

Contract Management Assurance Framework

Version	Author	Date	Changes	Approved by	Next Review
V1.0	Sev Zacharia	March 2022	New Document	Michael Sprosson & Claire Reilly	March 2023

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Contract management - key points for consideration

- **Are contract review meetings held?**
- **Is risk regularly reviewed**
- **Does the designated Contracts Officer have any experience in managing contracts?**
- **Are KPIs/PIs monitored and managed?**
- **Are invoices paid on time?**
- **Is contractor financial stability received on a regular basis?**
- **Are benefits reviewed and tracked?**
- **Is the contract management plan current?**
- **Is contract change, managed in accordance with the contract?**
- **Opportunities? / Innovation?**