

Please reply to: School Appeals Service
Civic Centre
Silver Street
Enfield, EN1 3XQ
E-mail: sai@enfield.gov.uk
Phone: 0208 379 3422
Date: December 2023

Dear Colleague,

Re: Recruiting Panel Members and SEN Professionals for School Appeal hearings

We are intending to expand our pool of independent volunteer Panel Members to sit on hearings for Admission Appeals and Exclusion Reviews; we are also looking for more Head teachers and SEN professionals specifically for Exclusion Review Hearings. This is to meet the growing demand for appeals in the borough; and to have the ability to set up panels that are as diverse as possible and to get the residents of Enfield actively involved in this very important process.

As part of our recruitment campaign, we are circulating information among schools, libraries and various council buildings. Please find attached our publicity material; we would be grateful if you could display details on your notice boards, also in reception, office, staff room or any other area you think would attract the best attention of your parents, staff and visitors.

If you have a SEN Coordinator in your staff, we would very much appreciate if you could please forward the information about recruiting SEN professionals to them, for their consideration and to share with any other professionals they think maybe interested.

We would like to take this opportunity to thank you for your cooperation and if you have any queries, please do not hesitate to contact the Enfield School Appeals Service on 0208 379 3422 or sai@enfield.gov.uk

Yours sincerely



Laura Willoughby
Senior School Appeals Officer