Please reply to: Christina Baptista

E-mail: Christina.Baptista@enfield.gov.uk
Phone:
Textphone:
Fax:
My Ref:
Your Ref:
Date: 01.09.2026

To:

Headteachers of All Schools buying into Enfield Swimming Service

Dear Colleague,

Confirmation of Recruitment and Vetting checks carried out on Staff and Workers Employed, or Deployed by, the Authority's Swimming Service

The purpose of this letter is to confirm that the London Borough of Enfield's Swimming Service ensures that appropriate recruitment and vetting checks are undertaken on all staff and workers employed, or deployed by, the Authority as part of its management and administration of Enfield Swimming service. This letter should be attached to your Single Central Register (SCR) of checks carried out.

It should be noted that the term 'staff' refers to Enfield Swimming staff employed centrally by the Authority for deployment to schools as required. The term 'worker' includes both teachers and support workers who are engaged to provide services on a casual basis only as and when deployed by the Authority to schools and other units and services in Enfield.

Staff from Enfield Swimming Service will work in schools and other educational units and services within the London Borough of Enfield.

Details of checks carried out on such staff and workers are as set out below and overleaf:

- In accordance with Department for Education guidance all staff and workers employed, or deployed, prior to March 2002 (and with no

Resources Department
Enfield Council
Civic Centre, Silver Street
Enfield EN1 3XY

www.enfield.gov.uk

If you need this document in another language or format contact the service using the details above.

subsequent change to employment/deployment requiring a further check) have been subject to a satisfactory check against List 99;
- Additionally, those appointed between 1989 and March 2002 would have been subject to a satisfactory police check;
- All staff and workers employed, or deployed, since March 2002 have been subject to either a satisfactory enhanced Criminal Records check or DBS check.
- All workers deployed since 12th October 2009 have been subject to a satisfactory enhanced CRB check, including a check against List 99/Independent Safeguarding Authority (ISA) Barred List;
- All workers deployed since 1st December 2012 have been subject to a satisfactory Enhanced with Barred List check through the Disclosure and Barring Service (DBS).

Other checks carried out relating to requirements for all potential new recruits include:

- A check of identity and right to work in the UK under the Immigration, Asylum and Nationality Act 2006;
- Satisfactory references;
- Satisfactory medical assessment;
- Secondary Employment declaration;
- Continuous service declaration;
- Code of Conduct declaration;
- Declaration of Unspent and Relevant Spent Criminal Offences;
- Relevant qualification(s) evidenced;

The following Enfield Swimming Service staff hold a full Enhanced Disclosure:
Michelle Leach
Eve Hutchins
Debbie Baxter
Sarah Graham
Julie Baxter
Sylvia Quildan
Mariann Erben
Kelisha Loundes
Abbie Law
Helen Poletti -Taylor
Sarah Dowe

If you have any concerns about any staff relating to the safeguarding of pupils, you should contact **Andreas Kyriacou, Service Manager and Local Authority Designated Officer (LADO), Safeguarding and Quality Assurance Service (Tel: 0208 132 0369 or 020 8379 2850/4392)** at the earliest opportunity.

Yours faithfully,

Christina Baptista
E-Commerce & Trading Coordinator

IMPORTANT – Enfield residents should register for an online Enfield Connected account. Enfield Connected puts many Council services in one place, speeds up your payments and saves you time – to set up your account today go to **www.enfield.gov.uk/connected**