**Local Authority/Head Teacher Reps’ Meeting**

**Summary Notes 05.03.21**

**Attendance** – Vin McInerney, Dominic Smart, Sue Tripp, Peter Nathan, Tony Theodoulou, Sarah Fryer, Lucy Nutt, Jo Fear

1. **Apologies**

No apologies for absence

1. **COVID Update – Return to School**
* DfE have said that they still want an attendance return when the schools go back – we are unaware of which information yet.
* HT briefing this afternoon and PHE attending with concise presentation.
* Was agreed that PHE should continue to attend briefings as they could answer additional questions
* Schools were working with staff to be able to come back into schools on Monday. There were just a few with remaining concerns, who we are working with.

 ***Primary***

* Questions raised were about SEND and Transition documents and they are being covered in the Heads briefing.

***Secondary***

* Secondary schools are ready to undertake the testing, some started this week. A couple are using the main testing sites – the sites have been notified ithey are going to do this.
* The bigger challenge is the summer assessment process for GCSEs and A-levels and that the schools need to provide a grade. There is a lot of thinking to be done, and decisions to be made about how it is done. At the moment, there is information gathering, including how much new material and how each school is putting in plans for undertaking the assessment
* The LA is providing workshops for staff to work together to support/moderate what is going on, and more can be run.
* Vin to ask Secondary Heads about ‘community’ exams eg exams that schools would otherwise enter students for but they have not taught, often a second language eg Bulgarian, whether we need to find ‘markers’ or if we aren’t entering students this year.
* Masks should be worn in schools where social distancing isn’t possible.

***Special***

* Reviewing Special School funding and this will report to special school heads.
* Our Voice did a survey of parents during Lockdown 3. To be shared with Special schools for information.
* Sue to send the survey that her parents had done to TT
1. **Updates from the LA**
* Reminder about the Census coming up
* Purdah starts on 22nd March – be aware to ensure that you are not accidentally getting involved with a political process, eg lettings of halls, pictures with children or banners in front of your schools.
* Concerns about people not sending children back to school and encouraging them
* Test kits for families – please
1. **Date of Next Meeting**

The next meeting will be on Friday, 12th March 2021.

**Proposed agenda**

1. Welcome, apologies
2. Actions from previous meeting
3. COVID updates
4. Local update on Testing, Vaccinations and local data.
5. School attendance
6. Questions/matters raised by schools
7. DfE updates – other related issues including HR issues
8. AOB