We are excited to bring you the **Summer Uni 2023 programme**. Please see attached the full brochure for Summer Uni 2023.  Managers, please cascade this email to your teams.

We have a huge range of activities and workshops to take part in, and the young people you work with have first option to sign up. You have over 3 weeks priority booking, until the offer is open to the public on  Saturday 8th July 2023.

**This early sign up option is for professional referrals only.**  Attached is an referral form for the young person, and your own details. Make sure that all of the information requested is filled in, you would also need to complete the online form with the young person present or with the young person’s consent . If the full information is not provided on the referral form and online then the young person will not be allocated a place. Therefore, you will need to complete both.

Once I receive your completed forms, (one per young person) I will be in touch with you / the young person,  to make sure the young person is happy with their choices (up to 3 activities for the summer) and that they are comfortable with getting to the venue etc.

It is really important that the referral  process is carried out with the young person’s involvement and young people are not referred without their knowledge. **If a young person is referred without their knowledge the referrer department  will be charged a £25 admin fee (please ensure you add the cost code for your team).  You will not be charged  if the young person does not turn up only if the young person was not aware of the referral**

Please feel free to contact me with any questions, I will be happy to help you and ensure that engagement is maximised and the offer is taken up to provide the best outcomes for our young people.

The brochure looks brilliant and is full of great opportunities!  Enjoy.

Kind regards

Yemi

Yemi Akinfenwa

Inspiring Young Enfield Project Manager