Previously looked After Children Flowchart for Schools

Send letters out in school information packs and in newsletters, encouraging parents and guardians to make them known to school and explaining about entitlement to PP+

Is the child adopted either from Local Authority care or adopted from 'state care' outside England and Wales.

↓ **YES**

Has school seen the Adoption Order?

↓ **YES**

Ensure information entered onto school information system by October census.

↓ **YES**

Child will be entitled to priority school admission and Pupil Premium +

↓

Adoptive parents will be entitled to support from Adopt London North.

Contact them on 020 7527 4777 (option 2) or adoptionsupportduty@islington.gov.uk

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Does the child have a Special Guardianship Order or Child Arrangement Order?

↓ **YES**

Was the child previously Looked After for at least 24 hours prior to the order being granted?

↓ **YES**   ↓ **NO**

YES branch:

Has school seen the Special Guardianship Order?

↓

Ensure information is entered onto school information system before October census.

↓

Child will be entitled to priority school admission and Pupil Premium +

↓

If the SG Order is LESS than 3 years old, the SG's are entitled to support from the Local Authority that issued the order. If it is MORE than 3 years old, and they live in Enfield, Enfield Special Guardianship Team can support: specialguardians@enfield.gov.uk

NO branch:

Child not entitled to PP+ or priority admission but is entitled to support from Special Guardianship Team

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ALL PLAC attending Enfield Schools, their families, schools and professionals can receive advice and guidance regarding educational issues from Jane Manning.

Jane.manning@enfield.gov.uk (Mon – Weds)