? Would you like to try an innovative approach to CPD in your school? This twilight session is an introduction to Lesson Study (based on the UCL Institute of Education model), explaining the key features of the approach and showcasing examples of Lesson Study that have been successful in Enfield schools. The session will also provide information about further support available to schools who wish to undertake Lesson Study.

KEY OBJECTIVES:

- To know about the principles and practice of Lesson Study as a model for CPD
- To see and consider how Lesson Study can be used to enhance understanding of teaching and learning and improve practice in a range of settings and contexts
- To know about the Enfield Lesson Study Network and support available for schools

DATE(S)/TIME(S)/VENUE(S):

Proposed date Tuesday 17 November 2020

4.00- 5.30

(Date and time to be offered after expression of interest)

Venue:

Russet House School, 11 Autumn Close, Enfield, EN1 4JA

(Parking is available on site)

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S):

Dr Rachel Walker, Staff Tutor at Russet House School and Associate at London Centre for Leadership in Learning, UCL Institute of Education

COST

- I No charge to schools and academies who buyback into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £90

BOOKING:

Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:

CODE(S): ENF/20/124

GENERAL DATA PROTECTION REGULATION WORKSHOP

TARGET AUDIENCE: School Business Managers and any other school staff with responsibilities for GDPR

COURSE OUTLINE AND PURPOSE:

Update on data protection law position, developments in the law and cases since the implementation on 25 May 2018.

Discussion on handling SARs, FOIs, Data Retention/Storage/Destruction and Information Security Controls.

Followed by an extended Q&A session with open questions from the audience which will then be fed back as written FAQs.

KEY OBJECTIVES:

Improve understanding of the data protection law, provide best practice and case law, provide an open forum for specific questions around data protection.

DATES/TIMES/VENUES:

Tuesday 29 September 2020
9.00-12.00am
Venue: TBC

COURSE ORGANISER/COURSE

Michelle Williams, Professional Development Adviser
Sangeeta Brown, Resources Development Manager

TUTOR: Steve Durbin, Data Protection Officer

COST:

I No charge to any LA Maintained Schools

BOOKING:

Book through your school based booker via
<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:

School Business Development Conference 2021

CODE: ENF/21/34

TARGET AUDIENCE:

School Business Managers and Leaders, Senior Administrators, Finance Officers, Bursars and other relevant staff who assist these roles.

COURSE OUTLINE AND PURPOSE:

The annual conference is for those who have School Business Management and leadership responsibilities. The focus and content of the Conference is planned by Enfield's School Business Management Development group comprised of the relevant Local Authority officers and advisers as well as representatives of SBMs from Enfield Finance Forum, Primary, Secondary and Special Schools.

KEY OBJECTIVES:

To update SBMs and relevant colleagues regards local and national trends relevant to their role, school leadership and education in general

DATE(S)/TIME(S)/VENUE(S):

Tuesday 09 February 2021

08.45 – 4.00pm

Dugdale Centre Theatre, 39 London Road, Enfield, EN2 6DS

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

Sangeeta Brown, Resources Development Manager

Members of the Enfield School Business Management Development Group

COSTS:

- I No charge to SBMs whose school has bought back into the Professional Development SLA.
No charge to Support Staff whose school has bought back into the Teaching Assistant and School Support Staff SLA
- II Non buyback LA Maintained Schools & Academies £250

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:

CODE: ENF/21/62

Level 1 – Introduction to Procurement and Contract Procedural Rules

TARGET AUDIENCE:

Headteachers, Deputy Headteachers and SBMs/Bursars in all phases and settings

COURSE OUTLINE AND PURPOSE:

The course will provide information on the contractual procedural rules for procuring goods and services.

KEY OBJECTIVES:

- To provide information on contractual procedural rules
- Requirements for value for money
- Legal requirements

DATE(S)/TIME(S)/VENUE(S)

Wednesday 20 January 2021

9.30am – 3.00pm

Venue TBC

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

Sangeeta Brown, Resources Development Manager

TUTOR(S): Claire Reilly and Sangeeta Brown

COST:

- I No charge to schools and academies that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £250

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE:
Schools' VAT Training

CODE: ENF/20/175

TARGET AUDIENCE:

SBMS, Bursars, Finance Officers, Admin Officers in all phases and settings. Suitable for LA Maintained schools and Academies

COURSE OUTLINE AND PURPOSE:

This briefing session is intended to enable schools to apply the correct VAT treatment to financial activities undertaken at the school.

KEY OBJECTIVES:

Each session aims to enable the participant to identify the correct VAT treatment for the relevant financial activity and ensure that these are supported by the necessary evidence. The course will focus on

- explaining the common VAT concepts and VAT rules applying to schools
- identifying the correct VAT liability for income received
- identifying appropriate supporting documentation
- identifying when VAT can be recovered and which shouldn't
- how to account for VAT on non-council funds (governing body, PTA)
- common problem areas- school uniform, catering, petty cash receipts, etc
- reviewing the VAT treatment for capital works at different categories of schools, particularly Voluntary Aided Schools

The training will be supported by examples of real situations experienced by Local Authority schools, as well as a short quiz to reinforce learning. Attendees will be able to ask questions during and after each session.

DATES:

We anticipate a high demand for this programme so please book early to avoid disappointment

Wednesday 17 March 2021
8.30am – 10.30am

VENUE: TBC

MAXIMUM 25 ATTENDEES

COURSE ORGANISER:

Michelle Williams, Professional Development Adviser
Sangeeta Brown, Resources Development Manager

COURSE TUTOR(S): TREVOR THOMPSON

COST:

- I No charge to schools that have bought back into the Professional Development SLA or the School Support SLA
- II Non buyback LA Maintained Schools and Academies £125

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE: **Introduction to Coaching**

CODE: ENF/21/64

TARGET AUDIENCE:

Primary, Secondary and Special school teachers in all phases, and settings who would like to understand how developing coaching skills can enhance their effectiveness with regard to developing colleagues

COURSE OUTLINE AND PURPOSE:

This is an opportunity to take part in a coaching taster session. Coaching is a core component of leadership courses and is an effective tool in raising performance and building capacity; it is therefore a key aspect of any leadership role.

Outcomes from the course, e.g. greater confidence in taking a lead on initiatives; improved performance in the classroom; development of effective behaviour management skills; increased effectiveness as a leader. If you have a willingness to learn and develop some basic coaching skills this taster course is a good starting point

This course consists of **two twilight sessions**.

Applicants who secure a place will need to attend both sessions
Please note that places are limited to 20 participants

KEY OBJECTIVES:

- Develop leadership skills that you can use immediately in a wide range of contexts
- Improve your practice, whatever your post or position
- Become more reflective and effective in your current role

DATE(S)/TIME(S)/VENUE(S):

Session 1 Tuesday 19 January 2021

Session 2 Tuesday 23 March 2021

Time: 4.15pm – 5.30pm

Venue: Grange Park Primary School, World's End Lane, Winchmore Hill, London, N21 1PP

COURSE ORGANISER(S):

Michelle Williams, Professional Development Adviser

COURSE TUTOR(S)

Enfield Teaching Schools

COST:

- I No charge to those Schools who buy back into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £90

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

THE PROFESSIONAL PATHWAY

TITLE: **Schools Financial Value Standard**

CODE: ENF/21/86

TARGET AUDIENCE:

Headteachers and School Business Managers and relevant school staff that support these roles

COURSE OUTLINE AND PURPOSE:

This training aims to provide:

- An overview of the new changed framework of the Schools Financial Value Standard (SFVS);
- Outline the requirements of the SFVS to colleagues new to this role;
- Guidance and update on:
 - General Data Protection Regulations (GDPR)
 - Revisions to Audit Requirements
 - Guidance on Fraud
- An opportunity to seek clarification on any aspect of the SFVS

KEY OBJECTIVES:

- Develop your knowledge and understanding of the new framework for the SFVS
- Provide guidance on the type of evidence which can support the SFVS
- Identify with participants what is required to address these requirements
- Understanding of role in relation to GDPR, Audit and Fraud

DATES/TIMES/VENUES:

Thursday 24 June 2021
9.30am – 4.00pm

Venue: TBC

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S)/TUTOR(S):

Sangeeta Brown, Resources Development Manager
Steve Durbin, Data Protection Officer
Lisa Byrne, Senior Internal Auditor
Alison Tomkinson, Fraud Prevention Officer

COST:

- I No charge to schools and academies that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

PRIMARY LITERACY

TITLE:
Primary Literacy Subject Leaders' Training

CODE(S): SEE BELOW

TARGET AUDIENCE:
Literacy Subject Leaders/ phase and middle leaders

COURSE OUTLINE AND PURPOSE:
This is a 3 day course. Participants will be expected to attend all 3 days. These termly training days are aimed at supporting Literacy Subjects Leaders in managing the teaching and learning of Literacy in their schools.

KEY OBJECTIVES:

- To provide ongoing CPD for Literacy Subject Leaders in relation to developments in Primary English
- To share good practice from schools across Enfield
- To update Subject Leaders on new teaching and learning resources, pedagogical practice and interventions
- To brief on statutory requirements and update on OFSTED, curriculum and assessment

DATE(S)/TIME(S)/VENUE(S):

Tuesday 06 October 2020 **CODE: ENF/20/163**

Wednesday 10 February 2021 **CODE: ENF/21/56**

Thursday 29 April 2021 **CODE: ENF/21/57**

All days will run from 9.00am – 4.00pm,
Houndsfield Primary School, Houndsfield Road, N9 7RA

COURSE ORGANISER(S):
Suzi Modi, Primary Teaching and Learning Advisor

COST:

I No charge to schools that have bought back into the Professional Development SLA

II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee.

PLEASE NOTE THAT PLACES ARE LIMITED TO 1 PERSON PER SCHOOL

BOOKING:
Book through your school based booker via
<https://www.enfieldpdonline.org.uk/>

Please note that lunch is not provided.

SECTION 2

Primary and Secondary Curriculum

PRIMARY LITERACY

TITLE:

CODE: ENF/20/162

Grammar for Writing – Grammar Champions Goes Large!

Semi-confused by semi colons?

Puzzled by the passive and feeling less than progressive about the future perfect?

Then the all new and enhanced **Grammar for Writing** is the course for you!

TARGET AUDIENCE:

Replacing the highly successful and long running *Grammar Champions*, **Grammar for Writing** offers **two full days** of grammar tuition for teachers – and so much more. No longer squeezed into four twilights, the programme will explain the key aspects of grammar that feature in the Year 2 and Key 6 grammar, punctuation and spelling test papers but will also explore grammar confidence as a stool to raise standards in reading and writing across the curriculum.

COURSE OUTLINE AND PURPOSE:

The course is designed to refresh the grammar subject knowledge of teachers regardless of specialism or phase. Each of the two days will explore different aspects of grammar including word classes, sentence structure, punctuation and the bigger structural elements that make student writing cohesive and coherent- key criteria for writing success according to the STA.

Participants are expected to attend both days in order to build an understanding of how grammar works as an interconnected web of linguistic structures. Sessions are designed to be light hearted and interactive with games and activities calculated to engage teachers as learners and to showcase approaches that can be used in the classroom

Grammar is an aspect of writing which most teachers, in all phases and all key stages, are obliged to teach without the confidence of being formally trained themselves.

Grammar for Writing is not just a non-judgemental forum in which to explore some of the misconceptions, vagaries and pedantry behind English grammar but is also a place where participants come to recognise that grammar can be taught as a tool for creating more literate learners.

KEY OBJECTIVES:

This course will...

- refresh teacher confidence in the aspects of grammar students are expected to know and use in their writing
- explore the ways in which the explicit teaching of grammar can improve test outcomes and enhance the quality of student writing and their comprehension of complex texts
- showcase some activities that can be used in the classroom to engage students in grammatical learning

DATE(S)/TIME(S)/VENUE(S):

Day 1 – Thursday 03 December 2020

Day 2 – Wednesday 13 January 2021

9.00am-3.30pm

Venue: Houndsfield Primary School, Houndsfield Road, N9 7RA

COURSE ORGANISER(S)/COURSE TUTOR(S):

Lynne Davies, School Improvement Advisor (SEN and Literacy)

COST:

- I No charges to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

Please note, when booking this course, refer to the Primary Curriculum section of the online system.

Testimonials:

"Great chance to reinforce terminology of grammar."

"I have found the whole course very useful. I now realise what I didn't know and have the strategies to deliver that knowledge in the classroom."

PRIMARY LITERACY

TITLE:

Teaching Phonics at Key Stage 1

CODE: ENF/21/54

TARGET AUDIENCE:

Teachers in Reception, Y1 and Y2

COURSE OUTLINE AND PURPOSE:

This course runs as a half day workshop with classroom based tasks. It will focus on the requirements of the National Curriculum regarding the teaching of phonics and revisiting key resources and strategies.

KEY OBJECTIVES:

- To cover core phonics subject knowledge for KS1 in line with the English Curriculum and national expectations
- To support teachers in raising standards through the effective organisation and teaching of phonics at KS1
- To familiarise teachers with the resource Letters and Sounds

Participants should bring with them:

- A copy of Letters and Sounds: Principles and Practice of High Quality Phonics
- Phonics data for their class/school including the Phonics Screening Check
- Relevant National Curriculum Programmes of Study
- Examples of any record keeping for phonics

DATE(S)/TIME(S)/VENUE(S):

Monday 25 January 2021

9.00am – 12.00pm

Chicken Shed, Chase Side, Southgate, N14 4PD

COURSE ORGANISER(S)

Suzi Modi, Learning Consultant, Primary

COURSE TUTOR(S):

Jo Childs, Worcesters Primary School and Ex SIS Literacy Advisory

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY LITERACY

TITLE:

Teaching Phonics at Key Stage 2

CODE: ENF/21/55

TARGET AUDIENCE:

Teachers in Y3 upwards

COURSE OUTLINE AND PURPOSE:

This course runs as a half day workshop with classroom based tasks. It will focus on the requirements of the National Curriculum regarding the teaching of phonics and revisiting key resources and strategies.

KEY OBJECTIVES:

- To cover core phonics subject knowledge for KS2 in line with the English Curriculum and national expectations
- To support teachers in raising standards through the effective organisation and teaching of phonics at KS2
- To familiarise teachers with the resource Letters and Sounds

Participants should bring with them:

- A copy of Letters and Sounds: Principles and Practice of High Quality Phonics
- Phonics data for their class/school including the Phonics Screening Check
- Relevant National Curriculum Programmes of Study
- Examples of any record keeping for phonics

DATE(S)/TIME(S)/VENUE(S):

Monday 25 January 2021

1.00pm – 4.00pm

Venue: Chicken Shed, Chase Side, Southgate, N14 4PE

COURSE ORGANISER(S)

Suzi Modi, Learning Consultant Primary

COURSE TUTOR(S):

Jo Childs, Worcesters Primary School and Ex SIS Literacy Advisory

COST:

I No charge to schools that have bought back into the Professional Development SLA

II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

TITLE:**INFERENCE TRAINING FOR TEACHING STAFF: A WHOLE SCHOOL MODEL****TARGET AUDIENCE:**

Teaching Staff and Senior Leaders

COURSE OUTLINE AND PURPOSE:

A whole class programme to develop inference skills for children from KS2 to KS3 who have age appropriate decoding skills but who are experiencing difficulties acquiring full meaning and enjoyment from their reading. This 3 half-day training programme will give you all the skills you need to deliver Inference Training in the classroom.

KEY OBJECTIVES:

Inference Training uses diagnostic conversations to target the needs of children and enables teachers to boost reading comprehension through a focused approach to engaging with and gaining understanding from texts. Through Inference Training children will:

- Activate and apply prior knowledge to their reading and use title cues to predict
- Identify key words and elaborate on them to enhance meaning, and develop vocabulary
- Generate their own questions and answer them
- Generate inferences and integrate meaning as they read to build a gist
- Summarise a short text extract using visualisation, quick pictures, picto-words and a 10 word or less headline
- Retell an extract to emphasise the gist
- Become pro-active readers of texts

DATE(S)/TIME(S)/VENUE(S):

Wednesday 20 January 2021
1.30pm – 4.00pm

Day 1 of 3

Thursday 04 February 2021
1.30pm – 4.00pm

Day 2 of 3

Thursday 25 February 2021
1.30pm – 4.00pm

Day 3 of 3

All sessions will take place:

St Ignatius College, Enfield Training Room, Turkey Street, Enfield, EN1 4NP

Course Organiser: Suzi Modi Teaching & Learning Advisor

Course Tutor(s): Suzi Modi & Theresa Watts

COST:

- I No charge to schools that have bought back into the SIS CPD Package. **There will be a charge of £65 per school for the Inference Training Folder.**
- II Non buyback LA Maintained Schools, Academies & Free Schools £375 per attendee
There will be a charge of £65 per school for the Inference Training Folder.

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

LILAC (Language in Learning Across the Curriculum)

Available to schools on request.

CODE: ENF/18/120

TARGET AUDIENCE:

School Leaders, Teachers, Subject Leaders, Teaching Assistants

Teaching ESL students in mainstream classrooms: Language in learning across the curriculum (LILAC) is a professional development course published and certified by the Department for Education and Child Development South Australia.

This internationally recognised qualification is delivered by experienced accredited tutors. The course is suitable for Primary and Secondary staff and will be delivered centrally as outlined below.

COURSE OUTLINE AND PURPOSE:

The aims of LILAC are:

- to develop teachers' awareness of the need to take into account the cultural and linguistic diversity and experiences of all pupils and ways in which this can be done
- to develop teachers' understanding of the central role that language plays in learning and develop teaching practices which can be used across the curriculum to address the language-related needs of all pupils, with a particular focus on bilingual pupils
- to provide a positive context for teachers to reflect critically and openly on their teaching and to trial suggested strategies
- to develop collaborative working relationships between teachers by having a shared understanding of how to support all pupils
- to promote whole school approaches to address the learning needs of advanced bilingual pupils

The structure of LILAC:

The LILAC programme will consist of one twilight briefing meeting and eight training sessions taking place every two to three weeks.

Between each session there is a requirement that all participants carry out readings and between module activities. The activities are based on strategies discussed in LILAC sessions. The readings consolidate and extend the content of the sessions as well as offering practical suggestions and activities.

Course requirements:

In order to receive accreditation, participants must attend all training sessions and complete all between module activities and readings.

Over thirty Primary and Secondary schools in Enfield have taken part in LILAC training and feedback has always been very positive. Teachers have commented on a marked improvement in their knowledge of language development and the impact the course has had on pupil outcomes in school.

COURSE ORGANISER(S)/COURSE TUTOR(S):

Linda Stone, Head of Curriculum & Standards

COST: This course is offered to schools on request and can be delivered to individual schools or to groups of schools, as negotiated. Cost to be agreed.

For further information contact: linda.stone@enfield.gov.uk

PRIMARY LITERACY AND NUMERACY

TITLE:

Teaching and Learning in Year 2

CODE: ENF/20/147

TARGET AUDIENCE:

Y2 class teachers and KS1 phase leaders

COURSE OUTLINE AND PURPOSE:

This is a two day course which is run annually. Participants are expected to attend both days and complete a gap task.

Day 1

We will look at the statutory requirements of the national curriculum and assessment procedures, enabling teachers to plan an effective curriculum based on the learning needs of their class. We will explore ways of accelerating progress for all pupils, with a focus on assessment and data analysis. **Teachers will need to bring current assessment data for reading, writing and maths**

Day 2

In this session we will prepare year 2 teachers for the KS1 SATs and reporting and assessment arrangements. We will discuss the formalities of testing, explore relevant supportive material and consider how to plan from test analysis. **Teachers will need to bring current assessment data for reading, writing and maths and literacy and numeracy books representing the ability ranges in the class**

KEY OBJECTIVES:

- To provide opportunities for analysis of class, group and individual needs to identify priorities
- To explore a range of activities to support learning and teaching in year 2
- To provide an overview of appropriate resources which will support progress for all children
- To give teachers an opportunity to network with other year 2 teachers
- To familiarise teachers with the format and expectations for KS1 SATs and reporting and assessment arrangements and statutory moderation

DATE(S)/TIME(S)/VENUE(S):

Thursday 01 October 2020 **(Day 1 of 2)**

Thursday 14 January 2021 **(Day 2 of 2)**

Both sessions will run from 9.00am – 4.00pm
Houndsfield Primary School, Houndsfield Road, N9 7RA

COURSE ORGANISER(S)/TUTOR(S):

AM – English - Suzi Modi, Primary Literacy Consultant,
PM - Tutor: Sarah Tilley

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>
Please note that lunch is not provided. Tea and coffee will be provided.

PRIMARY MATHS

Yikes! Year 6 Maths

CODE: ENF/20/151

TARGET AUDIENCE:

New to year 6 teachers, Year 6 teachers, KS2 leader/SLT

COURSE OUTLINE AND PURPOSE:

This is a 1-day Maths course

THIS COURSE INCORPORATES:

We will look at the statutory requirements of the curriculum and consider working at greater depth. This will include a gap analysis of the 2020 Maths paper and exploration of strategies to support development of key mathematical skills. We will develop ways of accelerating progress for all pupils, with a focus on assessment and data analysis.

We will look at working towards the KS2 Maths SATs. We will explore relevant supportive material and consider how to plan from test analysis. **Teachers will need to bring current assessment data for maths as well as KS1 data.**

KEY OBJECTIVES:

- provide opportunities for maths analysis of class, group and individual needs
- ensure teachers have a shared understanding of national standards
- explore a range of activities to support learning and teaching in year 6 Maths
- familiarise teachers with the format and expectations for KS2 Maths SATs
- give teachers an opportunity to network with other year 6 teachers

DATE(S)/TIME(S)/VENUE(S):

Thursday 17 September 2020

9.00am – 4.00pm

Eversley Primary, Junior Hall, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

TUTOR:

Sarah Tilley, Independent Maths Consultant

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING: Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that lunch is not provided. Tea and coffee will be provided.

PRIMARY MATHS

TITLE:
Maths Subject Leaders' Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:
Maths Subject Leaders

COURSE OUTLINE AND PURPOSE:

This is part of an ongoing programme of termly training for Mathematics Subject Leaders. Each meeting will include an update of current developments within mathematics and a focus on developing the role of the Maths Subject Leader.

KEY OBJECTIVES:

- To provide guidance on relevant material to support the maths subject leader in action
- To provide guidance on developing the monitoring role of the subject leader
- To update subject leaders on pedagogical styles and interventions and new teaching and learning resources

DATE(S)/TIME(S)/VENUE(S):

Thursday 22 October 2020 **CODE: ENF/20/144**
Eversley Primary School, Junior Hall, Chaseville Park Road, London N21 1PD,

Tuesday 02 February 2021 **CODE: ENF/21/38**
Houndsfield Primary School, Park Suite Hall, Houndsfield Road, N9 7RA

Thursday 10 June 2021 **CODE: ENF/21/39**
Eversley Primary School, Junior Hall, Chaseville Park Road, London N21 1PD

All dates above will run from 9.30am – 4.00pm

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

TUTOR(S):

Peter Warwick and Sarah Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:
4 Day Maths Subject Knowledge Course

CODE: ENF/21/40

TARGET AUDIENCE:
Class Teachers and Maths Subject Leaders

COURSE OUTLINE AND PURPOSE:

This is a 4-day maths subject knowledge course. The course aims to improve teachers' subject knowledge and assist with strategies which will support effective teaching and learning in mathematics. Key areas will include geometry, place value, fractions, statistics, division and algebra.

Participants must attend all four sessions and complete gap tasks.
On completion of the course, participants will receive a certificate.

KEY OBJECTIVES:

- To improve teachers' subject knowledge
- To develop the language/strategies and practical skills needed to support the teaching of the key areas of mathematics
- To investigate manipulates and images and vocabulary to aid conceptual understanding
- To address common misconceptions in mathematics
- To explore the use of questioning to elicit a wider range of responses
- To develop a deeper understanding of mastery

DATE(S)/TIME(S)/VENUE(S):

Thursday 21 January 2021 (Day 1 of 4)

Wednesday 10 March 2021 (Day 2 of 4)

Wednesday 21 April 2021 (Day 3 of 4)

Tuesday 08 June 2021 (Day 4 of 4)

All sessions will run from 9.00am – 4.00pm
Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

Tutor(s):

Peter Warwick and Sarah Tilley, Independent Maths Consultants

COST:

- I** No charge to schools that have bought back into the Professional Development SLA
II Non buyback LA Maintained Schools and Academies £1000 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:
Maths Mastery in Year 1

CODE: ENF/20/146

TARGET AUDIENCE:
Maths Subject Leaders, Years 1 Class Teachers and SLT

COURSE OUTLINE AND PURPOSE:
Building on previous phase group training, this course is being repeated for teachers new to Year 1 or those requiring a refresher.

We will consider the ethos and objectives of the 2014 curriculum and explore progression within number, including more opportunities for deeper, rich mathematical tasks and how to achieve mastery for all children.

- KEY OBJECTIVES:**
- To explore 'mastery' and 'mastery with greater depth' in the Year 1 curriculum
 - To explore a range of manipulatives to support learning and teaching
 - To consider progression within number through a range of activities
 - To consider opportunities to develop deeper mathematical understanding

Teachers will need to bring a selection of maths books that represent the range of abilities in the class.

There will be an opportunity to plan for mastery during this session, so teachers need to bring any appropriate planning material that would support them doing this.

DATE(S)/TIME(S)/(VENUE(S):

Tuesday 17 November 2020
9.00– 4.00pm
Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):
Michelle Williams - School Professional Development Adviser
TUTOR(S):
Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:
Maths Mastery in Year 3

CODE: ENF/21/41

TARGET AUDIENCE:

Maths Subject Leaders, Years 3 Class Teachers and SLT

COURSE OUTLINE AND PURPOSE:

Building on previous phase group training, this course is being repeated for teachers new to Year 3 or those requiring a refresher.

We will consider the ethos and objectives of the 2014 curriculum and explore progression within number, including more opportunities for deeper, rich mathematical tasks and how to achieve mastery for all children.

KEY OBJECTIVES:

- To explore 'mastery' and 'mastery with greater depth' in the Year 3 curriculum
- To explore a range of manipulatives to support learning and teaching
- To consider progression within number through a range of activities
- To consider opportunities to develop deeper mathematical understanding

Teachers will need to bring a selection of maths books that represent the range of abilities in the class.

There will be an opportunity to plan for mastery during this session, so teachers need to bring any appropriate planning material that would support them doing this.

DATE(S)/TIME(S)/(VENUE(S):

Wednesday 27 January 2021

9.00– 4.00pm

Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

TUTOR(S):

Peter Warwick and Sarah Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:
Maths Mastery in Year 4

CODE: ENF/21/68

TARGET AUDIENCE:
Maths Subject Leaders, Years 4 Class Teachers and SLT

COURSE OUTLINE AND PURPOSE:

Building on previous phase group training, this course is being repeated for teachers new to Year 4 or those requiring a refresher.

We will consider the ethos and objectives of the 2014 curriculum and explore progression within number, including more opportunities for deeper, rich mathematical tasks and how to achieve mastery for all children.

KEY OBJECTIVES:

- To explore 'mastery' and 'mastery with greater depth' in the Year 4 curriculum
- To explore a range of manipulatives to support learning and teaching
- To consider progression within number through a range of activities
- To consider opportunities to develop deeper mathematical understanding

Teachers will need to bring a selection of maths books that represent the range of abilities in the class.

There will be an opportunity to plan for mastery during this session, so teachers need to bring any appropriate planning material that would support them doing this.

DATE(S)/TIME(S)/(VENUE(S)):

Thursday 25 March 2021
9.30 – 4.00pm
Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:
Maths Mastery in Year 5

CODE: ENF/20/143

TARGET AUDIENCE:
Maths Subject Leaders, Years 5 Class Teachers and SLT

COURSE OUTLINE AND PURPOSE:
Building on previous phase group training, this course is being repeated for teachers new to Year 5 or those requiring a refresher.

We will consider the ethos and objectives of the 2014 curriculum and explore progression within number, including more opportunities for deeper, rich mathematical tasks and how to achieve mastery for all children.

- KEY OBJECTIVES:**
- To explore 'mastery' and 'mastery with greater depth' in the Year 5 curriculum
 - To explore a range of manipulatives to support learning and teaching
 - To consider progression within number through a range of activities
 - To consider opportunities to develop deeper mathematical understanding

Teachers will need to bring a selection of maths books that represent the range of abilities in the class.

There will be an opportunity to plan for mastery during this session, so teachers need to bring any appropriate planning material that would support them doing this.

DATE(S)/TIME(S)/(VENUE(S):

Thursday 08 October 2020
9.00am – 4.00pm
Eversley Primary School, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):
Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):
Peter Warwick and Sarah Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:
Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:

Challenging more able mathematicians in KS1

CODE: ENF/20/148

TARGET AUDIENCE:

Maths Subject Leaders, Teachers

COURSE OUTLINE AND PURPOSE:

This course will explore how to challenge the more able mathematicians in Key Stage 1. We will unpick 'greater depth' and consider the challenges of capturing evidence to support assessment judgements.

KEY OBJECTIVES:

- To explore the term 'greater depth' - what it means, what it looks like in the classroom, what it looks like in the books
- To explore a range of manipulatives and images which will support deeper understanding
- To consider a range of activities which will encourage Key Stage 1 mathematicians to show how clever they are
- Please can teachers bring maths books of those children working at greater depth in their class/year group to the session. There will be an opportunity to share the books with colleagues and discuss next steps

DATE(S)/TIME(S)/(VENUE(S):

Thursday 04 March 2021

9.30am – 4.00pm

Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:

Challenging more able mathematicians in KS2

CODE: ENF/21/42

TARGET AUDIENCE:

Maths Subject Leaders, Teachers

COURSE OUTLINE AND PURPOSE:

This course will explore how to challenge the more able mathematicians in Key Stage 2. We will unpick 'greater depth' and consider the challenges of capturing evidence to support assessment judgements.

KEY OBJECTIVES:

- To explore the term 'greater depth' - what it means, what it looks like in the classroom, what it looks like in the books
- To explore a range of manipulatives and images which will support deeper understanding
- To consider a range of activities which will encourage key stage 1 mathematicians to show how clever they are
-
- Please can teachers bring maths books of those children working at greater depth in their class/year group to the session. There will be an opportunity to share the books with colleagues and discuss next steps

DATE(S)/TIME(S)/(VENUE(S):

Thursday 11 March 2021

9.00 – 4.00pm

Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

CODE: ENF/20/149

TITLE:

Developing a concrete, pictorial and abstract approach to teaching and learning in KS1

TARGET AUDIENCE:

Year 1 & Year 2 teachers, Maths Subject Leaders, Senior Leaders responsible for Assessing Teaching & Learning

COURSE OUTLINE AND PURPOSE:

A statutory requirement of the maths national curriculum for all key stages is that children develop a conceptual understanding. This can be achieved through the combined use of the concrete, pictorial & abstract approach. Research has also shown that children and adults have a greater chance of understanding and retaining concepts if they are taught this way.

KEY OBJECTIVES:

To understand the research and pedagogy of Jerome Bruner (Enactive, Iconic & Symbolic learning) and Edgar Dale (Cone of Learning Experiences) and how this applies to the key stage 1 classroom.

To explore and use a range of manipulatives to support conceptual understanding and support procedural rules for all types of learners in KS1.

To know how to develop children's pictorial representations that ultimately will support them in national tests.

DATE(S)/TIME(S)/VENUE(S):

Thursday, 5 November 2020

9.30am-4.00pm

Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/TUTOR(S):

Michelle Williams - School Professional Development Adviser

TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

I No charge to schools that have bought back into the Professional Development SLA.

II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

CODE: ENF/20/150

TITLE:

Developing a concrete, pictorial and abstract approach to teaching and learning in KS2

TARGET AUDIENCE:

Year 3, 4, 5 & 6 teachers, Maths Subject Leaders, Senior Leaders responsible for Assessing Teaching and Learning.

COURSE OUTLINE AND PURPOSE:

Research has also shown that children and adults have a greater chance of understanding and retaining concepts if they are taught using the concrete, pictorial & abstract (CPA) approach.

A statutory requirement of the maths national curriculum for all key stages is that children develop a conceptual understanding. This can be achieved through the combined use of CPA. Unfortunately, however, as children progress throughout KS2, manipulatives are often only given to SEND children, with many children and teachers resisting or rejecting their use. This course will support the statutory requirements of the maths national curriculum for all key stages that all children develop a conceptual understanding. It will show how manipulatives can be used to both support, extend and challenge learning.

KEY OBJECTIVES:

- To understand the research and pedagogy of Jerome Bruner (Enactive, Iconic & Symbolic learning) and Edgar Dale (Cone of Learning Experiences) and how this applies to the key stage 1 classroom
- To explore and use a range of manipulatives to support conceptual understanding and support procedural rules for all types of learners in KS2
- To know how to develop children's pictorial representations that ultimately will support them in national tests

DATE(S)/TIME(S)/VENUE(S):

Thursday 19 November 2020

9.00am - 4.00pm

Eversley Primary, Chaseville Park Road, London N21 1PD

COURSE ORGANISER(S)/TUTOR(S):

Michelle Williams - School Professional Development Adviser

TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non-buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:

CODE: ENF/21/69

Developing Early Pattern and Number Sense in the Foundation Stage

TARGET AUDIENCE:

Early Years Practitioners, Subject Leaders and SLT wanting to have a greater understanding of maths development in the early years.

COURSE OUTLINE AND PURPOSE:

When was the last time your practitioners in the foundation stage had bespoke training around early mathematical development? Are your children starting year 1 with a firm grasp of mathematics?

This course explores early mathematical development across the foundation stage. Practitioners will enhance their subject knowledge and pedagogy as they consider and apply research from the likes of Dr Tony Wing, Rochel Gelman & Jerome Bruner through a range of practical activities.

KEY OBJECTIVES:

- To understand the importance of pattern, sorting, comparison and subitizing in early mathematical development
- To investigate the difficulties that some children encounter with early mathematics and how these can be addressed
- To explore a range of manipulatives and activities to support learning and teaching; providing support and challenge for a range of children's capabilities
- To make links to a variety of environments and exploit cross curricular opportunities

DATES/TIMES/VENUES:

Thursday 11 February 2021

9.00am – 3.30pm

Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools & non buyback Academies £250 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY MATHS

TITLE:

CODE: ENF/20/145

Using Bar Modelling to Support Mathematical Understanding

TARGET AUDIENCE:

Class teachers and maths leaders

COURSE OUTLINE AND PURPOSE:

In the first session we will look at the approaches and developments in the maths curriculum within Singapore and how since the 1980s their children have outperformed children across the world in PISA and TiMMs assessments. We will follow the CPA approach to teaching and learning and look at progression within bar modelling. The session will end with a small gap task.

The second session will enable participants to reflect on their learning and gap task, develop their understanding even further, and begin to develop a whole school policy that will help this approach become embedded back at their educational establishment.

This course will...

- give an understanding of the bar model approach to teaching and learning and the pedagogy underpinning it
- consider how this can be applied across different domains in maths
- look at progression in bar modelling
- consider a whole school approach to bar modelling

KEY AIMS:

- to look at the approaches used in Singapore and understand why they are effective
- to understand the theory and pedagogy underpinning bar modelling
- to become familiar with the Concrete - Pictorial - Abstract approach (CPA) that underpins this approach
- to become more familiar with the manipulatives that are needed to support understanding
- to have opportunities to solve a range of problems using the bar models
- to understand the different types of models used, such as part-whole (discrete and continuous), comparison and transformations
- to consider progression within bar modelling and how this can be applied across different domains within the maths curriculum

- to explore how reasoning and literacy skills, including speaking & listening, are developed by using this approach
- to begin to develop a whole school policy, including examples for all year groups

DATES/TIMES/VENUES:

Friday 13 November 2020

Day 1 of 2

Wednesday 24 February 2021

Day 2 of 2

Both sessions will run from 9.30am – 4.00pm

Venue: Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick and Sara Tilley, Independent Maths Consultants

Costs:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

TITLE:

Diving into Maths - Supporting teachers with their pedagogical choices through Intelligent Practice

TARGET AUDIENCE: Senior Leaders, Maths Subject Leaders & Class Teachers

COURSE OUTLINE AND PURPOSE:

Developing Intelligent Practice and Variation Theory in a Maths Classroom - Incorporating Perceptual and Systematic Variation

Intelligent Practice * is a term used to describe practice exercises that integrate the development of fluency with the deepening of conceptual understanding. Attention is drawn to the mathematical structures and relationships to assist in the deepening of conceptual understanding, whilst at the same time developing fluency through practice.

*Gu, L., Huang, R., & Morton, F. (2004). Teaching with Variation: A Chinese way of Promoting Effective Mathematics Learning.

KEY OBJECTIVES:

- To understand what Intelligent Practice is and how it can be incorporated into the daily maths lesson.
- To explore variation theory, both perceptual and systematic variation, to improve the teaching and learning within the classroom.
- To have a range of practical examples that can be used back in school.

DATE(S)/TIME(S)/VENUE(S):

Thursday 18 March 2021

Day 1 of 2

Thursday 29 April 2021

Day 2 of 2

Both sessions will run from 9.00am – 4.00pm

Venue: Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/TUTOR(S)

Michelle Williams - School Professional Development Adviser

TUTOR(S)

Peter Warwick and Sara Tilley, Independent Maths Consultants

COST:

I No charge to schools that have bought back into the Professional Development SLA

II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

Booking: Book through your designed school based booked via

<https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided. Please bring a packed lunch.

PRIMARY MATHS

TITLE:

CODE: ENF/20/177

Developing times tables across the school and preparing for the multiplication tables check in Y4

TARGET AUDIENCE:

Maths Subject Leaders, all teachers of times tables especially those in Y4.

COURSE OUTLINE AND PURPOSE:

- To secure conceptual knowledge and quick recall of times tables
- To consider a whole school approach to the teaching and learning of times tables
- To understand the requirements of the multiplication tables check in Year 4.
- to explore the impact of games and ICT to support times tables

DATE/TIME/(VENUE:

Wednesday 07 October 2020

9.00am – 12.00pm

Venue: Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR(S):

Peter Warwick, Independent Maths Consultant

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

SECONDARY MATHS

TITLE:
Secondary Maths Project

CODE: ENF/20/128

TARGET AUDIENCE:
Maths Subject Leaders

COURSE OUTLINE AND PURPOSE:

The focus of the Maths Project will be on using manipulatives and representations in order to support student transition from Primary to Secondary.

DATE(S)/TIME(S)/(VENUE(S):

Tuesday 16 June 2020

Enfield County School for Girls - Upper Site
16:00 – 17:30

If you are interested in the summer term dates and did not attend the first session, then please contact Sharon Davies as below.

COURSE ORGANISER(S)/COURSE TUTOR(S):
Wincey Nyakpenu, Enfield County Maths specialist

COST:

No charge

BOOKING:
Please book your place by emailing sharon.davies@enfield.gov.uk

PRIMARY/PSHE/CITIZENSHIP/HEALTHY SCHOOLS

TITLE:

CODE(S): see below

PSHE, Relationships Education & Health Education Primary Network Meetings

TARGET AUDIENCE:

Primary and Special – PSHE, Healthy Education and Healthy Schools coordinators

COURSE OUTLINE AND PURPOSE:

- To update coordinators and provide information relevant to their role
- Healthy Schools awards
- Sharing of good practice

KEY OBJECTIVES:

Areas covered throughout the year will include:

- Health Education (statutory)
- Relationships education (statutory)
- Mental health and wellbeing
- The role of a PSHE coordinator
- Healthy Schools London award
- Schemes of work, lesson plans and assessment
- Resources
- Sharing good practice
- Other areas identified by coordinators.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 17 June 2020

CODE: ENF/19/130

Thursday 05 November 2020

CODE: ENF/20/129

Tuesday 02 March 2021

CODE: ENF/21/32

All sessions will run from 1.00pm – 4.00pm at Chickenshed Theatre

COURSE ORGANISER(S):

Sharon Davies and outside speakers as appropriate

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buy back LA Maintained Schools, Academies & Free Schools £125 per session per attendee

BOOKING:

Book through your school-based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY / PE / PSHE

TITLE:

CODE: ENF/20/130

PE & PSHE Subject Leaders Meeting including a focus on Mental Health and Wellbeing

TARGET AUDIENCE:

Primary and Special – PE and PSHE coordinators

COURSE OUTLINE AND PURPOSE:

- Introduction for new PE and PSHE coordinators
- Update on curriculum content for PE and Relationships Education and Health Education
- Mental Health and Wellbeing

KEY OBJECTIVES:

Areas covered will include:

- Introduction for new PE and PSHE coordinators
- PE curriculum update
- Relationships Education and Health Education curriculum update
- Mental health and wellbeing links between PE and PSHE
- Mental health and wellbeing schemes of work, lesson plans, resources and where to get advice
- Sharing good practice

DATE(S)/TIME(S)/VENUE(S):

Friday 18 September 2020

1.00pm – 3.30pm

Venue: Southgate Hockey Club, Trent Park, Snakes Lane, EN4 0PS

COURSE ORGANISER(S):

Paula Felgate (PE team) and Sharon Davies (PSHE)

COST:

- I No charge to schools that have bought back into the Professional Development SLA or the PE SLA
- II Non buy back LA Maintained Schools, Academies & Free Schools £125 per session per attendee

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

SECONDARY /PSHE/CITIZENSHIP/HEALTHY SCHOOLS

COURSE TITLE:

CODE(S) SEE BELOW:

PSHE, Health Education and Relationships & Sex Education Secondary School Support

TARGET AUDIENCE:

Secondary age – PSHE, Healthy Schools, Health Education, Citizenship and Relationship & Sex education coordinators

COURSE OUTLINE AND PURPOSE:

- To update coordinators and provide information relevant to their role
- Healthy Schools awards
- Sharing of good practice

KEY OBJECTIVES:

Areas that can be covered during meetings are:

- Health Education (statutory)
- Relationships & Sex Education (statutory)
- Mental health and wellbeing
- The role of a PSHE coordinator
- Healthy Schools London award
- Schemes of work and lesson plans
- Resources
- Sharing good practice
- Other areas identified by coordinators.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 17 June 2020
4.00 – 6.00pm
Venue TBC

CODE: ENF/20/131

Thursday 05 November 2020
4.00pm – 6.00pm
Venue TBC

CODE: ENF/20/132

Tuesday 02 March 2021
4.00 – 6.00pm.
Venue TBC

CODE: ENF/21/33

COURSE ORGANISER(S):

Sharon Davies and outside speakers as appropriate

COST:

- I No charge to schools or academies who have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools & non buyback Academies £125 per attendee

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

PRIMARY / PSHE

TITLE:

Stonewall – Creating an LGBT Inclusive Primary Curriculum

CODE:ENF/20/160

TARGET AUDIENCE:

Primary and Special – PSHE coordinators

COURSE OUTLINE AND PURPOSE:

- Introduction of the Inclusive Primary Curriculum guide
- How to make your school LGBT inclusive

KEY OBJECTIVES:

Areas covered will include:

- How to use the Primary Curriculum guide
- How to introduce a whole school approach
- Requirements of the curriculum content for compulsory Relationships Education
- Sharing good practice

DATE(S)/TIME(S)/VENUE(S):

Tuesday 19 May 2020

1.00pm – 4.00pm

Venue TBC

COURSE ORGANISER(S)

Sharon Davies

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buy back LA Maintained Schools, Academies £125 per session per attendee

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

PRIMARY/SECONDARY ETHNIC MINORITY ACHIEVEMENT/EAL

TITLE:

Ethnic Minority Achievement/EAL Network Meetings

CODE(S):

TARGET AUDIENCE:

Senior Leaders, EMA/EAL Managers, Inclusion Managers with responsibility for EMA/EAL, teachers and EMA/EAL Teaching Assistants

COURSE OUTLINE AND PURPOSE:

To provide school staff with:

- an overview of developments in ethnic minority achievement and provision for EAL pupils
- An opportunity to discuss current issues around EMA/EAL and how they fit into the wider school agenda
- an opportunity to discuss and share good and best practice

KEY OBJECTIVES:

These meetings will provide an opportunity to share good practice and updates concerning EMA policy and practice.

It also provides an opportunity to network and share good practice and resources.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 20 May 2020
Millfield House, Silver Street, Edmonton N18 1PJ

CODE: ENF/20/32

Wednesday 18 November 2020
Venue: TBC

CODE: ENF/20/170

Wednesday 19 May 2021
Venue: TBC

CODE: ENF/21/60

Time: 9am – 12.00pm

COURSE ORGANISER(S)/COURSE TUTOR(S):

Linda Stone, Head of Curriculum and Standards

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee.

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

PRIMARY/SECONDARY

TITLE:

CODE: ENF/20/165

EDUCATIONAL VISITS COORDINATOR (EVC) TRAINING

TARGET AUDIENCE:

Educational Visit Coordinators

COURSE OUTLINE AND PURPOSE:

This course will go through the LA guidelines and the role of the EVC. It is ideal for EVCs who are new to the role. There will be information regarding accessing the Evolve platform.

KEY OBJECTIVES:

- To provide a clear understanding of the role and expectations of the EVC
- To provide a clear understanding of the LA Guidance on Educational Visits
- To update EVCs on national and local initiatives and provide a forum to discuss individual issues and concerns about off-site visits

PROFESSIONAL STANDARDS:

To be partially addressed C4, C5, C40 and C41

DATES/TIMES/VENUES:

Wednesday 18 November 2020

9.00am to 3.30pm

Venue: Chickenshed, Chase Side, Southgate, N14 4PE

COURSE ORGANISER(S)/TUTOR(S):

Paula Felgate and Clive Atkins

COST:

- I No charge to schools that have bought back into the Educational Visits Service
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee

BOOKING: Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

PRIMARY COMPUTING

TITLE:

Primary Computing Coordinators Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

Colleagues holding posts of responsibility for primary computing in primary schools

COURSE OUTLINE AND PURPOSE:

These network meetings provide an opportunity to share good practice and to provide updates.

KEY OBJECTIVES:

- To brief on statutory requirements and update on curriculum, assessment and other developments within Computing Curriculum for Primary Education
- To exchange information on schemes of work, assessment and good practice
- To update Subject Leaders on new teaching and learning resources, pedagogy and interventions
- To provide opportunities to network and work collaboratively

DATE(S)/TIME(S)/VENUE(S):

Tuesday 20 October 2020

CODE: ENF/20/135

Tuesday 19 January 2021

CODE: ENF/21/35

Tuesday 27 April 2021

CODE: ENF/21/36

Venue TBC

All sessions will run from 1.00pm for networking starting at 1.30pm – 3.30pm

COURSE ORGANISER(S)/TUTOR(S):

Angela Poplar, Teaching and Learning Consultant

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:

Book through your school based booker via

<https://www.enfieldpdonline.org.uk/>

SECONDARY COMPUTING

TITLE:
Secondary Computing/ICT Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:
Heads of Department meetings for Computing in Secondary Schools
All Computer teachers welcome to this meeting.

COURSE OUTLINE AND PURPOSE:
These network meetings provide an opportunity to share good practice and to provide updates on developing practice, exam boards and schemes of work.

KEY OBJECTIVES:

- To brief on statutory requirements and update on curriculum, assessment and other developments within Computing Curriculum at KS3 / KS4
- To exchange information on schemes of work, assessment and good practice
- To update Subject Leaders on new teaching and learning resources, pedagogy and interventions
- To provide opportunities to network and work collaboratively

DATE(S)/TIME(S)/VENUE(S):

Monday 01 June 2020 **CODE:ENF/20/141**

Tuesday 03 November 2020 **CODE:ENF/20/142**

Tuesday 02 February 2021 **CODE:ENF/21/37**

All sessions will run from 3.30pm for networking starting at 4.00pm until 5.30pm
Venues to be confirmed

COURSE ORGANISER(S)/TUTOR(S):
Angela Poplar, Teaching and Learning Consultant

COST:

- I No charge to schools and academies who have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools, Free Schools & Academies £90 per attendee

BOOKING:
Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY DESIGN AND TECHNOLOGY

TITLE:

Primary Design & Technology Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

D&T Subject Leaders and interested Teachers in all Primary, Infant and Junior schools

COURSE OUTLINE AND PURPOSE:

These meetings provide updates and CPD for D&T to support the Primary Curriculum. They also offer colleagues the opportunity to engage in professional dialogue and share good practice around meeting common challenges.

KEY OBJECTIVES:

These are termly meetings to support the continuing professional development of Primary D&T leaders in schools and support them in meeting the challenges of their post.

The agenda will vary according to the time of year and the networks priorities but will cover a range of the following:

- What is D&T in terms of content and skill?
- Creating a vision for D&T (Intent of the curriculum)
- updates and developments
- investigating assessment opportunities
- opportunities to share good practice
- Sharing current curriculum maps
- wider curriculum and enrichment opportunities
- training and development on subject specific pedagogy
- school/subject priorities identified for D&T by school leaders

DATE(S)/TIME(S)/VENUE(S):

Monday 08 June 2020
9.00am – 3.00pm

CODE: ENF/20/166

Friday 09 October 2020
1.30pm to 4.00pm

CODE: ENF/20/167

Venue: Chickenshed, 209 Chase Road, Southgate, N14 4PE

Spring Term 2021 TBA

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR:

Naomi Hiscock, Director, Primary Science Education

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee per Day session. £125 per half day session per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

PRIMARY MODERN FOREIGN LANGUAGES

TITLE:
Primary MFL Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:
MFL Subject Leaders and interested Teachers in all Primary, Infant and Junior schools

COURSE OUTLINE AND PURPOSE:
These meetings provide updates and CPD for MFL to support the Primary Curriculum. They also offer colleagues the opportunity to engage in professional dialogue and share good practice around meeting common challenges.

KEY OBJECTIVES:
These are termly meetings to support the continuing professional development of Primary MFL leaders in schools and support them in meeting the challenges of their post.

The agenda will vary according to the time of year and the networks priorities but will cover a range of the following:

- What is MFL in terms of content and skill?
- Creating a vision for MFL (Intent of the curriculum)
- updates and developments
- investigating assessment opportunities
- opportunities to share good practice
- Sharing current curriculum maps
- wider curriculum and enrichment opportunities
- training and development on subject specific pedagogy
- school/subject priorities identified for MFL by school leaders

DATE(S)/TIME(S)/VENUE(S):
Monday 05 October 2020
1.30 – 3.00pm
Venue: TBC
CODE: ENF/20/176

Monday 01 March 2021
1.30pm to 3.00pm
Venue: TBC
CODE: ENF/21/63

Summer Term 2021 TBA

COURSE ORGANISER(S)/COURSE TUTOR(S):
Michelle Williams - School Professional Development Adviser
COURSE TUTOR
Maggie Alan MFL Specialist Teacher

COST:
I No charge to schools that have bought back into the Professional Development SLA.
II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee per Day session. £125 per half day session.

BOOKING:
Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY ART

TITLE:
Primary ART Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:
Art Subject Leaders and interested Teachers in all Primary, Infant and Junior schools

COURSE OUTLINE AND PURPOSE:
These meetings provide updates and CPD for Art to support the Primary Curriculum. They also offer colleagues the opportunity to engage in professional dialogue and share good practice around meeting common challenges.

KEY OBJECTIVES:
These are termly meetings to support the continuing professional development of Primary Art Leaders in schools and support them in meeting the challenges of their post.

The agenda will vary according to the time of year and the networks priorities but will cover a range of the following:

- Art content and skill
- Creating a vision for Art (Intent of the curriculum)
- Updates, developments and ideas
- Investigating assessment opportunities
- Opportunities to share good practice
- Sharing practical skills and curriculum mapping
- Wider curriculum and enrichment opportunities
- Training and development on subject specific pedagogy
- School/subject priorities identified for Art by school leaders

DATE(S)/TIME(S)/VENUE(S):
Wednesday 4 November 2020
1.30pm – 4.00pm

CODE: ENF/20/189

Wednesday 17 March 2021
1.30pm to 4.00pm

CODE: ENF/21/75

Venue: TBC

Spring Term 2021 TBA

COURSE ORGANISER(S)/COURSE TUTOR(S):
Michelle Williams - School Professional Development Adviser

COST:
I No charge to schools that have bought back into the Professional Development SLA
II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:
Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

PRIMARY GEOGRAPHY

TITLE:

Primary Geography Network Meeting

CODE(S): SEE BELOW

TARGET AUDIENCE:

Geography Subject Leaders and interested Teachers in all Primary, Infant and Junior schools

COURSE OUTLINE AND PURPOSE:

TRAINING FROM THE GEOGRAPHICAL ASSOCIATION

These meetings provide updates and CPD for Geography to support the Primary Curriculum. They also offer colleagues the opportunity to engage in professional dialogue and share good practice around meeting common challenges.

KEY OBJECTIVES:

These are termly meetings to support the continuing professional development of Primary Geography leaders in schools and support them in meeting the challenges of their post.

The agenda will vary according to the time of year and the networks priorities but will cover a range of the following:

- Geography content and skill?
- Creating a vision for Geography (Intent of the curriculum)
- updates and developments
- investigating assessment opportunities
- opportunities to share good practice
- Sharing current curriculum maps
- wider curriculum and enrichment opportunities
- training and development on subject specific pedagogy

DATE(S)/TIME(S)/VENUE(S):

Wednesday 30 September 2020

Training from the **Geographical Association**

CODE: ENF/20/155

9.00am – 3.30pm

Houndsfield Primary, Houndsfield Road, London N9 7RA

Wednesday 03 March 2021

Training from the **Geographical Association**

CODE: ENF/21/49

9.00am – 3.30pm

Houndsfield Primary, Houndsfield Road, London N9 7RA

Summer Term 2021 TBA

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser

COURSE TUTOR: Jon Cannell Primary Curriculum Leader at the **Geographical Association**

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee per day session. £125 per half day session per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PRIMARY HISTORY

TITLE:

Primary History Network Meeting

CODE: SEE BELOW

TARGET AUDIENCE:

History Subject Leaders and interested Teachers in all Primary, Infant and Junior Schools

COURSE OUTLINE AND PURPOSE:

To support the Primary History Curriculum. Offer colleagues the opportunity to engage in professional dialogue, develop a deeper understanding and share good practice around meeting common challenges.

KEY OBJECTIVES

- Develop Local History Teaching Ideas
- The current context - History in primary schools
- How to meet the challenge of the new Ofsted framework and its implications for history in primary schools
- How do we develop history projects?
- The characteristics of highly effective teaching and learning – how can we be creative and how do we inspire?
- How to be a highly effective subject leader – some timely prompts
- How do we ensure inspiring history?

Network for Primary History

DATE(S)/TIME(S)/VENUE(S):

Thursday 21 May 2020
Local History Links
1.30pm -3.30pm

CODE: ENF/20/168

Thursday 8 October 2020
Local History Links
Sharing good practice in our schools
1.30pm – 3.30pm

CODE: ENF/20/169

Thursday 11 February 2021
History Event TBC
9.30am-3.30pm

CODE: ENF/21/59

Summer Term TC

Venue: Hazelbury Primary School, Hazelbury Road, N9 9TT

COURSE ORGANISER(S)/COURSE TUTOR(S):

Michelle Williams - School Professional Development Adviser
(Historical Association TBC)

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee per day session. £125 per half day session per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>
Tea and coffee will be provided. Please bring your own lunch

EARLY YEARS FOUNDATION STAGE

TITLE:

Getting Hooked by Books

CODE:ENF/20/188

TARGET AUDIENCE:

Practitioners working in PVI settings and school nurseries

COURSE OUTLINE AND PURPOSE:

- Choosing and using high quality books with themes that resonate with young children's interests and concerns
- Making opportunities for children to talk about books and texts, characters and plots
- Practical ideas for implementing an alternative approach for sharing books with children and which provide learning opportunities across all areas of learning
- Understanding how this approach supports the themes of the new Ofsted inspection framework for early years in both schools and PVI settings

KEY OBJECTIVES:

- Improved knowledge of effective reading and learning environments to promote children's engagement with books
- Increased confidence in choosing high quality texts and in planning a sequenced approach to sharing books with children which engages and excites them and promotes cross-curricular learning
- Confidence to use a range of strategies to engage children and families in books and reading

DATE(S)/TIMES/VENUE(S):

Session 1 Spring Term 2021

Session 2: Spring Term 2021

Session 3: Celebration event Summer Term 2021

Three half day training sessions. Exact dates and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

EARLY YEARS ADVISORS

Cost

- I** No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistant/School Support Staff SLA
- II** Non buyback Schools and Academies £375 per attendee

Please note that places are limited to 15 participants from schools, 15 participants from PVI settings

EARLY YEARS

TITLE
HOOKED BY BOOKS

CODE: ENF/20/184

TARGET AUDIENCE:
Reception teachers and practitioners

COURSE OUTLINE AND PURPOSE:
The course will explore a creative approach to teaching Literacy in Reception which instills children's love of reading and engagement with a variety of books and texts with the aim of raising attainment in speaking, listening, reading and writing.

KEY OBJECTIVES:

- To explore how to choose and use high quality texts with themes that resonate with children's interests and concerns
- To explore how to create opportunities and time for children to talk about books and texts, characters and plots
- To consider how books and texts can be used as a vehicle for learning across the seven areas of learning
- To consider how this approach supports the themes of the new Ofsted inspection framework for early years in schools

DATE(S)/TIME(S)/VENUE(S):

THIS A FOUR-PART COURSE AND ALL SESSIONS MUST BE ATTENDED

Session 1: Autumn Term 2020

Session 2: Spring Term 2021

Session 3: Spring Term 2021

Session 4: Celebration event, Summer Term 2021

Four half days. Exact dates and venue TBC

COURSE ORGANISER(S):
Early Years Teaching and Learning Advisors

COURSE TUTORS(S):
Early Years Teaching and Learning Advisors

COST:
I No charge to schools that have bought back into the Professional Development SLA
II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

BOOKING:
Book through your designated school based booker via
<https://www.enfieldpdonline.org.uk/>

KEY STAGE 1 – YEAR 1 & 2

TITLE

Still Hooked By Books

CODE: ENF/20/185

TARGET AUDIENCE:

Year 1 & Year 2 teachers and leaders

COURSE OUTLINE AND PURPOSE:

This course aims to explore a creative approach to teaching literacy in Y1 and Y2. It will instil children's love of reading, using a variety of books and texts, developing their vocabulary and raising attainment in reading and writing.

KEY OBJECTIVES:

- To explore how to choose and use high quality texts with themes that resonate with children's interests and class topics
- To explore how to create opportunities and time for children to talk about books and texts, characters and plots
- Creating opportunities to share and develop high quality literacy plans which build on prior knowledge and skills
- To consider how books and texts can be used as a vehicle for learning across the curriculum
- To consider how the Still Hooked on Books approach, supports the themes of the new Ofsted inspection framework for schools

DATE(S)/TIME(S)/VENUE(S):

THIS A FOUR-PART COURSE AND ALL SESSIONS MUST BE ATTENDED

Session 1: Autumn 2020

Session 2: Spring 2021

Session 3: Spring 2021

Session 4: Celebration event – Summer 2021

Four half days. Exact dates and venue TBC

COURSE ORGANISER(S):

SEYIS

COURSE TUTORS(S):

Cigdem Alkan

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £500 per attendee

BOOKING: Book through your designated school based booker via

<https://www.enfieldpdonline.org.uk/>

Early Years Foundation Stage

CODE: ENF/21/71

TITLE:

Creativity and Imagination in the Early Years

TARGET AUDIENCE:

Practitioners working in PVI, school nursery and reception classes

COURSE OUTLINE AND PURPOSE:

- Explore all elements of Expressive Arts and Design and the different ways in which children express their creativity
- Explore ideas for enhancing the learning environment to support all aspects of Expressive Arts and Design and their links to the wider curriculum
- Explore the impact of adult-child interactions on children's creativity

KEY OBJECTIVES

- Deeper understanding of the different strands of children's creative development
- Increased confidence in planning activities and experiences that link to core curriculum areas
- Increased awareness of how adults can interact with children more effectively to promote children's creativity

DATE(S)/TIMES/VENUE(S):

Spring Term 2021

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

Early Years Advisors

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee.

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 15 participants from the PVI sector and 15 from schools

EARLY YEARS FOUNDATION STAGE

TITLE:
How Young Children Learn

CODE: ENF/20/186

TARGET AUDIENCE:

Practitioners working in PVI settings, school nursery and reception classes

COURSE OUTLINE AND PURPOSE:

- Explore how young children learn through the Characteristics of Effective Learning
- How to create an effective learning environment to promote these COL
- How to encourage children to play and explore, to get involved, to concentrate and persevere whilst being creative and thinking critically
- How COL underpin all aspects of learning and development and support how children learn as well as what they learn.
- How to use the Leuven scales as a measure of children's engagement and involvement and the impact of sensitive adult interactions

KEY OBJECTIVES:

- Develop a deeper understanding of how young children learn and the importance of the Characteristics of Effective Learning
- Be confident in providing effective learning environments and opportunities for children and to engage in high-quality adult/ child interactions to promote the Characteristics of Effective Learning

DATE(S)/TIMES/VENUE(S):

Autumn Term 2020

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

EARLY YEARS ADVISORS

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 15 participants from the PVI sector and 15 from schools

Early Years Foundation Stage

TITLE:
Learning Outdoors in the Early Years

CODE: ENF/21/72

TARGET AUDIENCE:
Practitioners working in school nursery and reception classes

COURSE OUTLINE AND PURPOSE:

- Creative ways of maximizing and planning for the outdoor environment to promote all areas of the EYFS
- Explore the importance of valuing and using the outdoor environment as an extension of the indoor learning environment
- Exploring the use of 'loose parts' to promote open-ended play outdoors and engagement with the natural world
- Reflect on the broader wellbeing benefits of embedding outdoor learning

KEY OBJECTIVES

- Increased understanding of the benefits of outdoor learning
- Increase confidence in planning rich, meaningful learning opportunities for the outdoors which promotes development across all areas of learning

DATE(S)/TIMES/VENUE(S):

Spring Term 2021

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):
Early Years Advisors

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee.

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Early Years Foundation Stage

TITLE:
Phonics in Reception

CODE: ENF/20/187

TARGET AUDIENCE:

Literacy Leaders, EYFS Leaders & Teachers

COURSE OUTLINE AND PURPOSE:

This course will look at implementing and monitoring a systematic approach to phonics in the EYFS, with a specific focus on the Letters and Sounds programme, Phases 2 – 4.

KEY OBJECTIVES:

- Introducing Letters and Sounds
- Teaching high quality phonics in a systematic way
- Strategies to teach Phases 2 – 4
- Monitoring progress and impact
- How to engage parents and carers in the home learning of phonics

DATE(S)/TIMES/VENUE(S):

Autumn Term 2020

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

Cigdem Alkan, Suzanne Tillisch, Elli Pashourtides

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee.

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 30 participants

Early Years Foundation Stage

TITLE:

Creating a Community of Writers in the Reception Class

CODE:ENF/21/73

TARGET AUDIENCE:

Literacy Leaders, EYFS Leaders & Teachers

COURSE OUTLINE AND PURPOSE:

This course will look at the stages of early writing in the EYFS and how to develop confident writers through meaningful contexts.

KEY OBJECTIVES:

- Understanding the stages of early writing
- The importance of developing language skills
- How to develop a writing friendly environment
- Creating purposeful contexts for writing
- The role of phonics
- How to engage parents and carers in the home learning of writing

DATE(S)/TIMES/VENUE(S):

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

Cigdem Alkan, Suzanne Tillisch, Elli Pashourtides

Cost

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 30 participants.

Early Years Foundation Stage

TITLE:

Developing successful transitions from Reception to Year One

CODE:ENF/21/74

TARGET AUDIENCE:

EYFS Leaders, Teachers, NQTs, Teaching Assistants

COURSE OUTLINE AND PURPOSE:

This course will look at developing excellent and effective transition procedures between Reception and Year 1. The course will explore the continuity between the areas of learning across key stages, whilst offering practitioners an opportunity to explore an integrated approach to learning, the environment, structure and routine. The course will ensure that the firm foundations of Reception are built upon and continued throughout Year 1.

KEY OBJECTIVES:

- Developing excellent and effective transition procedures and practice
- Strategies to support transition
- Developing a transition policy
- Evaluating curriculum provision and classroom resources at the point of transition and beyond
- Reviewing teaching and learning strategies across key stages
- Embedding assessment for learning
- Ensuring clear and effective communication between all involved
- Using the analysis of the EYFSP to plan children's learning in year 1

DATE(S)/TIMES/VENUE(S):

Spring Term 2021

Half day training. Exact date and venue TBC

COURSE ORGANISER(S)/TUTOR(S):

Cigdem Alkan, Suzanne Tillisch, Elli Pashourtides

COST:

- I No charge to schools that have bought back into the Professional Development SLA
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee.

BOOKING:

Book through your designated school based booker via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 30 participants

EARLY YEARS

TITLE:
EYFS TEAM LEADERS FORUM

CODE(S):SEE BELOW

TARGET AUDIENCE:
EYFS Team Leaders in schools

COURSE OUTLINE AND PURPOSE:
Ongoing agenda items will cover:

- Ofsted updates
- Government and local updates/initiatives
- 2-year-old provision in schools
- 30-hour provision
- Networking
- Developing links with PVI settings
- Sharing best practice including enabling environments
- Data analysis and its implications for practice

There will also be a specific focus for each meeting which will be informed by the needs of team leaders and will be emailed to schools nearer the time.

KEY OBJECTIVES:

- Explore ways in which team leaders can improve outcomes for children within the context of the EYFS in their school
- Support team leaders in their leadership role within the EYFS
- Facilitate the opportunity for delegates to reflect on current issues and challenges within EYFS in schools, and to identify and reflect on good practice

DATE(S)/TIME(S)/VENUE(S):

| | | |
|---------------------------|------------|-------------------------|
| Thursday 13 November 2020 | 9.00-12.00 | Code: ENF/20/179 |
| Monday 01 March 2021 | 9.00-12.00 | Code: ENF/21/65 |
| Tuesday 15 June 2021 | 9.00-12.00 | Code: ENF/21/66 |

Venue TBC
All sessions will run 9.00 -12.00pm

COURSE ORGANISER(S):
Early Years Teaching and Learning Advisors

COURSE TUTORS(S):
Early Years Teaching and Learning Advisors

COST:
I No charge to schools that have bought back into the Professional Development SLA
II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee

BOOKING:
Book through your designed school based booked via
<https://www.enfieldpdonline.org.uk/>

PRIMARY SCIENCE

TITLE:

Primary Science Subject Leaders Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

Science Subject Leaders in all Primary, Infant and Junior schools

COURSE OUTLINE AND PURPOSE:

These meetings and events provide updates and CPD to support Primary Science coordinators and primary teachers teaching science to develop their skills and knowledge around science and science pedagogy. They also offer colleagues the opportunity to engage in professional dialogue, share good practice around meeting common challenges and to keep up to date with and curriculum policy changes:

KEY OBJECTIVES:

These are termly meetings to support the continuing professional development of Primary Science Coordinators and support them in meeting the challenges of their post.

The agenda will vary according to the time of year and national priorities but will cover a range of the following:

- updates on national development
- changes to assessment
- opportunities to share good practice
- wider curriculum and enrichment opportunities
- training and development on subject specific pedagogy
- school/subject priorities identified by science leaders

DATE(S)/TIME(S)/VENUE(S):

Wednesday 7 October 2020
Tuesday 10 November 2020
Thursday 14 January 2021
Tuesday 23 February 2021
Wednesday 28 April 2021
Wednesday 16 June 2021

CODE: ENF/20/196
CODE: ENF/20/197
CODE: ENF/21/82
CODE: ENF/21/83
CODE: ENF/21/84
CODE: ENF/21/85

Time: 1pm-4pm

Venue: to be confirmed

COURSE ORGANISER(S)/COURSE TUTOR(S):

Naomi Hiscock, Director, Primary Science Education

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non-buyback Academies £125 per attendee per session.

BOOKING:

Book through your school-based booker via <https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided.

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

SECONDARY SCIENCE

TITLE:

Science Post Holder Update Meetings (KS3/KS4/KS5)

CODE(S): SEE BELOW

TARGET AUDIENCE:

Science Subject post holders at key stages 3/4/5

COURSE OUTLINE AND PURPOSE:

These meetings and events provide updates and CPD to support secondary science postholders leaders to develop their skills and knowledge around science and science pedagogy. They also offer colleagues the opportunity to engage in professional dialogue, share good practice around meeting common challenges and to keep up to date with and curriculum policy changes:

KEY OBJECTIVES:

These termly meetings offer continuing professional development to Heads of Science Department and support them in meeting challenges of their post.

The agenda will vary according to the time of year and national priorities but will cover a range of the following:

- updates on national developments,
- changes to assessment
- opportunities to share good practice,
- wider curriculum and enrichment opportunities,
- training and development on subject specific pedagogy, and science content.
- facilitating professional dialogue with primary science colleagues
- schools/subject priorities identified by post holders and Heads of Science.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 7 October 2020 9am – 1pm

CODE: ENF/20/195

KS5 – challenges around reengaging students as they enter year 12 and 13

Wednesday 27 January 2021 9.30am-12.45pm

CODE: ENF/21/80

KS4 – subject knowledge

Wednesday 16 June 2021 9.00am-1pm

CODE: ENF/21/81

KS3 – primary secondary transition and working primary colleagues in feeder schools

Venues to be confirmed

COURSE ORGANISER(S)/COURSE TUTOR(S):

Gwyneth Hamand

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee per session.

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

PRIMARY SCIENCE

TITLE:

Secondary Senior Science Technicians

CODE(S): SEE BELOW

TARGET AUDIENCE:

Senior Science Technicians

COURSE OUTLINE AND PURPOSE:

These meetings and events provide updates and CPD to support senior science develop their skills and knowledge around science practical work so that they are effectively able to support teachers in delivering practical science at KS3-5. They also offer colleagues the opportunity to engage in professional dialogue, share good practice around meeting common challenges and to keep up to date with and curriculum policy changes.

KEY OBJECTIVES:

- To provide an update on current developments in Science Education
- To share good practice and work collaboratively
- To provide support for science technicians with the effective delivery of the science curriculum

DATE(S)/TIME(S)/VENUE(S):

Wednesday 14 October 2020

Wednesday 20 January 2021

Wednesday 5 May 2021

CODE: ENF/20/198

CODE: ENF/21/87

CODE: ENF/21/88

Time: 1pm-3pm

Venue: Lea Valley Academy, Bullsmoor Lane, Enfield, EN3 6TW

COURSE ORGANISER(S)/COURSE TUTOR(S):

Gwyneth Hamand, Science Consultant and SIA

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £250 per attendee per session.

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided.

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

SECONDARY SCIENCE

TITLE:

Secondary Science Subject Leader Development Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

Science Subject Leaders

COURSE OUTLINE AND PURPOSE:

These meetings and events provide updates and CPD to support secondary science leaders to develop their skills and knowledge around science and science pedagogy. They also offer colleagues the opportunity to engage in professional dialogue, share good practice around meeting common challenges and to keep up to date with and curriculum policy changes:

KEY OBJECTIVES:

These termly meetings offer continuing professional development to Heads of Science Department and support them in meeting challenges of their post.

The agenda will vary according to the time of year and national priorities but will meet two or more of the following:

- updates on national developments,
- changes to assessment
- opportunities to share good practice,
- wider curriculum and enrichment opportunities,
- training and development on subject specific pedagogy and science subject knowledge
- schools/subject priorities identified by Heads of Faculty.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 7 October 2020

CODE: ENF/20/194

Wednesday 27 January 2021

CODE: ENF/21/78

Wednesday 16 June 2021

CODE: ENF/21/79

Time: 9am – 1pm

Venue: to be confirmed

COURSE ORGANISER(S)/COURSE TUTOR(S):

Gwyneth Hamand

COST:

- I No charge to schools that have bought back into the Professional Development SLA.
- II Non buyback LA Maintained Schools and non buyback Academies £125 per attendee per session.

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

PARTICIPANTS ARE ASKED TO BRING A WI-FI ENABLED DEVICE TO MEETINGS IN ORDER TO ACCESS RESOURCES.

SECTION 3

SEND and Inclusion

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

This section contains information about our wide range of Special Educational Needs, Disabilities and Inclusion Professional Development opportunities and interventions which are all available through the buyback arrangements to education settings. This section also includes Professional Development opportunities and interventions provided by other Local Authority providers such as Early Years Social Inclusion and the Educational Psychology Service.

Training courses cover a broad range of special educational needs and disabilities that classroom practitioners will encounter in their day to day work.

There are many well-established training courses being offered as in previous years:

Aspiring SENCOs
Creating SMART outcomes for school based plans
A Colourful Approach to Communication
Talking Mats
SEND and EAL
Elklan Speech and Language

In addition to these, there are a number of new opportunities being offered. These include:

Effective Inclusion in the Early Years

Assessment for pupils with SEND in the curriculum and wider curriculum

Safeguarding for pupils with SEND

All programmes are led by outstanding practitioners from within Enfield or other nationally endorsed experts within their SEND/Inclusion specialism.



LYNNE DAVIES AND SMEETA MODASIA
SEN LEARNING CONSULTANTS

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

SENCo Inclusion Conference

CODE(S): SEE BELOW

TARGET AUDIENCE:

Senior Leaders, Assistant Headteachers for Inclusion, SENCOs, Inclusion Managers and Assistant/Deputy SENCOs

COURSE OUTLINE AND PURPOSE:

These termly conferences aim to keep SENCOs up to date with developments in SEND and provide training that can be cascaded to school staff in the broad areas of need outlined in the Code of Practice. Topics for the conferences will reflect developments within SEND.

KEY OBJECTIVES:

To provide training for implementing new developments within SEND and in the broad areas of needs outlined in the Code of Practice.

DATE(S)/TIME(S)/VENUE(S):

Summer Term 2020

Thursday 11 June 2020 Dugdale Centre, 39 London Road,
Enfield, EN2 6DS

CODE: ENF/20/11

Autumn Term 2020

Wednesday 25 November 2020
Park Suite, Houndsfield Primary, Houndsfield Road, London
N9 7RA

CODE: ENF/20/110

Summer Term 2021

Monday 7 June 2021
Park Suite, Houndsfield Primary, Houndsfield Road, London
N9 7RA

CODE: ENF/21/7

All dates will run 9:00am – 4:00pm,

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

TBC

COST:

- I** No charge to schools that have bought back into the SEND/Inclusion SLA
- II** Non buyback LA Maintained Schools and Academies please contact lynne.davies@enfield.gov.uk two months before the conference date.

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

Primary and Secondary SENCo/Inclusion Network Meetings

TARGET AUDIENCE

Senior Managers, Inclusion Managers/SENCOs in all Primary, Secondary and Special Schools

COURSE OUTLINE AND PURPOSE:

These regular meetings are intended to keep SENCOs and Inclusion Managers up to date with new developments within SEND. They will provide a forum for information sharing, training and discussion/consultation around aspects of SEND and Inclusion. Inclusion Managers and SENCOs are encouraged to suggest topics for these meetings.

KEY OBJECTIVES:

To inform and update SEN/Inclusion Managers and give a regular opportunity for networking.

DATE(S)/TIME(S)/VENUE(S):

Summer Term 2020

CODE: ENF/20/10

Wednesday 06 May 2020

Park Suite, Houndsfield Primary, Houndsfield Road, London N9 7RA

All dates will run from 1.00pm – 3.30pm.

Autumn Term 2020

CODE: ENF/20/111

Monday 21 September 2020

Park Suite, Houndsfield Primary, Houndsfield Road, London N9 7RA

Spring Term 2021

CODE: ENF/21/8

Tuesday 02 February 2021

Park Suite, Houndsfield Primary, Houndsfield Road, London N9 7RA

Summer Term 2021

CODE: ENF/21/9

Wednesday 5 May 2021

Park Suite, Houndsfield Primary, Houndsfield Road, London N9 7RA

Please ensure that staff attending these meetings wear school ID badges.

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Lynne Davies

COST:

- I** No charge to schools that have bought back into the SEND/Inclusion SLA
- II** Non buyback LA Maintained Schools and Academies £125 per attendee

All SENCOs including those unable to attend will be emailed the PowerPoint from the meeting regardless of whether or not their school buys back into the SLA SEN/Inclusion 2020-21.

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

LA Funded ARP Liaison Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

ARP managers are expected to attend these termly meetings.

Senior leaders who line manage the ARP managers, are also welcome to attend.

COURSE OUTLINE AND PURPOSE:

These meetings will enable managers to review and share best practice and to consider current developments and research. Opportunities to network about the theory and practice of strategic ARP management will be integral to each session. Colleagues will be encouraged to suggest items for the agenda of these meetings.

KEY OBJECTIVES:

To enable partnership working between schools and the local authority.

To provide a regular opportunity for networking.

DATE(S)/TIME(S)/VENUE(S):

Thursday 04 June 2020

CODE: ENF/20/94

Dugdale Centre, 39 London Road, Enfield EN2 6DS

1.30pm – 3.30pm

Thursday 22 October 2020

CODE: ENF/20/112

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

1.30pm – 3.30pm

Thursday 11 Feb 2021

CODE: ENF/21/10

TBC

1.30pm – 3.30pm

COURSE ORGANISER(S):

Smeeta Modasia and Lynne Davies

COURSE TUTOR(S):

SEYIS SEND consultants

No Charge - Statutory

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

Aspiring SENCOs

TARGET AUDIENCE:

Teachers at Primary and Secondary Schools with an interest in SEND and Inclusion.

COURSE OUTLINE AND PURPOSE:

This course is designed to give teachers an overview of the strategic role of the SENCO as well as the day to day aspects of the role that include multi-agency working, liaison with parents and staff, assessing and identifying pupil needs and managing SEND provision

KEY OBJECTIVES:

- To understand the roles and responsibilities of the SENCO
- To gain an overview of SEND legislation that impacts on schools
- To gain a deeper understanding of the four broad areas of need
- To understand the importance of high-quality teaching for all pupils including those with SEND

DATE(S)/TIME(S)/VENUE(S):

Wednesday 20 May 2020

CODE: ENF/20/87

9.30am – 3.30pm

Millfield House, Silver Street, Edmonton, London, N18 1PJ

Wednesday 19 May 2021

CODE: ENF/21/11

9.30am – 3.30pm

St Ignatius College, Turkey Street, Enfield, EN1 2NP

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Smeeta Modasia & Lynne Davies

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided. Please bring a packed lunch.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:
SENCo Induction Training

CODE:ENF/20/113

TARGET AUDIENCE:

Primary and Secondary SENCOs and Inclusion Managers, new to their posts and/or the LA and those with management responsibilities related to learners with SEND

COURSE OUTLINE AND PURPOSE:

This course will introduce and cover topics that a SENCO / Inclusion Manager needs to know about.

- Current legislation and statutory advice from the DfE
- Inclusion
- Code of Practice
- Roles and Responsibilities of a SENCO
- Enfield local context

New SENCOs and those new to Enfield should also attend the following training:

- Making an effective request for a needs assessment
- Chairing a multi-agency meeting and conducting an annual review
- Safeguarding and SEND
- Termly Inclusion Network Meetings
- SENCO Inclusion Conferences

KEY OBJECTIVES:

- To give an overview of the work of the SENCO/Inclusion Manager in primary and secondary schools
- To develop an understanding of the processes and criteria in Enfield

DATE(S)/TIME(S)/VENUE(S):

Thursday 01 October 2020

9.30am – 4.00pm

Eversley Primary, Chaseville Park Road, London, N21 1PD

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Smeeta Modasia & Lynne Davies

COST:

I No charge – provided as a statutory function

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/21/12

CHAIRING A MULTI-AGENCY MEETING (MAM) AND CONDUCTING AN ANNUAL REVIEW

TARGET AUDIENCE:

Inclusion Managers/SENCOs/staff in schools with responsibility for the MAM / Annual Review of EHCPs

COURSE OUTLINE AND PURPOSE:

To assist staff through the EHCP MAM process and EHCP Annual Review process. This course will take you through the process from MAM to Annual Review and will clarify roles and responsibilities of participants. Staff attending will have access to the latest paperwork and participate in a mini MAM case study.

KEY OBJECTIVES:

- To become familiar with the MAM and Annual Review paperwork
- To understand how to convene a MAM
- To chair the MAM effectively
- To co-produce a child centred Education Health and Care Plan and understand the EHCP Annual Review process

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Sandra Sefer (Oakthorpe Primary School SENCo)

DATE(S)/TIME(S)/VENUE(S):

Wednesday 27 January 2021

1.30pm – 3.30pm

Venue: St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

Creating SMART Outcomes for School Based Plans and Education, Health and Care Plans

TARGET AUDIENCE:

Teachers, SENCOs and all staff who lead meetings with parents to devise outcomes for school based plans and/or Education, Health and Care Plans

COURSE OUTLINE AND PURPOSE:

This course is designed to equip teachers with the knowledge and skills to devise SMART outcomes that will enable staff, parents and pupils to show small step progress that SEND pupils make

KEY OBJECTIVES:

- To understand the SMART criteria for developing outcomes
- To explore the principles of co-production
- To explore creative ways of identifying barriers to learning and co-producing related outcomes
- To link outcomes to the pupils' hopes and aspirations

DATE(S)/TIME(S)/VENUE(S)

Monday 01 June 2020

CODE:ENF/20/86

Millfield House, Silver Street, Edmonton, London N18 1PJ
1.30pm – 3.30pm

Monday 24 May 2021

CODE:ENF/21/13

St Ignatius College, Training Room, Turkey Street, Enfield,
EN1 2NP
1.30pm – 3.30pm

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Smeeta Modasia & Lynne Davies

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

Assessment for Pupils with SEND in the academic and wider curriculum

TARGET AUDIENCE:

Teachers, Assessment Co-ordinators, SENCOs, Inclusion Managers and Assistant Headteachers for Inclusion in Primary and Secondary Schools

COURSE OUTLINE AND PURPOSE:

It is important that the assessment of pupils with SEND captures the small step progress that these pupils make in order that attainment and progress can be closely monitored. This course is designed to give teachers an overview of assessment tools that can be used to assess academic progress and progress in the wider curriculum.

KEY OBJECTIVES:

- To understand the principles of robust assessment
- To understand how to identify when a pupil with SEND is not making expected progress
- To know ways in which small step progress can be tracked
- To increase awareness of a range of academic assessment tools
- To increase awareness of a range of assessment tools for different types of SEND

DATE(S)/TIME(S)/VENUE(S):

Wednesday 17 March 2021

CODE: ENF/21/31

9.30am – 3.30pm

St Ignatius College, Training Room, Turkey Street, Enfield,
EN1 2NP

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

West Lea Outreach Service

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided. Please bring a packed lunch.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Moderating evidence for Pupils assessed using the Pre-Key Stage Standards

CODE(s): SEE BELOW

TARGET AUDIENCE:

Year 2 and Year 6 Teachers, ARP teachers, SENCOs and Inclusion Managers

COURSE OUTLINE AND PURPOSE:

This is an opportunity for staff to engage with the issues around accurately assessing pupils using the Pre-Key Stage standards. Attendees will have the opportunity to benchmark their assessments against one another, through discussion and with expert support, using a range of evidence to be brought to the meeting.

Participants will need to bring copies of evidence for at least two pupils in their school who have been assessed using the Pre-Key Stage Standards.

As evidence may consist of photographs, mark making examples, annotations, records, video footage etc. – please make 4 copies any documentation.

KEY OBJECTIVES:

- To look at, compare and discuss evidence that could be used in the summative assessments for pupils who are working below the national curriculum assessment standard
- To accurately benchmark Pre-Key Stage Standard assessments against those from schools

DATE(S)/TIME(S)/VENUE(S):

Monday 8 June 2020

2.00pm – 4.00pm

Millfield House, Silver Street, Edmonton, London, N18 1PJ

CODE: ENF/20/126

Wednesday 9 June 2021

2.00pm – 4.00pm

West Lea School, Meridian Campus, Dysons Rd, London N18 2DG

CODE: ENF/21/30

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

West Lea Outreach Service

COST:

I No charge – provided as a statutory function

BOOKING:

To book your place please email sis@enfield.gov.uk quoting the course code

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/20/199

SEND and EAL: Distinguishing the Difference

TARGET AUDIENCE:

Inclusion Managers/SENCOs, EAL Leaders and Teaching Assistants in Primary, Secondary and Special Schools

COURSE OUTLINE AND PURPOSE:

This half-day workshop provides staff with the opportunity to consider different types of learners and explore how professionals might distinguish between pupils' language needs and pupils with learning difficulties. It demonstrates effective provision for pupils who are learning English as an additional language; focusing particularly on pupils whose progress may be causing concern. It explores appropriate assessment procedures and provision in the context of the most recent legislation.

KEY OBJECTIVES:

At the end of the workshop participants will be able to:

- Gain greater insight into issues that distinguish EAL learning from learning difficulties experienced by pupils with SEND
- Clarify the expected progress made by bilingual pupils compared to their monolingual peers
- Provide guidance on the 2015 SEN Code of Practice
- Clarify good practice relating to the support of EAL pupils and those with SEND
- Ensure that provision matches the learning needs of both individual pupils and groups

COURSE ORGANISER(S):

Smeeta Modasia & Linda Stone

COURSE TUTOR(S):

Linda Stone, EMA Learning Consultant & Smeeta Modasia, SEN Learning Consultant

DATE(S)/TIME(S)/VENUE(S):

TBC

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

This course is suitable for school based delivery over two twilight sessions at a subsidised cost to those settings that buyback. Please email lynne.davies@enfield.gov.uk quoting the course code in order to discuss your requirements.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

Doing *SEN* Differently in Primary Schools

TARGET AUDIENCE:

Teachers and Teaching Assistants from the same school attending together

COURSE OUTLINE AND PURPOSE:

This workshop is designed for staff in primary schools who support pupils with a range of special educational needs. The purpose of this course is to enable participants to consider alternative ways in which they can make provision for pupils with special educational needs in order for them to make improved progress. There will be opportunities to learn from each other through reflective practice by developing and sharing best practice. Following the first session, participants will undertake school based action research. The findings of the research will be shared on the second session.

KEY OBJECTIVES:

At the end of the workshop participants will be able to:

- Engage in a joint assessment of identified pupils with special educational needs
- Jointly plan high impact approaches and strategies for use in the classroom
- Plan, support, observe and jointly evaluate the impact of these approaches and strategies on the young person
- Identify opportunities to implement these in classrooms

This is a school based delivery over one INSET day and a twilight session. Please email lynne.davies@enfield.gov.uk or Theresa.Watts@enfield.gov.uk for further information

COURSE ORGANISER(S):

Lynne Davies and Theresa Watts

COURSE TUTOR(S):

Lynne Davies and Theresa Watts

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA for Teaching Assistants and School Support Staff
- II £375 for non-buyback LA Maintained Schools and Academies

BOOKING:

Please contact lynne.davies@enfield.gov.uk or theresa.watts@enfield.gov.uk

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

An Introduction to ADHD

CODE: ENF/21/14

TARGET AUDIENCE:

This course is suitable for anyone working with a child or young person with ADHD. Teachers, SENCOs and teaching assistants are welcome to attend. The session is equally suitable for both those who work in Primary and Secondary Schools.

COURSE OUTLINE AND PURPOSE:

The session will clearly explain how ADHD affects not only a child's behaviour but also how they learn and develop relationships. It will look at executive function deficits and strategies to overcome them thus improving the child's inclusion in school.

KEY OBJECTIVE:

Aim of the session is to develop the skills of staff working to support and teach learners with ADHD.

DATE/TIME/VENUE:

Tuesday 14 January 2021

9.30am – 12.30pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Educational Psychology Service

COST:

- I** No charge to schools that have bought back into the SEND/Inclusion SLA
- II** Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booker via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/21/15

An introduction to Developmental Coordination Disorder (DCD, formerly known as Dyspraxia)

TARGET AUDIENCE:

Developmental Coordination Disorder (**DCD**) is a motor skills disorder that affects five to six percent of all school-aged children. It can impact fine and gross motor skills and ability to access the curriculum.

This course is suitable for all teachers, SENCOs, NQTs and head teachers. The session is equally suitable for both those who work in KS1 and KS2.

COURSE OUTLINE AND PURPOSE:

This training will equip busy school staff with a working knowledge of DCD and help staff feel confident in identifying children with DCD. A significant part of the training session will focus on reviewing practical classroom-based strategies to support these children.

KEY OBJECTIVES:

At the end of the course candidates will be able to:

- Understand the diagnostic criteria for DCD.
- Understand how DCD impacts on children at school.
- Identify “red flags” observed in class which are indicative of DCD.
- Review a range of practical and classroom-based strategies to support children with DCD.

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Lily Tocker (Paediatric Occupational Therapist) and Grace Weaver (Paediatric Physiotherapist)

DATE(S)/TIME(S)/VENUE(S):

Wednesday 10 March 2021

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

9.30am – 12.00pm

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non- buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE:ENF/21/16

Attachment Matters in the Classroom

TARGET AUDIENCE:

Primary and Secondary School Leaders, Teachers, SENCOs and Teaching Assistants

COURSE OUTLINE AND PURPOSE:

The session will enable participants to find out more about attachment theory and how early trauma may affect behaviour. We will explore strategies to help our pupils overcome resulting difficulties by developing attachment aware approaches.

KEY OBJECTIVES:

- To identify elements of secure and insecure attachment styles
- To explore some practical approaches and strategies to support pupils with attachment difficulties, ready for use in school

COURSE ORGANISER(S):

Smeeta Modasia

COURSE TUTOR(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

DATE(S)/TIME(S)/VENUE(S):

Thursday 10 June 2021

9.30am – 12.00pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non-buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE:ENF/21/17

Communication Friendly Environments

TARGET AUDIENCE:

Inclusion Managers/SENCOs and teachers in Primary and Special Schools

COURSE OUTLINE AND PURPOSE:

This half-day session provides staff with the knowledge, skills and understanding to improve the communication experience of pupils by enhancing the classroom/school environment.

KEY OBJECTIVES:

- To know about the impact of the environment on pupils with communication difficulties
- To understand elements that contribute to improving the communication experience of pupils
- To be able to audit an environment and plan next steps to enhance it

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Julia Hide and Smeeta Modasia

DATE(S)/TIME(S)/VENUE(S):

Thursday 24 June 2021

1.30pm – 3.30pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

I No charge to schools that have bought back into the SEND/Inclusion SLA

II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

Down's Syndrome Network Meetings

CODE(S): SEE BELOW

TARGET AUDIENCE:

All Primary school staff working with pupils with Down's Syndrome.

COURSE OUTLINE AND PURPOSE:

This network has been developed by EYSI in response to requests from staff supporting pupils with Down's Syndrome and is back by popular demand. Staff attending will have the opportunity to develop their understanding of the difficulties faced by pupils with Down's Syndrome in the school environment, develop their skills in supporting them and share ideas and strategies.

KEY OBJECTIVE:

- To develop and support staff with understanding the needs of children with Down's Syndrome
- To provide an important avenue for peer supervision and support
- To provide opportunities for members to access and share the skills and knowledge of each other as well as other professionals.

DATE/TIME/VENUE

Summer Term 2020

Wednesday 13 May 2020

9.30am-11.30am

Dugdale Centre, 39 London Road, Enfield EN2 6DS

CODE: ENF/20/18

Autumn Term 2020

Wednesday 21 October 2020

9.30am – 11.30am

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

CODE: ENF/20/114

Spring Term 2021

Wednesday 27 January 2021

9.30am – 11.30am

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

CODE: ENF/21/18

Summer Term 2021

Wednesday 26 May 2021

9.30am – 11.30am

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

CODE: ENF/21/19

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Early Years Social Inclusion Team

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendance

BOOKING: Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Effective Inclusion in the Early Years

CODE:ENF/21/20

TARGET AUDIENCE:

Class based staff working in Early Years, SENCOs with responsibility for early years

COURSE OUTLINE AND PURPOSE:

We will consider what we mean by inclusion and the importance of inclusive practice in the early years. Practical strategies will be shared to support work with children in your setting.

KEY OBJECTIVES:

Begin to:

- Explore the meaning of inclusion
- Consider inclusive environments and attitudes
- Look at the importance of working with parents and families
- Plan for effective target setting
- Share practical strategies for inclusion

COURSE ORGANISER(S):

Smeeta Modasia

COURSE TUTOR(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion, Jackie Steele
Teacher Advisor for Early Years SEND

DATE(S)/TIME(S)/VENUE(S):

Thursday 4 February 2021

9.30 – 12.30pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

How to Develop and Support a Child's Social and Emotional Wellbeing

CODE:ENF/21/45

TARGET AUDIENCE:

All staff in Early Years/KS1 settings

COURSE OUTLINE AND PURPOSE:

This is an interactive session where we will explore children's emotional responses, behaviours and the impact life experiences may have, through activities and ideas which aim to enable children to explore their basic feelings and begin to express them.

KEY OBJECTIVE:

- To provide staff with a better understanding of how children develop emotionally and the impact various experiences can have.
- To explore how we can support children to understand their own feelings through fun activities and resources.
- To be more confident in supporting children to develop strategies and recognise their own feelings.

DATE/TIME/VENUE:

Wednesday 19 May 2021

1.00pm – 3.30pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COURSE ORGANISER(S):

Julia Hide

COURSE TUTOR(S):

Maria Vassiliou-Varney, Specialist Advisory Support Officer

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/20/115

Makaton Level 1 and 2 Sign and Symbol Workshop

TARGET AUDIENCE:

All School Staff in Foundation Stage, KS1, and KS2 both teaching and non-teaching

COURSE OUTLINE AND PURPOSE:

This intensive 2-day course, accredited by Makaton, is designed to enable participants to use prescribed signs, symbols and speech to support and develop children's communication skills. The workshops will provide a practical introduction to the use of sign, symbol together with speech, teaching stages 1 to 4 plus additional vocabulary of the Core Vocabulary. Sessions will also include discussions about commonly asked questions, tips for effective sign & symbol use and how to start using Makaton in your settings to aid, support and accelerate the development of language for individuals and groups of children.

The course consists of 4 modules created by Makaton; each module must be completed as set out for you to receive your Makaton Certificate.

In order to ensure high quality training our Licensed Tutors will adhere to Makaton's guidelines.

KEY OBJECTIVES:

- To be able to use early concept signs, symbols and speech from Stages 1-4 of the Makaton Additional Vocabulary in their daily environment and use Makaton techniques for placement directionality of movement
- To understand how to introduce Makaton universally, in a practical way

DATE(S)/TIME(S)/VENUE(S):

Makaton Level 1 Workshop

Thursday 15 October 2020 (Day 1 of 2)

Makaton Level 2 Workshop

Thursday 22 October 2020 (Day 2 of 2)

9.15am – 4.00pm

Both days will take place at,

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

PLEASE BRING A PACKED LUNCH TO WHOLE DAY SESSIONS. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Gina Andreou or Anshoo Kapila-O'Shea, Makaton Licenced Tutors

COST:

- I For those schools that have bought back into the SEND/Inclusion SLA:
£31.00 per candidate (£15.50 for Manual 1 and £15.50 for Manual 2)
Please note there is no charge for attending the workshop
- II Non buyback LA Maintained Schools and Academies £500 per attendee and £31.00 per candidate (£15.50 for Manual 1 and £15.50 for Manual 2)

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 16 participants

This course can be commissioned for delivery within your school or setting.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Makaton Follow Up Workshop

CODE: ENF/21/21

TARGET AUDIENCE:

All School Staff in Foundation Stage, KS1, and KS2 both teaching and non-teaching

COURSE OUTLINE AND PURPOSE:

This intensive 2-day course, accredited by Makaton, is designed to enable participants to use prescribed signs, symbols and speech to support and develop children's communication skills. The programme will enable participants to aid, support and accelerate the development of language for individuals and groups of children.

The course consists of 4 modules created by Makaton; each module must be completed as set out for you to receive your Makaton Certificate.

In order to ensure high quality training our Licensed Tutors will adhere to Makaton's guidelines.

KEY OBJECTIVES:

- To be able to use early concept signs, symbols and speech from Stages 1-4 of the Makaton Additional Vocabulary in their daily environment and use Makaton techniques for placement directionality of movement
- To understand how to introduce Makaton universally, in a practical way

DATE(S)/TIME(S)/VENUE(S):

Makaton Follow Up Workshop

Thursday 13 May 2021 (Day 1 of 2)

Thursday 20 May 2021 (Day 2 of 2)
9.15am – 4.00pm

Both days will take place at,
St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

PLEASE BRING A PACKED LUNCH TO WHOLE DAY SESSIONS. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Gina Andreou or Anshoo Kapila-O'Shea, Makaton Licenced Tutors

COST:

- I For those schools that have bought back into the SEND/Inclusion SLA:
£30.50 per candidate (£15.25 for Follow Up Workshop Manual 1 and £15.25 for Follow Up Workshop Manual 2)
Please note there is no charge for attending the workshop
- II Non buyback LA Maintained Schools and Academies £500 per attendee and £30.50 per candidate (£15.25 for Follow Up Workshop Manual 1 and £15.25 for Follow Up Workshop Manual 2)

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 16 participants

This course can be commissioned for delivery within your school or setting

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/21/26

Supporting sensory regulation to avoid escalation and meltdowns

TARGET AUDIENCE:

Inclusion Managers/SENCOs, teachers and support staff in Primary

COURSE OUTLINE AND PURPOSE:

Interactive hands on session in which candidates will explore:

- How to identify and interpret sensory based behaviours – **all behaviours are a form of communication**
- The relationship between a 'calm/alert state' and a child's ability to engage and learn in class
- Strategies that can be used in class to help children maintain a calm alert state

KEY OBJECTIVES:

- To identify behaviours indicative of poor self-regulation
- To understand how to develop a 'tool box' of self-regulation resources
- To know how best to apply these resources and strategies within a busy classroom setting

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Lily Tocker Paediatric Occupational Therapist

DATE(S)/TIME(S)/VENUE(S):

Wednesday 21 April 2021

9.30pm – 12.00pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

- I** No charge to schools that have bought back into the SEND/Inclusion SLA
- II** Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/21/27

Supporting speech, language and communication development

TARGET AUDIENCE:

Teaching and support staff in primary schools

COURSE OUTLINE AND PURPOSE:

This course is designed to give participants an overview of receptive language (understanding) and expressive language (speaking) difficulties. The impact of these on learning and behaviour will be explored along with some strategies for developing speech, language and communication skills.

KEY OBJECTIVES:

- To understand the difference between receptive and expressive language
- To know that receptive and expressive language difficulties impact on learning, behaviour and social skills
- To be equipped with tools to support memory, vocabulary development and narrative skills
- To enhance participants ability to appropriate pitched questions to pupils' level of understanding

COURSE ORGANISER(S):

Julia Hide, Learning Consultant for Early Years Social Inclusion

COURSE TUTOR(S):

Anshoo Kapila-O'Shea, Speech and Language Therapist

DATE(S)/TIME(S)/VENUE(S):

Thursday 6 May 2021

9.30am – 3.00pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS AND DISABILITIES/INCLUSION

TITLE:

CODE: ENF/20/152

A Colourful Approach to Communication and Learning

TARGET AUDIENCE:

Teachers, Teaching Assistants, Learning Mentors, SENCOs and Inclusion Managers

COURSE OUTLINE AND PURPOSE:

The course will explore the theory behind the Colourful Semantics (Alison Bryan) approach to language learning and how this can be adapted and used to support children within a school/classroom context. It will help participants identify practical applications for their own setting. The course consists of two half days. The 2-part course is structured to allow participants time to reflect and develop their own practical applications between the two sessions which are held 6-8 weeks apart.

KEY OBJECTIVES:

- To understand and apply a colourful semantics approach
- To think creatively about how to use this approach in your own setting
- To share and learn from the practical applications developed by others.

Participants must attend both half day sessions.

DATE(S)/TIME(S)/VENUE(S):

Tuesday 22 September 2020 (Day 1 of 2)
9.15am – 1.15pm

Tuesday 10 November 2020 (Day 2 of 2)
9.15am – 1.15pm

Houndsfield Primary, Park Suite, Houndsfield Road, N9 7RA

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Rachel Dyke & Pamela Kennedy

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

MAXIMUM 16 PARTICIPANTS

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Talking Mats – Foundation Training

CODE: ENF/21/44

TARGET AUDIENCE:

Teachers, Teaching Assistants, Learning Mentors, SENCOs and Inclusion Managers

COURSE OUTLINE AND PURPOSE:

Talking Mats is an award-winning, evidence-based communication tool that facilitates children and young people to make their views known. The course consists of two half days. The 2-part course is structured to allow participants time to reflect and develop their own communication skills between the two sessions which are held 4-6 weeks apart. Delegates will receive one topic set of symbols.

KEY OBJECTIVES:

- To understand and use Talking Mats
- To think creatively about how to use Talking Mats in your own setting
- To reflect on your own communication

Participants must attend both sessions.

DATE(S)/TIME(S)/VENUE(S):

Tuesday 19 January 2021 (Day 1 of 2)

Tuesday 2 March 2021 (Day 2 of 2)

9.15am – 1.15pm

Houndsfield Primary, Park Suite, Houndsfield Road, N9 7RA

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Pamela Kennedy

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA.
There will be a charge of £25 per participant for topic pack.
- II Non buyback LA Maintained Schools and Academies £250 per attendee.
There will be a charge of £25 per participant for topic pack.

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

MAXIMUM 8 PARTICIPANTS

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/20/116

Picture Exchange Communication System (PECS) 2-Day Training

TARGET AUDIENCE:

Primarily for Teachers and Teaching Assistants, as well as early years practitioners, working in Special Schools and Inclusive Resource Bases with learners with communication difficulties including Autism. This course is also open to Speech and Language Therapists and Psychologists working in these settings

Staff from mainstream provision who require PECS training are also welcome to attend.

COURSE OUTLINE AND PURPOSE:

This is a two day course designed to train staff working with learners with communication difficulties to use visual images in a structured and meaningful way to aid communication. It leads many children into independent communication with adults and peers and has also had an impact on changing behaviour for the better.

Applicants who secure a place will need to attend both days which are scheduled from 8.45am-4.00pm.

KEY OBJECTIVES:

- To support schools and settings to develop a range of strategies to support learners with severe communication difficulties
- To build capacity for supporting learners with communication and behaviour difficulties

DATE(S)/TIME(S)/VENUE(S):

Monday 02 November 2020 (Day 1 of 2)

Tuesday 03 November 2020 (Day 2 of 2)

Both days will run from 9.00am – 4.00pm,
Houndsfield Primary School, Houndsfield Road, London N9 7RE

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

PECS Consultant

COST:

- I For those schools that have bought back into the SEND/Inclusion SLA:
£36.00 per candidate for PECs training manual and handouts.
Please note there is no charge for attending the programme
- II Non buyback LA Maintained Schools and Academies £500 per attendee plus £36.00 per candidate for PECs training manual and handouts.

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided. Please bring a packed lunch.

Please note that places are limited to 35 participants.

We expect high demand for places so book early to avoid disappointment.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/21/22

Speech and Language Support for 5-11s: An accredited ELKLAN course 21/22

TARGET AUDIENCE:

Teaching and support staff working in primary schools with an interest in speech, language and communication needs. Those who already have or who are currently developing a role as a speech and language lead and are running speech and language groups or may be doing so in the future.

PLEASE NOTE: *It is recommended that 2 staff from any school attend this course.*

COURSE OUTLINE AND PURPOSE:

The course is accredited through the Ascentis and involves 90 hours of study of which 20 hours are spent in formal training sessions. To gain accreditation it is necessary to compile a portfolio. Learners will need to spend at least 50 hours reflecting on course sessions, preparing and implementing activities and compiling their portfolios. **Schools will need to set aside time for learners to carry out this work.** Sessions are held fortnightly to make planning for this easier. All course participants will compile an online portfolio at Level 3.

THE COURSE AIMS TO:

Provide some theoretical knowledge and share an abundance of practical skills and ideas in the following areas:

Week 1: What is communication?

Improving listening, attention and independent learning skills

Week 2: Listening, memory and understanding spoken language

Modifying adults' speech to help a child understand language

Week 3: Understanding beyond simple sentences

Expressive language development

Week 4: Promoting effective communication and social skills

Supporting children with unclear speech

Week 5: Linking speech to reading and writing

Management of stammering and other issues raised during the course

KEY OBJECTIVES:

To develop the skills of staff to support learners with speech and language difficulties

DATE(S)/TIME(S)/VENUE(S):

Wednesday 6 January 2021 (Session 1 of 5)

9.00am – 1.00pm

Wednesday 20 January 2021 (Session 2 of 5)

9.00am – 1.00pm

Wednesday 3 February 2021 (Session 3 of 5)

9.00am – 1.00pm

Wednesday 24 February 2021 (Session 4 of 5)

9.00am – 1.00pm

Wednesday 10 March 2021 (Session 5 of 5)

9.00am – 1.00pm

All sessions will be held at,
St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

PLEASE NOTE ONLY TEA & COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Louise Glaisyer, Elklan Tutor & Speech and Language Therapist

COST:

- I For those schools that have bought back into the SEND/Inclusion SLA:
£80.00 per candidate (£22.50 for Language Builders Book, £57.50 for Ascentis Accreditation) – These prices are correct at the time of going to print but may be subject to change

Please note there is no charge for attending the programme

- II Non buyback Schools and Academies – contact lynne.davies@enfield.gov.uk

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

Once you have reserved a place we will contact you nearer the time as to when and how we will require the payment. We will need £80.00 in order to secure your place and enrol your candidates for the accreditation.

We expect high demand for places so book early to avoid disappointment.

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Secondary Speech and Language Support in the Classroom: An accredited ELKLAN course

TARGET AUDIENCE:

Teachers and experienced Support Staff working In Secondary Schools, especially those who already have or who are currently developing a role as a speech and language lead

PLEASE NOTE: It is recommended that 2 staff from any school attend this course. We strongly advise prospective learners to discuss the course with their school speech and language therapist before applying.

COURSE OUTLINE AND PURPOSE:

This course will provide opportunities for participants to develop knowledge and practical ideas to promote the communication skills of all secondary pupils; but particularly those with speech and language difficulties, and apply this in their daily practice.

This is a Level 3 course (equivalent to A Level standard). It is accredited through the Ascentis and involves 90 hours of study of which 20 hours are spent in formal training sessions and the remainder is private study and in school activities to compile a portfolio.

Schools will need to set aside time for learners to carry out this work.

THE COURSE AIMS TO:

Provide theoretical knowledge and share an abundance of practical skills including:-

- What is communication?
- Memory, learning styles and motivation
- Understanding words and sentences
- Verbal reasoning
- Encouraging expressive language development
- Promoting social skills
- Links with literacy

KEY OBJECTIVES:

To develop the skills of Teachers and Senior Support Staff to promote effective communication for all students especially those with Speech Language and Communication Needs

DATE(S)/TIME(S)/VENUE(S):

Please email lynne.davies@enfield.gov.uk to express interest in this course. Course dates will be confirmed by email.

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Elklan tutors

COST:

- I For those schools that have bought back into the SEND/Inclusion SLA: £80.00 per candidate (£22.50 for Language Builders Book, £57.50 for Ascentis Accreditation) – These prices are correct at the time of going to print but may be subject to change. Up to two places per school can be offered.
- II Non buyback Schools and Academies – contact lynne.davies@enfield.gov.uk

BOOKING: Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

Practical advice for supporting children with autism in mainstream: two day course for LSAs and TAs

TARGET AUDIENCE:

Primary TAs and LSAs currently working with a child with a confirmed diagnosis of autism

COURSE OUTLINE AND PURPOSE:

This two day course will give participants a better understanding of autism and why children with autism behave in certain ways. It will also give participants a range of practical ideas to use on a daily basis with the children they support.

Please note: this course replaces the two-day reception autism course with Helen Cooke (nee Blatchford). Anyone who has attended the two day course should not attend this replacement course.

KEY OBJECTIVES:

- To provide a deeper understanding of children with autism and their specific needs
- To offer practical advice and strategies for working in the mainstream classroom with children with autism

DATE(S)/TIME(S)/VENUE(S):

Summer Term 2020

Wednesday 8 July 2020 (Session 1 of 2)

CODE: ENF/20/182

Thursday 9 July 2020 (Session 2 of 2)

These two sessions will run from 9.00am – 4.30pm

Houndsfield Primary, Park Suite, Houndsfield Road, N9 7RA

Autumn Term 2020

Wednesday 16 September 2020 (Session 1 of 2)

CODE: ENF/20/183

Thursday 17 September 2020 (Session 2 of 2)

These two sessions will run from 9.00am – 4.30pm

Houndsfield Primary, Park Suite, Houndsfield Road, N9 7RA

Spring Term 2021

Wednesday 20 January 2021 (Session 1 of 2)

CODE: ENF/21/67

Thursday 21 January 2021 (Session 2 of 2)

These two sessions will run from 9.00am – 4.30pm

Houndsfield Primary, Park Suite, Houndsfield Road, N9 7RA

PLEASE BRING A PACKED LUNCH. TEA & COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Helen Cooke, Highly Specialist Speech and Language Therapist for Autism

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £500 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

Meeting The Needs of Children with Dyslexia and Persistent Learning Difficulties – St Michael's Dyslexia Base 'On Tour'

TARGET AUDIENCE:

School CPD leads booking training in line with school CPD priorities.
On behalf of teachers and TAs with an interest in improving their practice in meeting the needs of pupil with dyslexia (whole staff training)

COURSE OUTLINE AND PURPOSE:

With 10% of the population estimated to have dyslexia, it is likely that every teacher will be teaching children on the dyslexic continuum.

Schools are invited to book a stand-alone staff meeting training session.
All training will be delivered by trainers commissioned by St Michael's CoE School Enfield: the site of Enfield's 'Dyslexia Base'. Trainers will deliver a one hour twilight staff meeting to explore strategies and resources best suited to teaching children with dyslexia characteristics.

The session will encourage an insight into some of the difficulties experienced by these children and young people and explore how the classroom environment can be adapted.

Please note: the 'Dyslexia Base On Tour' arrangement replaces the previous model whereby colleagues were invited to attend sessions held at St Michael's school. St Michael's based sessions will not be offered from September 2020.

KEY OBJECTIVES:

To provide insights and advice on strategies and resources to enable effective support for dyslexic learners in the classroom.

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

St Michael's CoE Primary School, SENCO, Dyslexia Specialists
The Dyslexia Base, St Michael's C of E Primary School, Brigadier Hill, EN2 0NB

COST:

I No charge to schools that have bought back into the SEND/Inclusion SLA. Schools are advised to book early to avoid disappointment. Schools booking later in the term may be subject to a small charge.

II Non buyback LA Maintained Schools and Academies £90 per session

BOOKING:

These sessions will take place in the booking school on a mutually agreed date.

To register an interest and enquire about trainer availability, please email

lynne.davies@enfield.gov.uk

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S): SEE BELOW

AN INTRODUCTION TO DYSLEXIA

TARGET AUDIENCE:

Teachers and Support Staff who teach pupils with dyslexic difficulties

COURSE OUTLINE AND PURPOSE:

10% of the general population has dyslexia. This course aims to provide an overview of what dyslexia is, the impact it has on learning in the classroom and what teachers can do to support pupils with dyslexia or dyslexic-type difficulties.

KEY OBJECTIVES:

- To understand what dyslexia is
- To know about the impact of dyslexic difficulties in the classroom
- To know some strategies and resources that can be used to support pupils with dyslexia

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Sandra Sefer (Oakthorpe Primary School SENCo)

DATE(S)/TIME(S)/VENUE(S):

Wednesday 03 June 2020

9.30 – 12.30pm

Millfield House, Silver Street, Edmonton, London N18 1PJ

CODE: ENF/20/90

Wednesday 09 June 2021

9.30 – 12.30pm

St Ignatius College, Training room, Turkey Street, Enfield, EN1 2NP

CODE: ENF/21/23

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE(S):SEE BELOW

AN INTRODUCTION TO DYSCALCULIA

TARGET AUDIENCE:

Teachers and Support Staff who teach pupils with dyscalculia

COURSE OUTLINE AND PURPOSE:

3 - 5% of pupil have dyscalculia. This course aims to provide an overview of what dyscalculia is, the impact it has on learning in the classroom and what teachers can do to support pupils with dyscalculic difficulties.

KEY OBJECTIVES:

- To understand what dyscalculia is
- To know about the impact of dyscalculic difficulties in the classroom
- To know some strategies and resources that can be used to support pupils with dyscalculia

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Sandra Sefer (Connect Teaching Schools Alliance and Oakthorpe Primary School SENCo)

DATE(S)/TIME(S)/VENUE(S):

Wednesday 24 June 2020

9.30 – 12.30pm

Millfield House, Silver Street, Edmonton, London N18 1PJ

CODE: ENF/20/91

Wednesday 23 June 2021

9.30 – 12.30pm

St Ignatius College, Training Room Turkey Street, Enfield, EN1 2NP

CODE: ENF/21/24

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/21/25

An Introduction to the Hearing Impaired Pupil in Your Class

TARGET AUDIENCE:

This course is particularly for class and subject teachers and assistants who are new to working with learners with hearing impairment in the classroom. It will look at the hearing impaired child in early years' settings, primary and secondary and special schools. SENCos would also be welcome to attend. Class / subject teachers and TAs attending together would gain most benefit in planning for these learners in our schools.

COURSE OUTLINE AND PURPOSE:

This course is an introduction to working with learners with hearing impairments in the classroom. Staff from the Haringey and Enfield Hearing Impairment Service will give an overview of hearing impairment, as well as the kind of provision available to enable access and improve learning in the classroom. This will be linked to the different difficulties learners with hearing impairment might experience in relation to acquiring literacy and numeracy skills.

KEY OBJECTIVES:

- To develop the skills of staff working to support and teach learners with hearing impairments
- To enable those working in the field to share practice

DATE(S)/TIME(S)/VENUE(S):

Wednesday 23 September 2020

9.15am – 12.15pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Haringey and Enfield Hearing Impairment Service

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION

TITLE:

CODE: ENF/20/117

Children and Young People with a Visual Impairment

TARGET AUDIENCE:

Teachers and Support Staff working with or interested in learning about children and young people with a visual impairment

COURSE OUTLINE AND PURPOSE:

This course raises awareness of visual impairment, what it means for children and young people and how schools can support them to achieve best outcomes

KEY OBJECTIVES:

- To raise awareness about visual impairment
- How visual impairment can affect learning and emotional wellbeing
- How schools can support students to access the curriculum
- How to keep children and young people with a visual impairment safe
- How to promote social inclusion for children and young people with a visual impairment

DATE(S)/TIME(S)/VENUE(S):

Thursday 24 September 2020

9.00am – 4.00pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 2NP

PLEASE BRING A PACKED LUNCH. TEA & COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Smeeta Modasia & Lynne Davies

COURSE TUTOR(S):

Alex Stainton, Outreach Services Manager

Joseph Clarke, Education Service for the Visually Impaired

COST:

- I No charge to schools that have bought back into the SEND/Inclusion SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING: Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

SECTION 4

Teaching Assistants and Support Staff

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

This section contains information for Teaching Assistants (TAs) and other school support staff including short courses and details of the qualifications we offer.

Please be aware that other sections of this PD Guide have information relevant to TAs, HLTAs and other support staff including: -


- Most of the courses in the SEND Section (dependent on purchasing the SEND SLA)
- Some of the courses in the Curriculum section and Professional Pathways section.

This year we are revising the TA Induction Programme and making it a refresher programme open to all TAs who would welcome the opportunity to refresh and update their skills. This programme will have sessions running throughout the year. For more information and specific course details please go to PD online <https://www.enfieldpdonline.org.uk>

If you are uncertain as to the relevance of ANY courses for TAs, HLTAs or other school support staff, please contact the relevant course organiser as listed in the specific course details.

Courses and the qualification specifically for Administrative Staff based in schools are included in this section, which include Minute Taking and Proof-reading.

Please contact me should you require further information on any element of this section.



THERESA WATTS
SCHOOL WORKFORCE DEVELOPMENT ADVISER



www.enfield.gov.uk

PRIMARY/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:
Bounce Back Training

CODE: ENF/21/1

TARGET AUDIENCE:
Year 5 and 6 Teachers and Teaching Assistants

COURSE OUTLINE AND PURPOSE:

Bounce Back is a creative, practical resource designed with building resilience in Year 5 and 6 pupils in mind. It will support your pupils in their transition from primary to secondary school, and help them to make positive choices now and in the future.

This one-day workshop will prepare you for implementing the programme within your school.

KEY OBJECTIVES:

- To understand the importance of resilience for self-esteem, confidence and well-being
- To consider resilience in the context of school
- To explore solution focused thinking, and ways to present this to pupils
- An introduction to the programme with opportunities to plan sessions

DATE(S)/TIME(S)/VENUE(S):

Thursday 11 March 2021

9.00am - 4.00pm

St Ignatius College, Training Room, Turkey Street, Enfield, EN1 4NP

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S)/COURSE TUTOR(S):

Julia Hide & Theresa Watts

COST:

- I No charge to LA Maintained Schools or Academies for teacher attendees who buyback SEND/Inclusion SLA
- II No charge to LA maintained schools or Academies for TA attendees who buyback into the Teaching Assistant and School Support Staff SLA
- III Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/21/2

Developing Positive Behaviour Management Skills PRIMARY

TARGET AUDIENCE:

Teaching Assistants, HLTAs, Learning Mentors in all phases

COURSE OUTLINE AND PURPOSE:

To develop skills and strategies to effectively manage the increasingly complex behaviours exhibited by pupils by considering factors that contribute to those behaviours; guiding principles of Positive Behaviour Management; the communication gap; rules, rewards and consequences and anger management techniques.

Applicants who secure a place will need to attend both sessions which are scheduled from 1.00-3.30pm.

Places are likely to be limited to 2 members of staff per school dependent on the responses received. This course has proved to be popular in the past so early booking is advisable.

DATE(S)/TIME(S)/VENUE(S):

Thursday 04 March 2021 (Session 1 of 2)

Thursday 11 March 2021 (Session 2 of 2)

Both sessions will run from 1.00pm – 3.30pm

Chicken Shed, The Shed, 290 Chase Road, Southgate, N14 4PE

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Members of the SWERRL Team (previously known as the PBSS)

COST:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistant and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

SPECIAL EDUCATIONAL NEEDS, DISABILITIES AND INCLUSION/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

Doing *SEN* Differently in Primary Schools

TARGET AUDIENCE:

Teachers and Teaching Assistants from the same school attending together

COURSE OUTLINE AND PURPOSE:

This workshop is designed for staff in primary schools who support pupils with a range of special educational needs. The purpose of this course is to enable participants to consider alternative ways in which they can make provision for pupils with special educational needs for them to make improved progress. There will be opportunities to learn from each other through reflective practice by developing and sharing best practice. Following the first session, participants will undertake school-based action research and will be visited in school by course tutors to support with this. The findings of the research will be shared on the second session.

KEY OBJECTIVES:

At the end of the workshop participants will be able to:

- Engage in a joint assessment of identified pupils with special educational needs
- Jointly plan high impact approaches and strategies for use in the classroom
- Plan, support, observe and jointly evaluate the impact of these approaches and strategies on the young person
- Identify opportunities to implement these in school

This is a school based delivery over one INSET day and a twilight session. Please email lynne.davies@enfield.gov.uk or theresa.watts@enfield.gov.uk for further information

COURSE ORGANISER(S):

Lynne Davies and Theresa Watts

COURSE TUTOR(S):

Lynne Davies and Theresa Watts

COST:

- I £750 for schools that have bought back into the SEND/Inclusion SLA
- II £1200 for non-buyback LA Maintained Schools and Academies

BOOKING:

Please contact lynne.davies@enfield.gov.uk or theresa.watts@enfield.gov.uk

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE(S): SEE BELOW

First Aid for Teaching Assistants and School Support Staff (including Site Managers)

TARGET AUDIENCE:

Support staff working in Primary Secondary and Special Schools

COURSE OUTLINE AND PURPOSE:

This course is designed to meet the needs of any school-based staff required to provide first aid and welfare duties to pupils.

KEY OBJECTIVES:

To cover the following:

- Emergency aid
- Everyday accidents and relevant first aid treatment
- Accident reporting procedures
- Special needs e.g. epilepsy, diabetes, asthma

PROFESSIONAL STANDARDS:

Health and Safety

QCF in Supporting Teaching and Learning level 2/3 Numbers 3

Certificate in First Aid

DATE(S)/TIME(S)/VENUE(S):

Summer 2020

Monday 01 June 2020

CODE: ENF/20/97

Millfield House, Silver Street, Edmonton, London, N18 1PJ

Autumn 2020

Monday 02 November 2020

CODE: ENF/20/101

Chicken Shed, The Shed, 290 Chase Road, Southgate, N14 4PE

Spring 2021

Monday 26 January 2021

CODE: ENF/21/3

Chicken Shed, New Shed, 290 Chase Road, Southgate, N14 4PE

All dates will run from 9.00am – 4.00pm

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Brian Woolnough, First Aid Training and Supplies

COST:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistant and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 25 participants.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

NO CODE REQUIRED

Level 2 Certificate in Functional Skills Literacy and Maths

TARGET AUDIENCE:

All TAs and School Support Staff (including Site Managers)

COURSE OUTLINE AND PURPOSE:

To enable course participants to gain the knowledge, understanding and skills to undertake nationally recognised Functional Skills L2 English and Maths qualification. Participants will undertake straightforward, online skills assessments to identify any individual skills gaps, undertake any relevant learning and then take the online test. You will be supported and guided by a tutor from College.

KEY OBJECTIVES:

- To gain nationally recognised qualifications in Literacy and Maths Level 2
- To enhance TAs' confidence to support pupils' learning in Literacy and Maths
- To enhance the confidence of School Support Staff in their own key skills

PROFESSIONAL STANDARDS:

Successful completion of the course leads to the Level 2 Certificate in Literacy and Maths (this fulfils standard 11 for TAs who may be considering HLTA status).

DATE(S)/TIME(S)/VENUE(S):

Can be School based for viable groups – minimum 12 TAs and/or other School Support Staff at a convenient time to the school.

NB Please contact the number / email below if you have fewer than 12 potential participants as groups can be created across more than one school.

COURSE ORGANISER(S):

Theresa Watts in partnership with CONEL & Barnet/Southgate College

COST:

- I Total value of the course (fees, registration, materials) is approx. £400 per candidate. No charge to schools that have bought back into the Teaching Assistants and School Support Staff SLA

BOOKING:

For further information and to book a place contact Theresa Watts
theresa.watts@enfield.gov.uk or contact 020 8132 0476

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

NO CODE REQUIRED

ICT for TAs and School Support Staff

TARGET AUDIENCE:

TAs and School Support Staff (Including Site Managers) in Primary, Secondary and Special Schools

COURSE OUTLINE AND PURPOSE:

This course is suitable for ICT beginners as well as those more experience seeking a qualification.

The course focuses on:

- File Management
- Working with Word files
- Creating an Excel Spreadsheet
- Working with and formatting your data
- Using search internet engines
- E-Mail attachments and groups
- Creating and presenting using Powerpoint

KEY OBJECTIVES:

The skills you develop will assist you in:

- Writing reports
- Sending and receiving emails
- Giving presentations
- Storing and using data
- Producing leaflets

All courses are accredited learners can receive Level 1 and 2 Awards. Certificates endorsed by Trade Union Education Department, College of Haringey, Enfield and North East London. This course runs for 12 weeks.

DATE(S)/TIME(S)/VENUE(S):

TBC

NB Please note we need a minimum of 15 learners for this course to run

COURSE ORGANISER(S)/TUTOR(S):

Theresa Watts in partnership with College of Haringey, Enfield and N.E. London.

COST:

I Total value of the course (fees, registration, materials) is approx. £400 per candidate. No charge to schools that have bought back into the Teaching Assistants and School Support Staff SLA

BOOKING:

To book a place please contact Theresa Watts theresa.watts@enfield.gov.uk or contact 020 83132 0476.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE: **NO CODE REQUIRED**
Information Session Re: Middlesex University Learning and Teaching Work Based Foundation Degree

TARGET AUDIENCE:

Experienced TAs and support staff who already have a relevant Level 3 qualification:
TAs working with Early Years, KS1, KS2, KS3 or KS4

COURSE OUTLINE AND PURPOSE:

To familiarise potential students with the course content and application procedures.

KEY OBJECTIVES:

- Outline the course content and assessment methods
- Explain application procedures and costs/loan system

PROFESSIONAL STANDARDS:

Foundation Degree: 2 years' day-release, gaining 240 degree level credits
(successful completion of the Foundation Degree enables progression to completing an appropriate Honours Degree).

DATE(S)/TIME(S)/VENUE(S):

TBC

COURSE ORGANISER(S):

Theresa Watts and Shirley Allen from Middlesex University

For further information or details of how/when to apply for the Foundation Degree please email

<http://www.mdx.ac.uk/courses/undergraduate/learning-and-teaching-degree>

COST OF INFORMATION SESSION:

- I No charge to those schools who have bought back into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE(S): SEE BELOW

Information Session(s): Understanding the Requirements of HLTA Status

TARGET AUDIENCE:

Members of SMT, TA mentors, Lead TAs, experienced TAs considering applying to gain HLTA status in all phases and settings

COURSE OUTLINE AND PURPOSE:

To outline how the 3 day course prepares TAs for the half-day school-based assessment visit, leading to the award of HLTA status. The information session will be repeated each term. The information is an optional aspect of preparing for HLTA, selection for HLTA is based on the completion of the HLTA application form and fulfilling the entry requirements. The HLTA Programme will run each term.

KEY OBJECTIVES:

- To clarify the HLTA standards
- To understand the course entry requirements and selection process
- To understand the nature of the 3-day course and TA/school responsibilities for the half-day assessment visit

PROFESSIONAL STANDARDS:

National Standards for HLTA

DATE(S)/TIME(S)/VENUE(S):

Wednesday 24 June 2020

CODE: ENF/20/98

Friday 20 November 2020

CODE: ENF/20/103

Wednesday 3 February 2021

CODE: ENF/21/4

All sessions will run from 1.30pm – 3.00pm
City Learning Centre
113 Parsonage Lane
Enfield
EN2 0AB

This session can be delivered within a school at a time which is convenient to interested parties

COURSE ORGANISER(S)/ TUTOR(S):

Theresa Watts

COST OF INFORMATION SESSION:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £125 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

To organise a school based information session email theresa.watts@enfield.gov.uk

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE(S): SEE BELOW

Lead/Senior TA Network Meetings

TARGET AUDIENCE:

Lead/Senior TAs, Lead Support Staff with the responsibility for the training and development of colleagues, PD Co-ordinators

COURSE OUTLINE AND PURPOSE:

- Share good practice across the Borough
- Build up a strong network of support within our schools
- Discuss how to best meet the needs of Support Staff in the Borough

KEY OBJECTIVES:

- To familiarise participants with the most relevant and up to date sources of information
- To help participants identify CPD opportunities for their colleagues
- To build strong links across the Borough

DATE(S)/TIME(S)/VENUE(S):

Summer Term 2020

Friday 3 July 2020

CODE:ENF/20/24

2.00pm – 4.00pm

Millfield House, Silver Street, Edmonton, London, N18 1PJ

COURSE ORGANISER(S)/TUTOR(S):

Theresa Watts

COST:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £125 per Session per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

For further information please contact Theresa Watts, theresa.watts@enfield.gov.uk

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:
LITERACY FOR TEACHING ASSISTANTS

CODE: ENF/20/81

TARGET AUDIENCE:
TAs supporting pupils in Literacy in Key Stage 1 and 2

COURSE OUTLINE AND PURPOSE:
To improve TAs knowledge and understanding of key concepts in order that they can better support teaching and learning in Literacy.

Applicants who secure a place will need to attend both sessions which are scheduled from 9.30-12.30pm.

KEY OBJECTIVES:

- To enhance participating TAs confidence and abilities with regard to their own abilities in Literacy
- To enhance learning outcomes in Literacy for the pupils supported by these TAs

DATE(S)/TIME(S)/VENUE(S):

Session 1 of 2:
Wednesday 17 June 2020
(Will cover Phonics)

Session 2 of 2:
Wednesday 24 June 2020
(Will cover Grammar)

Both sessions will run from 9.30am – 12.30pm
Millfield House, Silver Street, Edmonton, London, N18 1PJ

COURSE ORGANISER(S):
Theresa Watts

COURSE TUTOR(S):
Kathleen Cushnie, SLE, Hazelbury Primary School and Enfield Teaching School Alliance

COST:

I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA

II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:
Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/20/104

Minute Taking

TARGET AUDIENCE:

For all administrative staff in Primary, Special and Secondary Schools. Other staff based in schools who may be interested in progressing to train and qualify as clerks to governor meetings.

COURSE OUTLINE AND PURPOSE:

This course will provide you with essential skills for each stage of the process: understanding the meeting, working with the Chair, preparing the agenda, developing listening techniques, recording the meeting, distilling key points and structuring and writing up the minutes.

You will also benefit from a year's support from the tutor.

KEY OBJECTIVES:

- Understanding the meeting
- Working with the chair
- Writing and using the agenda
- Best practice in taking notes and minutes
- Developing the right tone and using professional language
- Overcoming the passive voice and avoiding common mistakes

DATE(S)/TIME(S)/VENUE(S):

Wednesday 25 November 2020

9.30am – 4.00pm

Chicken Shed, The Shed 290 Chase Road, Southgate, N14 4PE

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Stephen Lloyd, Stephen Lloyd Training

COST:

- I No charge to those schools who have bought back into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:
PROOFREADING AND GRAMMAR

CODE:ENF/20/105

TARGET AUDIENCE:

For all administrative staff in Primary, Special and Secondary Schools. Other staff based in schools who are responsible for proofreading documents at work.

COURSE OUTLINE AND PURPOSE:

If you are responsible for proofreading documents at work, this course will help you by improving your accuracy and your confidence.

You will each receive a Guide to Proofreading and Grammar which will be a valuable reference book when you are back in the office, you will also benefit from a year of free support and advice from your tutor.

You will also benefit from a year's support from the tutor.

KEY OBJECTIVES:

- **The role of the proof-reader**
- **On screen or on paper?**
- **A new way of reading**
- **Intervention**
- **Dealing with details**
- **Spotting errors**

DATE(S)/TIME(S)/VENUE(S):

Wednesday 24 June 2020

9.30am – 4.00pm

Millfield House, Silver Street, Edmonton, London, N18 1PJ

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Stephen Lloyd, Stephen Lloyd Training

COST:

- I No charge to those schools who have bought back into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

Outstanding Teaching Assistant Programme Primary

CODE: ENF/20/106

TARGET AUDIENCE:

For of all Primary Schools TAs and HLTAs who are good but strive to be outstanding

COURSE OUTLINE AND PURPOSE:

This programme is for TAs who want to be consistently effective in promoting positive learning outcomes for all pupils they support. The Olevi Outstanding TA Programme will give access to a deeper understanding of how pupils learn and the necessary skills to secure consistently positive impact on pupil learning. The consistent application of the principles and skills acquired from the OTAP Programme should enable TAs to be judged by their schools as highly effective. The programme is set over 5 mornings/afternoons and it is essential that you can attend all sessions. It is recommended that a minimum of 2 delegates come from each school.

KEY OBJECTIVES:

- Increase knowledge and understanding of effective teaching and learning
- Create opportunities for you to improve your effectiveness as facilitators of learning
- Ensure progress in your classroom practice mirrors the progress your pupils can make
- Allow you to demonstrate your advanced capability on a day to day basis as well as to outside agencies e.g. OFSTED

DATE(S)/TIME(S)/VENUE(S):

Summer Term 2020

All dates, times and venues for the above cohorts will be confirmed in advance when we confirm your place(s).

TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Theresa Watts in partnership with Wilbury Primary School, Worcesters Primary School, George Spicer Primary School and Chesterfield Primary School.

COST:

- I No charges to LA Maintained Schools or Academies who buyback into Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £400 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 16 participants per course.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

Outstanding Teaching Assistant Programme Secondary

CODE: ENF/20/107

TARGET AUDIENCE:

For of all Secondary Schools TAs and HLTAs who are good but strive to be outstanding.

COURSE OUTLINE AND PURPOSE:

This programme is for TAs who want to be consistently effective in promoting positive learning outcomes for all pupils they support. The Olevi Outstanding TA Programme will give access to a deeper understanding of how pupils learn and the necessary skills to secure consistently positive impact on pupil learning. The consistent application of the principles and skills acquired from the OTAP Programme should enable TAs to be judged by their schools as highly effective. The programme is set over 5 mornings/afternoons and it is essential that you can attend all sessions. It is recommended that a minimum of 2 delegates come from each school.

KEY OBJECTIVES:

- Increase knowledge and understanding of effective teaching and learning
- Create opportunities for you to improve your effectiveness as facilitators of learning
- Ensure progress in your classroom practice mirrors the progress your pupils can make
- Allow you to demonstrate your advanced capability on a day to day basis as well as to outside agencies e.g. OFSTED

DATE(S)/TIME(S)/VENUE(S):

Autumn Term 2020

All dates, times and venues for the above cohorts will be confirmed in advance when we confirm your place(s).

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Theresa Watts in partnership with Chace Community School and Bishop Stopford's CoE School

COST:

- I No charges to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £400 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 16 participants per course.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF/ EARLY YEARS FOUNDATION STAGE

TITLE:

CODE: ENF/20/108

PAEDIATRIC FIRST AID TRAINING – 2 DAY TRAINING

TARGET AUDIENCE:

For all Primary and Early Years Practitioners based with schools

COURSE OUTLINE AND PURPOSE:

This course is designed to meet the needs of any school-based staff required to provide first aid and welfare duties to the youngest children.

The course meets the EYFS/OFSTED/DFCS and Sure Start requirements for those working in care settings for the under 8s and also requirements for the NCMA for these registered as childminders.

Applicants who secure a place will need to attend both days which are scheduled from 9.00-4.00pm.

KEY OBJECTIVES:

To cover the following:

- Emergency first aid for the care of children and babies
- How to deal with choking, bleeding and resuscitation
- Special needs e.g. epilepsy, allergic reaction and head injuries

PROFESSIONAL STANDARDS:

Health and Safety

QCF in Supporting Teaching and Learning level 2/3 National Occupational Standards 3

DATE(S)/TIME(S)/VENUE(S):

Monday 5 October 2020 (Day 1 of 2)

Tuesday 6 October 2020 (Day 2 of 2)

Both days will run from 9.00am – 4.00pm

Chicken Shed, 290 Chase Road, Southgate, N14 4PE

BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Brian Woolnough, First Aid Training and Supplies

COST:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £500 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 20 participants.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE: **NO CODE REQUIRED**
Primary Learning Mentor Development and Networking Group

TARGET AUDIENCE:

Learning Mentors or those in Primary settings with a similar role. Support Staff with an element of mentoring in their role.

COURSE OUTLINE AND PURPOSE:

This network is run by Learning Mentor Jan Marrone, George Spicer Primary School and Sandra Sefer, SENCO Oakthorpe Primary School. The development programme is drawn up in consultation with the Learning Mentors who attend the network meetings. Previous sessions have focused on:

Play Therapy
Promoting Positive Behaviour
Self-harming Awareness
Bereavement Counselling for Children
PAARS – Change and Challenge
COMPASS
Children's Mental Health Awareness
Bereavement Counselling for Children

KEY OBJECTIVES:

- The professional development of Enfield's Primary Learning Mentors
- A networking opportunity for those with Learning Mentor responsibilities within primary

DATE(S)/TIME(S)/VENUE(S):

As advised by regular email updates from Jan Marrone, email address:
janlearningmentor@georgespicer.sch.uk

SCHOOL IMPROVEMENT SERVICE CONTACT:

Michelle Williams, Enfield SEYIS Partnership and Professional Development Manager

COURSE TUTOR(S):

Jan Marrone, Learning Mentor, George Spicer Primary

COST:

- I No charge to schools that have bought back into the Teaching Assistants and School Support Staff SLA
- II Non buyback Schools and Academies to be charged per session and will be advised

BOOKING:

To register your interest please email Jan Marrone janlearningmentor@georgespicer.sch.uk

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE(S): SEE BELOW

Teaching Assistants' PD Refresher Programme

TARGET AUDIENCE:

Primary & Secondary: TAs who need specific training in key areas. You chose which workshops you want to attend. The programme will run throughout the year. For specific programme information please go to PD Online.

COURSE OUTLINE AND PURPOSE:

Course covers: Math, English, Behaviour Management, Inclusion/SEN, Child Protection, Understanding Child Development, Inference for TAs the group intervention, Information session re HLTA

Workshops can be subject to review and amendments.

KEY OBJECTIVES:

- To provide a clear understanding of the role of the TA
- To cover key areas that will enable TAs to effectively support pupils' learning
- To enable TAs to refresh and update their knowledge and skills

PROFESSIONAL STANDARDS: Links to Supporting teaching and learning Level 2 qualification

DATE(S)/TIME(S)/VENUE(S):

Thursday 21 May 2020 – Maximising your practice

CODE: ENF/20/156

1.00pm - 3.30pm

Millfield House, Silver Street, Edmonton, London N18 1PJ

Wednesday 23 September 2020 – Maths Strategies & Skills Part 1

CODE: ENF/20/157

Wednesday 30 September 2020 - Maths Strategies & Skills Part 2

1.00pm – 3.30pm

St Ignatius College, Turkey Street, Enfield, EN1 4NP

Wednesday 14 October 2020 – Behaviour Support Strategies & Skills CODE: ENF/20/158

1.00pm – 3.30pm

St Ignatius College, Turkey Street, Enfield, EN1 4NP

Thursday 26 November 2020 – Child Development

CODE: ENF/20/159

9.30am – 3.00pm

St Ignatius College, Turkey Street, Enfield, EN1 4NP

Thursday 28 January 2021 – Child Protection

CODE: ENF/21/50

9.30am – 12.30pm

Chicken Shed, 290 Chase Road, Southgate N14 4PE

Thursday 11 February 2021 – SEND/Inclusion

CODE: ENF/21/51

1.00pm – 3.30pm

St Ignatius College, Turkey Street, Enfield, EN1 4 NP

Wednesday 31 March 2021 – Inference for TAs – Part 1

CODE: ENF/21/52

Thursday 22 April 2021 – Inference for TAs – Part 2

1.00pm – 3.30pm

St Ignatius College, Turkey Street, Enfield, EN1 4NP

Tuesday 8 June 2021 – English - Grammar – Part 1
Wednesday 16 June 2021 – English - Phonics – Part 2
1.00pm – 3.30pm
St Ignatius College, Turkey Street, Enfield, EN1 4NP

CODE: ENF/21/53

TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COST:

- I** No charges to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II** Non buyback LA Maintained Schools and Academies £250 per day or £125 for half day sessions per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 20 participants per course apart from Child Protection Training which can take up to 40 participants.

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/20/99

Early Years Teaching Assistant 3 Day Programme

TARGET AUDIENCE:

TAs supporting in Early Years

COURSE OUTLINE AND PURPOSE:

This is a course designed to enable TAs working with Early Years pupils to more effectively support pupil learning in the Early Years stage. It is designed to meet the needs of those who do not hold the NNEB qualification or equivalent Level 3 NVQ. Or serve as a refresher for those who gained their relevant Level 3 some time ago.

Applicants who secure a place will need to attend all sessions which are scheduled from 9.30-3.30pm.

KEY OBJECTIVES:

As a result of this course TAs will gain:

- Understanding of child development
- The necessary skills to observe and assess pupils
- Understanding of the importance of the learning environment and their contribution to this
- Understanding the skill to enhance partnership with parents

PROFESSIONAL STANDARDS:

Early Years Curriculum

National Occupational Standards for TAs

HLTA standards 05, 08, 10, 13, 16 and 18

Level 2 for TAs Nos 01, 02 and 09

Level 3 for TAs Nos 18, 27, 29, 31, 54 and 60

DATE(S)/TIME(S)/VENUE(S):

Monday 28 September 2020

&

Monday 05 October 2020

&

Monday 12 October 2020

9.30am – 3.00pm

St Ignatius Training Room, Turkey Street, Enfield, EN1 4NP **Day 1 & 2**

Forty Hill CE School, Forty Hill, Enfield, EN2 9EY **Day 3**

TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Elli Pashourtides

COST:

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £750 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

Please note that places are limited to 25 participants.

COMPUTING

TITLE:

CODE(S): SEE BELOW Using

Technologies to Support Learning

Session 1: TAs - Supporting Children with Computing

Session 2: Developing skills to create resources

TARGET AUDIENCE: Teaching Assistants

COURSE OUTLINE AND PURPOSE:

This course will look at some of the technologies used in school to support learning as well as developing skills that will support you in your role as teaching assistant. This course is a hands on workshop, providing teaching assistants the time to explore with technologies to build confidence and skills in using them.

The course aims to develop personal computer skills and confidence in using different ICT tools to support learners in school .

The session will focus on using technology to build confidence and develop skills in using publisher to create resources, using Smart Interactive Whiteboard & software to develop resources.

KEY OBJECTIVES:

- Build confidence in using technologies to support learners
- Create resources using Publisher/Word to support work
- Using the interactive whiteboard resources

DATE(S)/TIMES/VENUE:

Session 1: TAs - Supporting Children with Computing

CODE: ENF/20/192

Monday 16 November 2020

9:30am – 12:30pm

- LGFL resources
- Coding a programming - Supporting Scratch & other resources online.
- Understanding and using whiteboard Tools

Session 2: Developing skills to create resources

CODE: ENF/20/193

Monday 30 November 2020

9:30 – 12:30

- Creative tools – using technology to create resources
- Office 365 – publisher /PowerPoint

Venues: TBC

COURSE ORGANISER(S)/TUTOR(S):

Angela Poplar, Teaching and Learning Consultant

Cost

- I No charge to LA Maintained Schools or Academies who buyback into the Teaching Assistant/School Support Staff SLA
- II Non buyback Schools and Academies £125 per session per attendee

Please note that places are limited to 12 participants.

This course/programme is suitable for school based delivery at a subsidised charge to LA Maintained and/or those who buyback into the relevant SIS SLA. Please email the course organiser quoting the course code and they will be in contact with you in order to discuss your requirements. angela.poplar@enfield.gov.uk

PRIMARY/TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE: INFERENCE TRAINING FOR TEACHING ASSISTANTS: THE GROUP INTERVENTION
CODE(S): SEE BELOW

TARGET AUDIENCE:
TAS, HLTAS AND LEAD/SENIOR TAS, SENCOS, LITERACY LEADS

COURSE OUTLINE AND PURPOSE:

A reading comprehension intervention for pupils in Years 4, 5 and 6 who have age appropriate decoding skills but who are experiencing difficulty acquiring full meaning and enjoyment from their reading. This one and a half day training programme will give you all the skills you need to deliver Inference Training. Inference Training is a 12 week high quality evidence-based intervention run by trained TAs. There are 2 weekly sessions of 40 minutes.

SENCO/Literacy Leads should attend the morning session on Wednesday 27 January 2021 in order to gain an overview of Inference Training intervention.

KEY OBJECTIVES:

Inference Training uses collaborative group conversations to help boost reading comprehension. Through reading and interactive discussions, the group:

- Activate and apply prior knowledge to their reading and use title cues to predict
- Identify key words and elaborate on them to enhance meaning, and develop vocabulary
- Generate their own questions and answer them
- Generate inferences and integrate meaning as they read to build a gist
- Summarise a short text extract using visualisation, quick pictures, picto-words and a 10 word or less headline
- Retell an extract to emphasise the gist

DATE(S)/TIME(S)/VENUE(S):

Spring Term 2021

CODE: ENF/21/5

Wednesday 27 January 2021

9.30am - 3.30pm

&

Thursday 11 February 2021

9.30am – 12.30pm

St Ignatius College, Turkey Street, Enfield EN1 4NP

PLEASE BRING A PACKED LUNCH. TEA AND COFFEE WILL BE PROVIDED

COURSE ORGANISER: Theresa Watts

COURSE TUTORS: Theresa Watts & Smeeta Modasia

COST:

I No charge to schools that have bought back into the Teaching Assistants and Support Staff SLA. **There will be a charge of £25 per school for the Inference Training folder.**

II Non buyback LA Maintained Schools and Academies £375 per attendee

BOOKING: Book through your school based booked via
<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE:ENF/20/109

MPTA: MAXIMISING THE PRACTICE OF TEACHING ASSISTANTS

INFORMATION SESSION

TARGET AUDIENCE:

SLT, SENCOS, PHASE LEADERS AND SENIOR TEACHING ASSISTANTS

COURSE OUTLINE AND PURPOSE:

THIS INFORMATION SESSION WILL EXPLAIN THE BENEFITS AND IMPACT THAT MPTA CAN HAVE ON YOUR SCHOOL

MPTA training for TAs: Improving pupil independence.

Research indicates that quality feedback on learning and the development of metacognition skills can boost pupil attainment. Our Improving pupil independence course provides TAs with the skills to scaffold learning and help pupils become confident, independent learners.

MPTA Training for teachers: What teachers need to know

Our additional coverage for teachers draws on our CPD for TAs, providing teachers with essential information on how to plan for and deploy TAs in the classroom. What teachers need to know releases the full power of the MPTA training for TAs, and is suitable for teachers in all settings and at all stages.

KEY OBJECTIVES:

- Latest research and guidance on the complementary roles of teachers and TAs
- Scaffolding as a framework for developing pupil independence
- Reflect on practice and develop specific scaffolding strategies
- Effective delivery of intervention programmes
- Planning changes to your practice

DATE(S)/TIME(S)/VENUE(S):

TBC

COURSE ORGANISER(S):

Theresa Watts, School Workforce Development Adviser

COURSE TUTOR(S):

Theresa Watts Licensed MPTA Trainer

COST:

- I No charge to whose school has bought back into the Professional Development SLA. No charge to schools that have bought back into the Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £100 per attendee

BOOKING:

Book through your school based booked via

<https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE: ENF/20/100

Developing Positive Behaviour Management Skills Secondary

TARGET AUDIENCE:

Teaching Assistants, HLTAs, Learning Mentors in Secondary school.

COURSE OUTLINE AND PURPOSE:

To develop skills and strategies to effectively manage the increasingly complex behaviours exhibited by pupils by considering factors that contribute to those behaviours; guiding principles of Positive Behaviour Management; the communication gap; rules, rewards and consequences and anger management techniques.

Applicants who secure a place will need to attend both sessions which are scheduled from 2.00- 4pm.

.

DATE(S)/TIME(S)/VENUE(S):

Wednesday 17 June 2020 **(Session 1 of 2)**

Wednesday 24 June 2020 **(Session 2 of 2)**

Both sessions will run from 2.00pm – 4pm

Chace Community School, Churchbury Lane, Enfield, EN1 3HQ

COURSE ORGANISER(S):

Theresa Watts

COURSE TUTOR(S):

Pritam Vekaria DHT Chace Community School

COST:

- I No charge to LA Maintained Schools or Academies who buyback into Teaching Assistants and School Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £250 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

TEACHING ASSISTANTS AND SCHOOL SUPPORT STAFF

TITLE:

CODE:ENF/21/6

**Becoming an effective Teaching Assistant in the Maths Lesson
(Developing Subject Knowledge & Pedagogy)**

TARGET AUDIENCE:

Teaching assistants, Learning Support Assistants or any participants wishing to update their mathematical understanding.

Teaching Assistants are expected to attend both days and undertake a gap task.

COURSE OUTLINE AND PURPOSE:

Over the two days we will concentrate on developing participants' subject knowledge and confidence in:

- Place value
- Geometry
- Multiplication and division
- Fractions

Each session will unpick the common misconceptions associated with the domain; explore the specific technical language needed; consider a range of manipulatives and images which will support children's understanding & aid their progression; and explore activities which will engage, motivate and challenge.

KEY OBJECTIVES:

- improve subject knowledge in key areas of mathematics
- address common misconceptions in maths
- develop and use precise mathematical language
- explore a range of manipulatives and images to support learning
- explore a range of practical activities to support learning

DATE(S)/TIME(S)/VENUE(S):

Wednesday 20 January 2021 (Day 1 of 2)

Wednesday 24 March 2021 (Day 2 of 2)

Both days will run from 9.00am – 4.00pm
Eversley Primary School, Chaseville Park Road, N21 1PD

COURSE ORGANISER

Theresa Watts

TUTOR(S): Sara Tilley and Peter Warwick

Costs:

- I No charge to schools that have bought back into the Teaching Assistants and Support Staff SLA
- II Non buyback LA Maintained Schools and Academies £500 per attendee

BOOKING:

Book through your school based booked via <https://www.enfieldpdonline.org.uk/>

Tea and coffee will be provided. Please bring a packed lunch.

This course is suitable for school-based delivery. Please email seyis@enfield.gov.uk for further details.

ENFIELD PROFESSIONAL DEVELOPMENT STAKEHOLDER GROUPS

As ever we will continue to take feedback from individual trainees and their schools/settings. During 2020-21 we will strengthen and deepen our partnership with the key stakeholder groups who provide invaluable feedback on our PD Services as well as insight and drive to inform the content of our PD programmes.

These groups currently include:

- School Business Management Development Group
- Enfield Primary Headteachers Association
- Enfield Secondary Headteacher Group
- Enfield Primary Assistant/Deputy Headteacher Group
- Enfield Special Headteacher Group
- EYSI
- SENCOs Networks
- SWERRL (formerly Behaviour Support Service)
- NQT Induction Co-ordinators
- Enfield Workforce Consultation Group (led by HR with representation of all relevant unions, the SIS Professional Development Manager and Chair of Governor Forum)
- Subject and Phase Leader Groups
- Senior Science Technicians
- The Enfield Teaching Schools
- Enfield School Staff Forum
- Enfield Safeguarding Board's Learning and Development Group
- Enfield Music Education Hub Advisory Board
- Enfield Clinical Commissioning Group
- Enfield Public Health
- Enfield Autism Advisory Service
- Enfield Special Schools' Outreach Coordinators
- CAMHS/Education Psychology Service
- Chickenshed Theatre Company
- All Enfield Schools and Settings
- SEND

ENFIELD'S LOCAL, REGIONAL AND NATIONAL PROFESSIONAL DEVELOPMENT PARTNERSHIPS

We will also work for the benefit of all Enfield Schools to strengthen and deepen our links and partnership with:

- Enfield Teaching Schools with which the School and Early Years Improvement Service (SEYIS) is a strategic partner:
 - Enfield Teaching School Alliance/Bowes www.enfieldteachingschool.org
 - The Pan Enfield www.panenfieldalliance.co.uk
- Enfield Safeguarding Board Training Sub Group – www.enfieldscb.org/training
- Early Years' Service, Training Programme <https://new.enfield.gov.uk/if/training-and-development/> to view this training programme
- SENJIT link <http://www.ioe.ac.uk/research/16081.html>
- Enfield Advisory Service for Autism: Training Strategy Group
- Enfield Music Hub - <https://traded.enfield.gov.uk/musicstore>
- PE Training and Development for Primary and Secondary Schools email Paula.Felgate@enfield.gov.uk
- The relevant teaching/support staff unions national and regional training and development programmes Union Learning Reps (ULRs) and SERTUC Learning Programmes
- CONNECT – The Network for Global Learning in Education
- Leadership East
- Middlesex University, School of Education and Department for Work Based Learning
- UCL/IOE, Teacher Training
- Chartered College of Teaching
- STEM Education Centre London
- Hertfordshire University, School of Education
- London Centre for Leadership in Learning, UCL/IOE

- The Development Education Research Centre UCL/IOE
- IOE Research and Development Network
- Education Endowment Foundation
- National Foundation for Education Research

**School and Early Years
Improvement Service**

Enfield CLC
113 Parsonage Lane
Enfield
EN2 OAB

Tel: 020 8379 3204
www.enfield.gov.uk

