

Enfield Educational Psychology Service & Schools Emotional Wellbeing Service

Model of Working during the COVID-19 Pandemic March 2021

Dear colleagues,

I hope that all is going well for your school communities.

From 8th March, our service reverted to the Hybrid model that we had implemented in place in September 2020. This has been updated slightly and complements Enfield Services' Visitor Protocol.

EPS & SEWS model of service delivery

From 8 March 2021, the Educational Psychology Service (EPS) and Schools Emotional Wellbeing Service (SEWS) are offering a combination of remote working and on-site school visits. The rationale for this 'hybrid model' is to protect schools from non-essential face-to-face visits by working remotely whenever possible so reducing the risk of infection. By having effective remote working practices established we can continue to work with you without disruption through any individual school closures, any bubbles isolating, a further lockdown, or if a member of our staff needs to quarantine but can work.


We will keep this under review and in line with Public Health guidance.

Our model includes:

- Consultation with school staff, parents/carers, and/or other professionals *via a Virtual Platform (such as MS Teams or Zoom)*. There may be occasional situations where a family would find it very difficult to participate in a Teams meeting, for example due to their individual needs or where there are very sensitive issues to discuss, when an on-site meeting could be planned.
- Direct EP/SEWS practitioner involvement with children/young people (CYP) which requires *an on-site visit* to carry out individual assessment, therapeutic support/intervention and/or observation. Where appropriate, there may be situations where direct assessment work can be planned and carried out via a *Virtual Platform* (i.e. if a CYP's bubble is isolating).
- Attendance at Multi Agency Meetings *via a Virtual Platform*, e.g. Annual Reviews, Team Around the Family.

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 If you need this document in another language or format contact the service using the details above.

- Individual/group staff support, coaching/reflection sessions via a *Virtual Platform*.
- Training or advice via a *Virtual Platform* and/or development/provision of resources.

The above is inclusive of both statutory and traded work. Our aim is to respond to your emerging school and CYP's individual needs which can be arranged in consultation with your EP/SEWS practitioner.

During this time, we acknowledge that there will always be a degree of uncertainty and EPs & SEWS staff will endeavour to be as flexible as possible in relation to meeting your needs and managing the COVID related challenges. We are aware that on-site visits may be cancelled at short notice, but we will work with you to use the planned time remotely where possible and we will endeavour to rearrange postponed on-site visits if necessary and where practical.

Planning meetings

From 1st April we will enter the new year of our Traded visits. Thank you to those schools that have purchased our service – we value your continued support and partnership.

Planning meetings are the best way to start to plan the package of support from your EP/SEWS practitioner. This will give you chance to update us on how the return to school is going and any concerns at the whole school level that we can help with as well as identifying individual casework for the rest of the year (through the assess, plan do, review process).

School visits & safety

We are putting precautions and procedures in place for school visits to keep our team, CYP and school staff safe which currently includes following Government and local guidance re: lateral flow tests administered twice a week and limiting our visits to one educational setting within a 24 period.

As part of this process, we ask that you:

- Provide the EP/SEWS staff with a copy of your school visitor guidance at least 48 hours prior to the visit.
- Ensure there is a suitable protocol for the EP/SEWS practitioner entering the building and an available room that can be used to carry out the session/s that has space for two adults and the CYP to maintain social distancing.
- Inform the EP/SEWS practitioner if your school/setting has its own specific policy on the wearing of face covering prior to the visit (e.g. if you expect visitors to wear a covering in the corridor).

- Agree arrangements for use of PPE if needed or requested by the school, CYP or family e.g. face covering, gloves and hand sanitiser.
- Liaise with the EP/SEWS practitioner regarding who will contact parents/carers relating to the school visit involving direct work with the CYP.
- Notify your EP/SEWS practitioner if the CYP's bubble (immediately before the visit or afterwards) has been sent home for self-isolation.

On the day of the visit

Your EP/SEWS practitioner will make contact to confirm that all parties (i.e. EP/SEWS practitioner, CYP, all members of the household and relevant school staff) have not tested positive for Covid-19 so that the visit can continue. In some circumstances, a joint decision will be made to rearrange the visit.

Your EP/SEWS practitioner will ensure that:

- All assessment kit cases, materials and resources are sanitised with cleaning wipes before the visit.
- High levels of hand and respiratory hygiene will be observed throughout the period of the visit.
- Hand sanitiser will be used on arrival to the school and this will be repeated before and after each contact with a CYP.
- The surfaces will be wiped down by the EP/SEWS practitioner prior to commencement of contact with child and after the contact has finished.
- Any assessment and observational work will be planned in advance of the visit to ensure safe distancing is maintained at all times.

After the visit

The EP/SEWS practitioner will ensure that:

- Assessment materials and paper resources (worksheets, assessment administration booklets) will be quarantined for a minimum of 48 hours after use.
- Wipeable resources will be cleaned after each use.
- The school is notified immediately if the EP/SEWS practitioner has come into contact with a bubble in a different school that is now self-isolating.

We hope this is helpful. Please do not hesitate to contact us to discuss any concerns you have with any of the above ways of working or guidelines.

Wishing you all a safe and smooth transition back to school this term and into the summer term.

Yours faithfully

A handwritten signature in black ink that reads "Suzy Francis". The signature is written in a cursive style and is underlined with a single horizontal stroke.

Suzy Francis
Principal Educational Psychologist

On behalf of the EPS & SEWS Management Team

18th March 2021