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Email [Samantha.hill@enfield.gov.uk](mailto:Samantha.hill@enfield.gov.uk)

# SAFEGUARDING ROUND UP

20/09/24

**SEYIS**

**Schools and Early Years Improvement Service**

[www.enfield.gov.uk](http://www.enfield.gov.uk)

Striving for excellence



## DSL Network Meetings 2024

Please book your place by emailing [seyis@enfield.gov.uk](mailto:seyis@enfield.gov.uk)

### **DSL NETWORK MEETING, Tuesday 24<sup>th</sup> September, 3.30pm**

Microsoft Teams meeting

**Join on your computer, mobile app or room device**

[Click here to join the meeting](#)

Meeting ID: 338 540 603 48

Passcode: CCP6Ku

[Download Teams](#) | [Join on the web](#)

**Or call in (audio only)**

[+44 20 7660 8328](tel:+442076608328), [44378054#](tel:+443780543780543) United Kingdom, London

Phone Conference ID: 443 780 54#

[Find a local number](#) | [Reset PIN](#)

**Tues 5 Nov 2024 – planning meeting, 3.30-4.30**

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 372 835 484 902

Passcode: NUNxaq

**Tues 26 Nov 2024 - Network meeting, 3.30-5.00**

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 322 939 941 034

Passcode: 5yJtN3

**Tues 4 Mar 2025 – planning meeting, 3.30-4.30**

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 349 824 733 006

Passcode: zkkyTA

**Tues 18 Mar 2025 – Network meeting, 3.30-5.00**

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 385 926 110 442

Passcode: 4iz3Qg

**Tues 10 June 2025 – planning meeting, 3.30-4.30**

**Microsoft Teams**

[Join the meeting now](#)

Meeting ID: 331 044 020 021

Passcode: WcVqzc

**Tues 24 June 2025 – Network meeting, 3.30-5.00**

**Microsoft Teams**

[Join the meeting now](#)

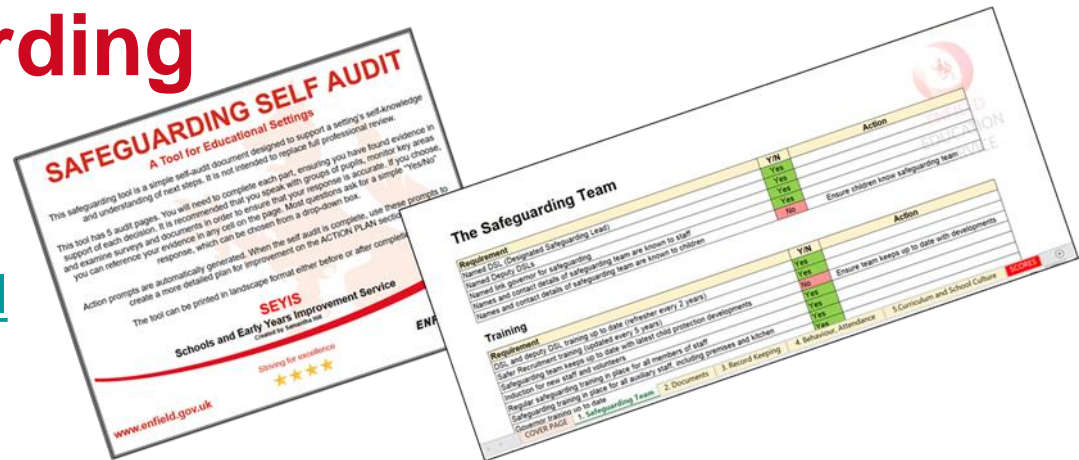
Meeting ID: 318 756 159 632

Passcode: GvceDH



# Annual Safeguarding Self Audit

[Documents | Enfield Council](#)



Our Safeguarding Self Audit Tool is a useful review of your school's procedures and documents. Most schools complete an annual review using either this tool or an alternative document provided by their trust or partnership.

**Enfield schools are expected to complete an annual safeguarding self-audit. This could be using our Enfield tool or any other document format.**

When your school completes its annual audit for 2024-25, please return a PDF of the document to us at [seyis@enfield.gov.uk](mailto:seyis@enfield.gov.uk).

A Whirlwind Guide to....

# Statutory Policies

REQUIRED DOCUMENT	FREQUENCY OF REVIEW
Data Protection	Recommended annually
Protection of Biometric Information of Children in Schools and Colleges	Recommended annually
Register of pupils' admission to school and attendance	Live
School Complaints	Recommended annually
Capability of Staff	Recommended annually
Staff Discipline, Conduct and Grievance (procedures for addressing)	Recommended annually
Single Central Record and Vetting Check	Live
Statement of Procedures for Dealing with Allegations of Abuse Against Staff	Recommended annually
Accessibility Plan	Every 3 years
Child Protection Policy and Procedures	Annually
Children with Health Needs who Cannot Attend School	Recommended annually
Special Educational Needs and Disability	Annually
Supporting Pupils with Medical Conditions	Recommended annually
Relationships Education (Primary) and Relationships and Sex Education (Secondary)	Recommended annually
Behaviour in Schools	Recommended annually
Behaviour Principles (written statement)	Recommended annually
School Exclusion	Recommended annually
Health and Safety	Annually
First Aid in Schools	Recommended annually
Equality information and Objectives Statement	Every 4 years
Staff Code of Conduct	Recommended annually

A full list of statutory policies can be found on the site linked below

[Statutory policies for schools and academy trusts - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

Those with a safeguarding connection are listed to the left.



Note that at your school several of these may be combined into one policy and / or be titled differently

# Supplementary Schools and Out of School Care

- If a club takes care of children under the age of 8 for more than 2 hours in any day for 14+ days of the year, it must register with Ofsted on the compulsory register and follow statutory guidance. There are a few limited exemptions: [How to set up an activity club or other non Ofsted-registered club | Out of School Alliance](#)
- Non-Statutory Safeguarding Guidance can be found here [After-school clubs, community activities, and tuition - safeguarding guidance for providers \(publishing.service.gov.uk\)](#)
- We are holding a Prevent and Safeguarding Briefing for supplementary schools on Wednesday 2<sup>nd</sup> October, 1-2pm. Please email [Maddie.Street@enfield.gov.uk](mailto:Maddie.Street@enfield.gov.uk) to confirm your place. The Teams link is below:

## Microsoft Teams

[Join the meeting now](#)

Meeting ID: 321 393 248 874

Passcode: 6RpLPf



# Online Safety – Enfield Guidance for Schools and Parents

Our **Online Safety** materials will be available to schools **at the end of September**. These materials were developed by our Online Safety Working Party and are based firmly on current research.

We are strongly recommending that schools:

- Share the poster
- Share the accompanying leaflet
- Provide opt-out workshops for parents of children in Years R, 5, 7 and 9
- Provide practical support for parents on how to set filters and parental controls on devices

**Keep Your Child Safe Online**

**T E C H**

TALK	EDUCATE	CO-VIEW	HOUSE RULES
<p>Talk to your child about their internet use and safety</p> <p>Have meaningful conversations about how they use the internet</p> <p>Praise your child for safe online behaviours</p> <p>Welcome your child if they want to ask you a question or tell you about a problem, even if they've done something unwise themselves</p>	<p>Learn as much as you can about games, platforms, parental controls and the benefits and risks of online activity</p> <p>Teach your child about specific issues and concerns</p> <p>Teach your child about safe and unsafe relationships and how to repair friendships following disagreements online</p>	<p>Co-view your child's online activity at least 1x/week</p> <p>Interact with your child online</p> <p>Model appropriate online behaviour</p> <p>Co-operate with each other to promote the well-being of all</p>	<p>Set clear routines, rules and boundaries ("house rules")</p> <p>Keep to age ratings and guidance for apps, games and devices</p> <p>Restrict online activity to daytime and communal areas</p> <p>Use filters and parental controls</p> <p>Spend regular screen-free time with your child</p>

**AGE 11+** for a basic phone or highly restricted smart phone without internet access or social media

**AGE 14+** for a smart phone with parental controls

\*Agree a contract with your child to encourage responsible phone use

# Safeguarding Enfield – Upcoming Training

## [Training | Safeguarding Enfield](#)



26 September 2024

An Introduction to Extra familial Harm

[View details](#)

### October 2024

[<< Previous month](#)

[Next month >>](#)



3 October 2024

Understanding Gypsy, Roma & Travellers in Enfield

[View details](#)



3 October 2024

Anti-Racism Learning and Development sessions

[View details](#)



9 October 2024

Prevent

[View details](#)



14 October 2024

Multi- Agency Safeguarding Awareness Training

[View details](#)





## Latest blog release:

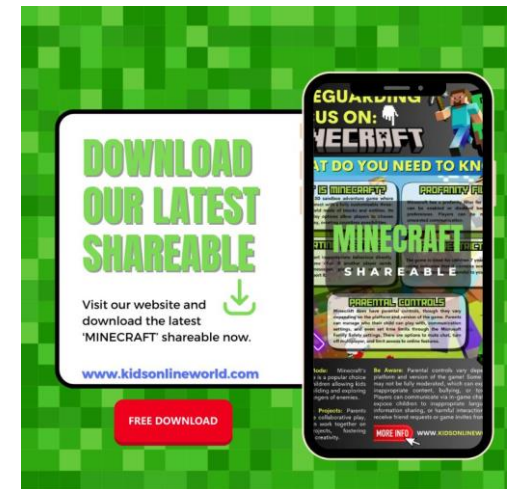
How will ISI inspect safeguarding in schools?

<https://ecp-limited-blogs.blogspot.com/2024/08/how-will-isi-inspect-safeguarding-in.html>  
10-minute read



## CPD podcast:

Preventing sexual harassment in the working – New legal duty:  
<https://www.ecplimited.com/podcasts.html>  
20-minute listen



Latest online safety shareable:  
🌸 Attention Caregivers and Educators! 🌸

We're thrilled to introduce a new downloadable guide designed for young people, focusing on Minecraft. Understand what Minecraft is, the parental controls available, the age restrictions, how to report concerns and platform filters.

<https://www.kidsonlineworld.com/shareables.html>



# The Hub

## Welcome to The Hub | Enfield Council

The Hub Safeguarding Pages contain useful documents, links, tools and summary guidance. It is often updated, with more coming soon.

Pop a shortcut on your desktop.

KCSIE 2023	Documents
Training, Meetings & Events	SCR and Safer Recruitment
Behaviour	Health & Safety
Online Safety	Safeguarding Round Up
Links and Key Contacts	LGBTQ+
Prevent Newsletters	Prevent Resources

## Traded Services

If you would like to commission a safeguarding or SEND review, or would simply like more information about what we offer, please email the SEYIS team

## Contribute

Want to add a page to an upcoming RoundUp? Send it in!

***For all the above, email [Samantha.Hill@enfield.gov.uk](mailto:Samantha.Hill@enfield.gov.uk) or [SEYIS@enfield.gov.uk](mailto:SEYIS@enfield.gov.uk)***



# Useful People, Useful Links

<b>KCSIE 2023</b>	<a href="https://www.gov.uk">Keeping children safe in education - GOV.UK (www.gov.uk)</a>
<b>The Hub</b>	<a href="#">Welcome to The Hub   Enfield Council</a>
<b>Safeguarding Enfield webpage</b>	<a href="#">Safeguarding Enfield</a>
<b>Professional Learning Portal</b>	<a href="https://traded.enfield.gov.uk/thehub/professional-learning-portal/safeguarding">https://traded.enfield.gov.uk/thehub/professional-learning-portal/safeguarding</a>
<b>Mind in Enfield</b>	0208 906 7505 <a href="http://mindinenfield.org.uk">mindinenfield.org.uk</a>
<b>Prevent Education Officer</b>	<a href="mailto:maddie.street@enfield.gov.uk">maddie.street@enfield.gov.uk</a>
<b>HEART Team</b> <i>for Looked After Children and Post Adopted CYP</i>	<a href="mailto:Suzanne.Rowson@enfield.gov.uk">Suzanne.Rowson@enfield.gov.uk</a>
<b>MASH Service Manager</b>	<a href="mailto:Michelle.Ferdinand@enfield.gov.uk">Michelle.Ferdinand@enfield.gov.uk</a>
<b>LADO (Bruno Capela)</b>	<a href="mailto:safeguardingservice@enfield.gov.uk">safeguardingservice@enfield.gov.uk</a>
<b>Enfield Educational Psychology Service</b>	<a href="mailto:eps@enfield.gov.uk">eps@enfield.gov.uk</a>
<b>CAMHS Crisis Line 24/7</b>	24/7 Crisisline 0800 1510023 [9-5pm Monday to Friday all Crisisline calls get diverted to SAFE . T/N 0208 7024070]
<b>Samantha Hill</b> <i>Senior School Improvement Advisor for Safeguarding and Inclusion</i>	<a href="mailto:Samantha.Hill@enfield.gov.uk">Samantha.Hill@enfield.gov.uk</a> 07764801827